

Paper Permit refund Form

FOR OFFICIAL USE	
SUB-TOTAL	
VAT	
TOTAL	

Date of Request _____

Name _____

Address _____

Refund of Permit No _____ Permit must be returned with this form.

And due to expire on _____

If you wish to have a refund via your bank account(BACS) tick here and complete BACS refund form on page 2.

Or
Complete the below for a Cheque refund.
Cheque made payable to: -

Name _____

Address _____

Signed _____

Date _____

If sending by post please send your form and permit to Customer Services - Parking, Customer Service Centre, St Stephens Road, Bournemouth, BH2 6EB.

Data Protection Statement. Data Protection legislation: Information that you provide will be held and used in compliance with the Data Protection Act 2018. The Council will hold the information that you provide in both computerised and manual record systems. You are able to see a copy of the information held about you. For further information about this, please visit the Council's website, <https://www.bournemouth.gov.uk/Privacystatement>

Bournemouth Borough Council

BACS Payment Form



Please complete this form in BLOCK CAPITALS , sign and return to; <i>(Service Area - Please complete contact details)</i>	SN (Office Use)

PART A			
Payee Name <small>(Individual or Company Name as applicable)</small>			
Address 1			
Address 2			
Town/City		Postcode	
VAT Number*		Company/Charity No.*	
Contact Email address		Telephone number	
Email address for Remittance Advice*			
Email address for Purchase Order*			

**If applicable*

PART B	
To be completed to: receive payment by BACS <input type="checkbox"/> <u>or</u> change current bank details <input type="checkbox"/>	
Bank Name:	
Bank Address	
Bank Sort Code:	- -
Account Number:	
If Account Holder is different to that stated in part A, please complete the following:	
Account Holder Name	
Account Holder Address	

Signature			
Signature		Date	
Signature		Date	
By signing this form you are also signing to say you have read the data protection statement on page 2			



Data Protection Act 2018

Personal information will be held and used in compliance with the Data Protection Act 2018 (and GDPR).

For further information and to obtain a copy of your information, please see the Council's Privacy Statement on our website.

<https://www.bournemouth.gov.uk/privacy>

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see <http://www.bournemouth.gov.uk/nfi>