

Bournemouth, Christchurch and Poole Council  
Revenue & Benefits  
Town Hall, St Stephens Road, Bournemouth BH2 6DY



Dear Council Tax payer

As you may be aware, from the 1<sup>st</sup> April 2019, Bournemouth, Christchurch and Poole Councils will exist as one local authority.

As part of the process of aligning our working practices and combining the Revenues and Benefits services, we have considered the payment dates we provide for paying Council Tax. As a result of this review, we have decided that from 1<sup>st</sup> April 2019, we will no longer be providing a payment date of 8<sup>th</sup> of the month.

As a customer affected by our decision, your Direct Debit was previously being taken on 8<sup>th</sup> of the month, I am writing to confirm that for your 2019/20 account, we will now be taking your first Direct Debit on 15<sup>th</sup> April 2019 and the 15<sup>th</sup> of the month thereafter. If you would prefer to pay on either the 1<sup>st</sup> or the 25<sup>th</sup> of the month, you can do this electronically. Go to [www.bcpCouncil.gov.uk/payCTB](http://www.bcpCouncil.gov.uk/payCTB) and choose the "How to Pay Your Council Tax" option. Under the title "By Direct Debit" there is a link to an online payment method form. This form will allow you to change your payment date and if you wanted to, your Direct Debit.

If you are happy for your payment to be taken on 15<sup>th</sup> of the month, you do not need to do anything.

Yours sincerely

Head of Revenue and Benefit Services