

BARBECUE GUIDELINES

Please note that anyone holding a BBQ on Bournemouth Beach must comply with the following terms and conditions:

- **BARBECUES CANNOT START BEFORE 6:00PM AND MUST END BY 11:00PM**
- Maximum attendance at a BBQ is 100 people
- Barbecues must be located within fifty metres of the provided cinder bins and all hot coals are to be safely disposed of in the bins provided
- Only charcoal or gas barbecues may be used – there can be no open fires.
- The site must be left clean and free of litter, please take litter with you or use nearby waste bins. **DO NOT BURY RUBBISH IN THE SAND.**
- No loud or amplified music is permitted – please keep all noise to a minimum.
- No flashing lights are permitted on site – you are on the shoreline and the use of flashing or laser lights can be hazardous
- The erection of tents or other structures is not permitted
- BBQ's cannot be held for monetary gain therefore we do not allow any financial transactions to take place e.g. payment for food or drinks to the general public.
- Please note that the promenade cannot be used for unloading or for parking. Standard car parking charges will apply if using a Council car park.
- Bournemouth Borough Council Byelaws must be observed

Disposal

- Please do not place hot coals in any of the bins or bury them under the sand.
- For large BBQ's please make arrangements to remove the ashes from site and dispose of away from the seafront.
- For smaller disposable BBQ's please leave them on the edge of the promenade and the beach cleansing team will remove once they have cooled down.

Please note that we cannot guarantee you exclusive use of the BBQ sites.

Groups of 30 or below

All members of your party need to be made aware of and comply with the above terms and conditions.

Groups of 30 + (maximum numbers are 100)

You will need to complete and return the enclosed application form and return along with a comprehensive risk assessment and a copy of your £5 million Public Liability Insurance.

If you do not have Public Liability Insurance then please contact us directly to discuss the possibility of applying for our third party hirers insurance.

Do not commit yourself to anything until we have confirmed your event can take place.

If your event is given permission we will send you through two copies of a letter of agreement. You need to sign and return one copy and keep the other for your records. Read this document carefully.

Please ensure that you have a copy of your letter of agreement on your persons for the duration of your event as you may be asked to produce confirmation of your event.

BBQ COSTS

BBQ's (Over 30 people): £1 per head + VAT

CANCELLATION

If you cancel your BBQ we need written confirmation of this within two working days. Your organisation will be liable for a cancellation cost of £20 + VAT to cover administration fees.

CONTACT DETAILS:

Post: Events Admin Assistant, Events Department, Town Hall Annexe 1st Floor, St Stephen's Road, Bournemouth, BH2 6EA.

Phone Number: 01202 451718 **Fax Number:** 01202 451743

E-mail: events@bournemouth.gov.uk

EVENT CHECKLIST

APPLICATION FORM

RISK ASSESSMENT

COPY OF £5 MILLION PUBLIC LIABILITY INSURANCE