

Pelhams Park

5 year Management Plan



Vision

Provide a park for the community which brings together the formal side of The Community Centre, Leisure Centre, Bowls Club and Health Clinic with the informal play area in a relaxing setting.

Author: Chris Wynne

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Next review: Yearly Jan



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1. Site Description & Details

Pelhams Park
Millhams Road
KINSON
Bournemouth
Dorset
BH10 7LH
National Grid Ref: 407088E 096858N
Area: 3.58 Hectares
Local Authority: Bournemouth Borough Council (Unitary)

1.1. Site Description



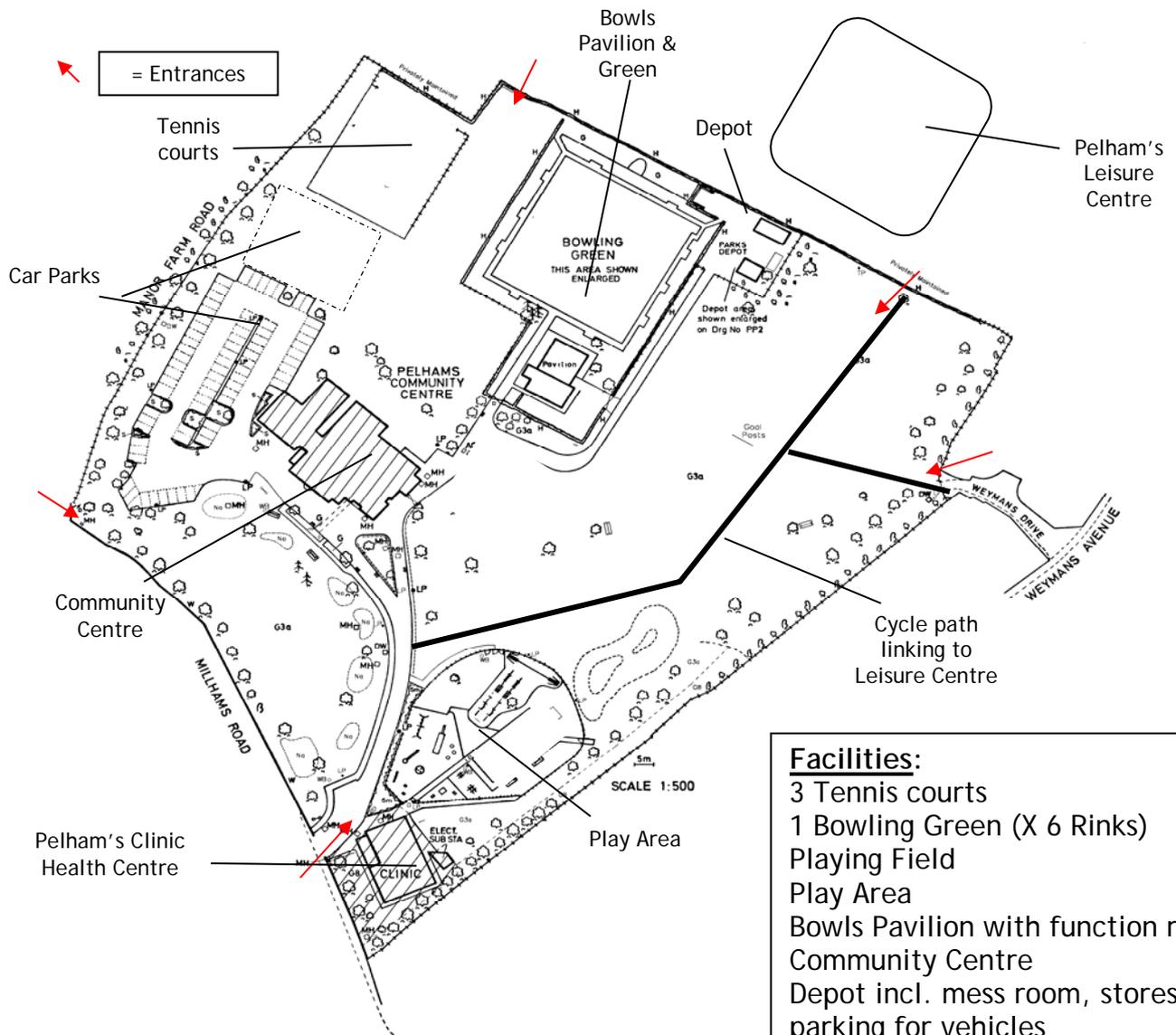
The site has been set out for public enjoyment, to provide a range of facilities for sport and recreation, namely Bowls, Tennis, Children's Play and amenity green space. The focal point of the park is a well used Community Centre, which is a locally important historic feature and a Grade II listed building. The site has ample car parking, including spaces for disabled visitors. The remaining areas between these facilities have been set aside for general amenity use

with some fine specimen mature trees, shrub borders and grass areas. At the main entrance to the site is a Pelhams community health clinic.

Pelhams Park is one of Bournemouth's growing number of Green Flag entry sites and has held a flag since 2005/6 and as such this plan will be reviewed and updated annually as part of the Green Flag process.

Located in the Kinson ward of the Borough, Pelhams Park is situated just to the north of the Wimborne Road (A341) approximately 4 miles NNW of the Town Centre. The main entrance is on Millhams Road (SW side); it is also bordered by Manor Farm Road (NW side), Weyman's Avenue (SE side) and a Leisure Centre with pitches (NE side). Being at the edge of the Borough and close to the River Stour gives the northern side of the site a rural feel, in contrast to the very urban southern side of the site.

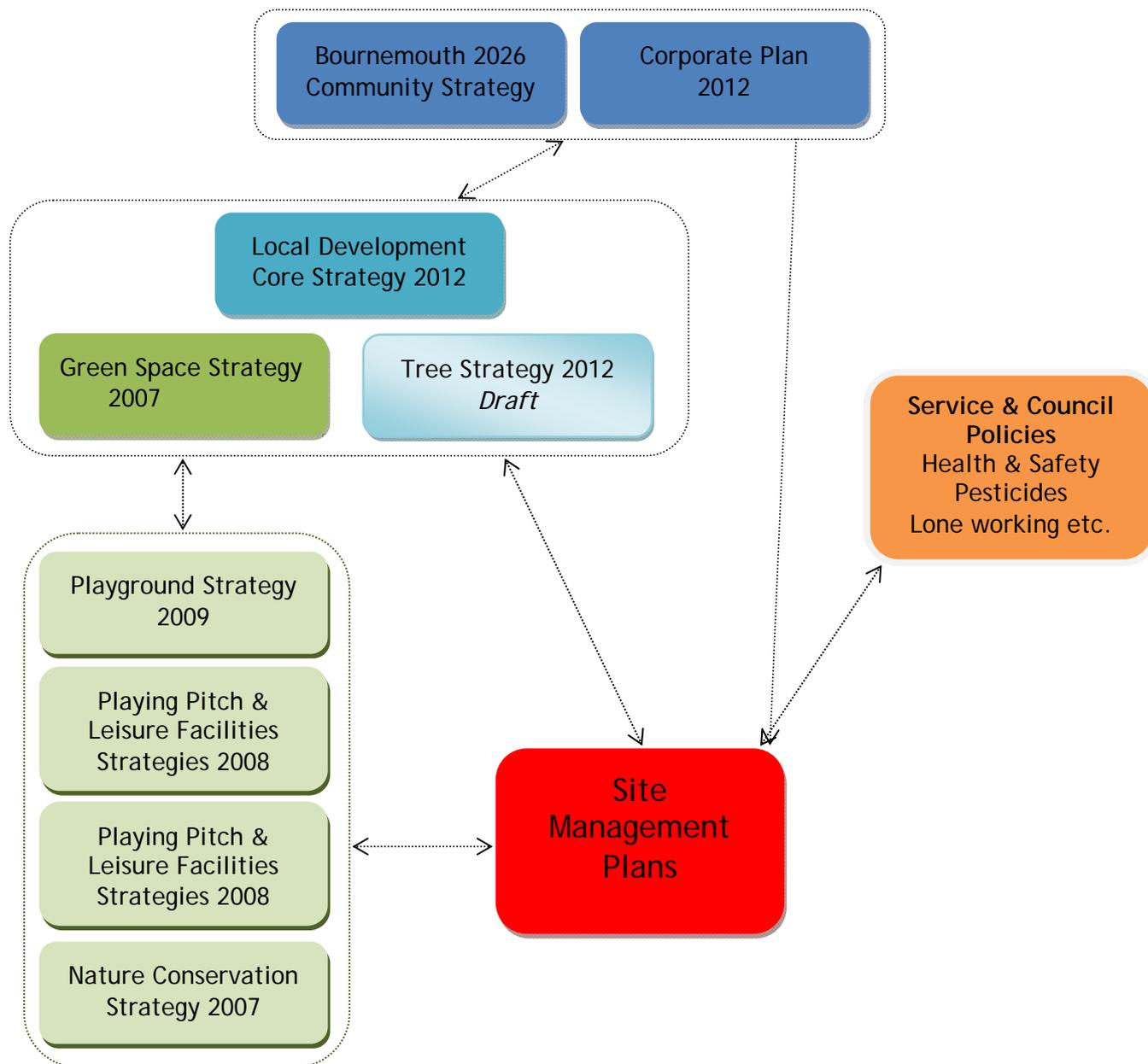
Pelhams Park provides important recreation provision for the Kinson and Northbourne area; the nearest comparable areas of open space are at least ½ mile away, crossing major roads.



- Facilities:**
- 3 Tennis courts
 - 1 Bowling Green (X 6 Rinks)
 - Playing Field
 - Play Area
 - Bowls Pavilion with function room
 - Community Centre
 - Depot incl. mess room, stores and parking for vehicles
 - Links to Pelhams Leisure Centre

Polices

The diagram below shows the key strategic and policy structures in relation to all parks and open spaces.



1.2. Designations

It is a requirement under Bournemouth Borough Council's Standing Orders for the Planning Officer to determine any proposal by another directorate for the felling of trees on Council owned land with the exception of emergency works including dangerous trees¹. The park is designated as public open space. ¹ Except up to six small trees below 7.5cm diameter at 1.5m – this is for the purposes of routine maintenance and site management.

1.3. Ownership & Covenants

The site was purchased freehold from Rev. Arnold Mortimer Sharp, with a conveyance date of 12th October 1931. The sale was based upon the agreement that the land be used for the use of the people of Kinson for all time. Land Registry number is DE319617.

1.4. Leases & Concessions

Whilst the site is wholly owned by Bournemouth Borough Council there are a number of leases on buildings within the site. These are the Community Centre, Pelhams Clinic health centre (owned and managed by Bournemouth NHS PCT), The Tennis Courts are leased to and run through the Leisure Centre.



All leases and concessions are subject to annual health and safety risk assessments by the Council, as well as annual fire, annual asbestos and 5 yearly building surveys and 5 yearly electrical wiring checks. Weekly and monthly checks are the responsibility of the lessee. Training and log books can be provided by the Council

The Community Centre and is a Grade II listed building (registered 31.01.1975). The front wall (along Millhams Road) is also a Grade II listed building from the same designation date.

The Community Centre building and associated car park is leased to Kinson Community Association under a 99 year agreement (from 1st September 1999). The Council undertake all outside & structural repairs while the Lessee undertakes internal maintenance and cleaning. To be decorated internally every 3rd year and externally every 5th year.

The top floor flat of the bowls building is owned by the Council and rented to a member of staff employed by the Parks Department who has a duty of care to the Park.



the annexed building.

The Electricity Sub-Station Leased to Southern Electricity for a period of 99 years from 16th January 1985. The Lessees have the access to the site.

The Pelhams Park Bowling Club Trust has been offered a 21 year lease running from 21st October 2003. The Trust is responsible for full repair and maintenance of the pavilion (internal and external) under the terms of the lease. This lease also includes internal maintenance of the ground floor of

Tennis Courts are run by Pelhams Leisure Centre and are bookable by both members and pay & play customers.

1.5. Users, Community Involvement & Stakeholders

Formal users of the site include the active and popular Pelhams Park bowls club, the numerous Community groups and Societies that use the Community Centre (which is the busiest Community Centre in Bournemouth), patients at the Pelhams Clinic health centre and users of the Pelhams Leisure Centre. Casual site use is generally for dog walking, children's active play, kick about, pay and play tennis and sitting and relaxing. The site is also used as a cycling route to Pelhams Leisure Centre through the site.



Pelhams Park lies within Kinson North ward, with a population of around 9,700. The ward contains significant numbers of households with at least one person with a limiting long term illness (42%). Almost a quarter of dwellings are public sector/housing association properties (23%). It should be noted that the parks facilities serve residents from many other local wards, although residents from these wards must cross major roads to reach the site. The site also plays host to annual events including flower shows and fetes each summer that draw large numbers of visitors to the site.

Regular contact is maintained with all stakeholders. All stakeholders have contact details for relevant Council staff with day to day contact usually being the site manager. This sites user groups are currently represented by:

Bournemouth Borough Council: Housing, Parks & Bereavement Services - owners and management responsibility.

Kinson Community Centre, Kinson Forum, Pelhams Park Bowls Club, Pelhams Park Leisure Centre and Pelhams Clinic health centre (owned and managed by Bournemouth NHS PCT)

All Parks staff will work with and co-operate with stakeholders and community groups.

1.6. Access, Signage & Interpretation

The park is not signposted from the main road (Wimborne Road), although the Community Centre has a white road sign at the junction of Wimborne Road/ Millhams Road and another at the main entrance.

Pelhams Park is accessed from the following locations: -

- i) Millhams Road by foot/car/wheelchair. Tarmac road and pavement.
- ii) Weyman's Drive by foot or powered wheelchair. Via anti-motorbike barrier on Tarmac footpath/ Cycle path, leading to grassed area.
- iii) Corner of Manor Farm Road & Millhams Road by foot only (through timber post and rail access enclosure).
- iv) From the NE behind the tennis courts. On foot through gap to tarmac path, leading to muddy path between tennis and bowls. Not official entry/exit point should be for tennis players only.
- v) Entry to the Leisure centre/Park via Tarmac footpath/ Cycle path that cuts across the field and links to both the Weyman's Drive and Millhams Road entrances

The site is easily accessible all year round and is not locked. A vehicle barrier is locked each evening which leads to the Depot and another to access the main car park (even then there is parking available so it doesn't prevent facilities being used outside core hours)

The site has a prominently located welcome sign which tells users the name of the site, the facilities available and clearly identifies that Bournemouth Council is responsible for the site along with contact details for the Council for further information or to report anything relating to the site.



2. Current Management Arrangements

2.1. Health & Safety

Full copies of all documentation (including checklists) relating to Health & Safety, Risk Assessments, Maintenance Standards (hard & soft landscape), COSHH are available on request from Housing, Parks & Bereavement Services (example sheets included in the appendix).

2.2. Grounds Maintenance:

Day to day park maintenance is carried out by the Council's in-house Parks Team, part of the Housing, Parks & Bereavement Services Business Unit. Relevant staff structure can be found at Appendix 1.

2.3. Arboriculture



All of Bournemouth Council's trees are looked after by the Arboricultural Section within the Parks Team. All trees are risk assessed with sites being zoned dependant on risk posed to people and property, with this increasing or decreasing on size, age, number, and condition of trees present. All information is held on GIS based Ezytreev tree management system.

- Category A - an inspection will take place at least once within a 24 month period.
- Category B - an inspection will take place at least once within a 36 month period.
- Category C - an inspection will take place at least once within a 60 month period.

The Arboricultural section is also supported by voluntary Tree Wardens and by Friends Of groups who report potential hazard.

Pelhams Park is in the "Category B" section due to the age and size of the trees.

2.4. Hard Landscape

Hard landscape is maintained by Bournemouth Parks Team.

Hard landscaping is maintained and developed using materials appropriate for the setting, need and access levels.

We are moving towards a system of site risk assessment of all main sites (including all Green Flag sites, but not all small or remote sites) this will include hard landscaping features e.g. fencing, footpaths, signs, bins, etc but excluding the areas already covered by assessment/ inspections such as buildings & play areas.

2.5. Play Area

Play areas are inspected as recommended by BSEN 1176, which includes:

- Weekly visual inspections to identify obvious hazards resulting from vandalism, usage or weather by trained staff.
- Quarterly operational inspections- more detailed to check operation and stability of equipment by in house trained staff.
- An external annual inspection to establish overall condition of equipment, surfaces, fencing etc



All inspections are recorded onto Playsafe Asset Management system.

Parks staff will also be on site at some areas as a result of other procedures (e.g. litter round) and may identify and report faults.

The playground has been risk assessed.

2.6. Buildings

From December 2010 facility management of all Borough building assets was externally outsourced to Mouchel. As part of the Borough's Asset Management Plan Mouchel are responsible for undertaking:

- 5 yearly building condition surveys
- annual desk top updates with Parks Technical Manager (works/deterioration during year etc)

2.7. Graffiti

All graffiti is removed as soon as possible by Parks staff, with the following guidelines:

- All obscene graffiti to be removed within 24hrs
- Non obscene graffiti to be removed within 7 days

If it cannot be removed by Staff an in-house centrally funded graffiti team is called in from the council's Technical Services section and if still not possible through a contracted specialist.

All public reports of graffiti should be passed through 'ASK Bournemouth' on 01202 451199.

2.8. Byelaws:

The set of Byelaws that cover Pelhams Park came into operation on 1st July 1999.

The park is designated for control of dog fouling under Dog Control Orders under Part 6 of the Clean Neighbourhoods and Environment Act 2005. These require people to pick up after their dog fouls, they must keep their dog under suitable control additionally dogs are banned from the play area, Bowls green and Tennis Court. The footpaths surrounding the bowling greens are designated 'Dogs on Leads' areas.

Copies of both byelaws and dog control orders can be found at.

<http://www.bournemouth.gov.uk/Parks/ByelawsAccessandPolicies/Byelawsforourparksandopenspaces.aspx>

2.9. Security:

The Council has a late night patrol team that monitors hotspots/ problem areas across the Borough parks and open spaces. Their remit is to promote the responsible use of parks and address inconsiderate behaviour within them and forge links with residents, community groups and enforcement agencies to achieve these ends. Springbourne has local problems relating to public drinking and drug taking.

The Pelhams Park Bowls Club facility management of bowling green and building during the bowls season, along with the staff, Clubs and societies using the Community Centre ensures a good level of consistent site presence that discourages anti-social behaviour at Pelhams Park.

The extra presence of Parks staff based at the depot on site by the Bowls green also dissuades anti-social behaviour or allows a rapid reporting/response to issue if necessary.

2.10. Vehicles, Plant, Machines and Parking

Bournemouth Parks uses a mixed fleet of vehicles, plant and machines powered by electric, diesel and petrol individually chosen to fulfil their purpose within their location with criteria being; area of use, size of material being carried, noise, CO2 emissions and length of time for use.

There is currently one large car park next to the Community centre with marked out spaces. There is also cycle parking adjacent to the car park.

2.11. Recycling, Litter and Waste

At present (2012) Bournemouth is in the top quartile of waste recycling within England with less than 20% of material being sent to landfill and this is strongly supported by all

Processing woody waste for use in Biomass boiler at Kings Park Nursery



Parks and Green space with all dog waste being separated so that all other litter can be machine and hand sorted to reduce tonnage to landfill. All green material is either chipped on site or recycled through local green recycling plant and all large woody waste is chipped to be used in the biomass boiler at our Kings Pk Nursery. Bins and litter are monitored and cleared at a varied rate throughout the year to ensure that the site is kept in a

clean and tidy condition.

2.12. Energy & Water Conservation:

All utility meters are read regularly to identify trends in use and particularly to warn of water leakage from pipes.

2.13. Pesticide Minimisation:

Whenever practicable the use of pesticides will be minimised and alternative solutions sought.

Within Parks, Gardens and Open spaces there is a continual reduction in the use of pesticides, through the use of site generated and/or locally chipped compostable material as shrub border mulch. To view the Pesticides Policy, go to <http://www.bournemouth.gov.uk/Parks/ByelawsAccessandPolicies/ParksPoliciesandProcedures.aspx>

2.14. Biodiversity

A Phase I Habitat Survey has been undertaken by Bournemouth University at all the Borough's open space sites. A wildflower meadow area has been sown for a number of years. Further measures to improve biodiversity, such as putting up bird and bat boxes will be developed.



Tennis Courts & Wildflower Meadow

2.15. Resources

The site has an Area Parks Officer, who also covers several other parks in the area. There are 8 full-time grounds staff based at a nearby site (Slades Farm) that share responsibility for the site. In addition to this other staff teams cut grass areas, clear litter and carry out tree works on this site. Currently the North Area grass cutting team are based in the on site depot.

Large capital expenditure projects are progressed through the management plan and scheduled into relevant future Parks budgets or the Council's capital programme.

Planning agreement contributions are available for relevant improvements to the site.

2.16. Marketing - Site & Event Promotion

The site, its facilities and community events are promoted in the following ways:

- o 'The Councils' <http://www.bournemouth.gov.uk/Home.aspx>
- o On site event promotion through a site notices
- o The Borough's current Leisure Directory
- o In the Community Centre

There is scope to develop promotional material for park facilities within the Borough.

To promote sites such as this, Parks have a dedicated PR and Volunteer Engagement Officer to promote all our Parks and Gardens and opportunities for volunteers within them.

To find out how to book events in the Park please go to <http://www.bournemouth.gov.uk/Events/Events.aspx>

2.17. Issues

- Minor Graffiti on the building and equipment
- Minor dog fouling a problem on the playing field
- Occasional anti social use of vehicles on main field
- Large level of leaf fall can be a problem on site

3. Vision

See front cover

4. Assessment & Analysis

In the absence of current user survey data the SWOT analysis has been compiled through interviews with parks staff and through conversation and feedback with visitors and stakeholders.

<p>Strengths Community Centre very well used and established Has a large population within walking distance/good public transport links Variety of sports and play facilities available for public use on site and at the adjoining Leisure Centre Attractive Landscape with Manor house and mature tree specimens Well established site</p>	<p>Weaknesses The Community Centre and Leisure Centre can be seen as separate facilities to new site users Play area is not seen as very exciting Lack of teenage facilities Dog fouling</p>
<p>Opportunities Promote/develop public use of Community Centre and Leisure Centre Build on established community events Better promotion of facilities could increase usage Increase tennis participation Review on site information on facilities, joining clubs or get involved to see if it can be improve</p>	<p>Threats The elements of the site such as Community Centre and Leisure Centre could become separate without work to keep them focused and working together Council budget cuts could threaten site quality and facilities</p>

5. Aims

- Improve visitor numbers and enjoyment
- Develop recreation opportunities for young people
- Develop the environmental value of the site
- Maintain existing fixtures and facilities/maintain them to a high standard

6. Development Plan

To meet these aims we are planning to undertake the following:-

Action & Compartment	Lead	Team	Due Date	Resources	Completed	Cycle
Routine works						
Clean hard surfaces & maintain paths, paving and steps in a safe condition. Surfaces to be appropriate for their location and usage. Areas of minor repairs to be carried out within 48 hours wherever possible from reporting.	CW	P	As necessary		Ongoing	Yes
Top-up and maintain levels of sand and woodchip in Play area as required	CW	P	March/April.		Ongoing	Annual
Provide and maintain seats, bollards & litter bins to ensure continuity of style within the Gardens.						
Litter picking	TC	P	Daily		Ongoing	Yes
Clear leaf fall	CW	P	Oct, Nov, Dec Weekly at Peak			
Empty Litter & Dog Bins	TC	P	Daily		Ongoing	Yes
Remove graffiti from site	CW	P	As necessary		Ongoing	Yes
Maintain grass to general amenity standard. Where appropriate leave grass to grow with less cuts.	TC	P	As necessary		Ongoing	yes
Clean water play equipment	CW	P	Yearly		Yearly	
Support community involvement	CW	P			Ongoing	
Inspect Trees to ensure that the tree stock is maintained in a safe & healthy condition for all users.	NC	P	Annual		Ongoing	Yes
Target ASB / vandalism through enforcement and repair damage ASAP.	CW	P	On going		On going	

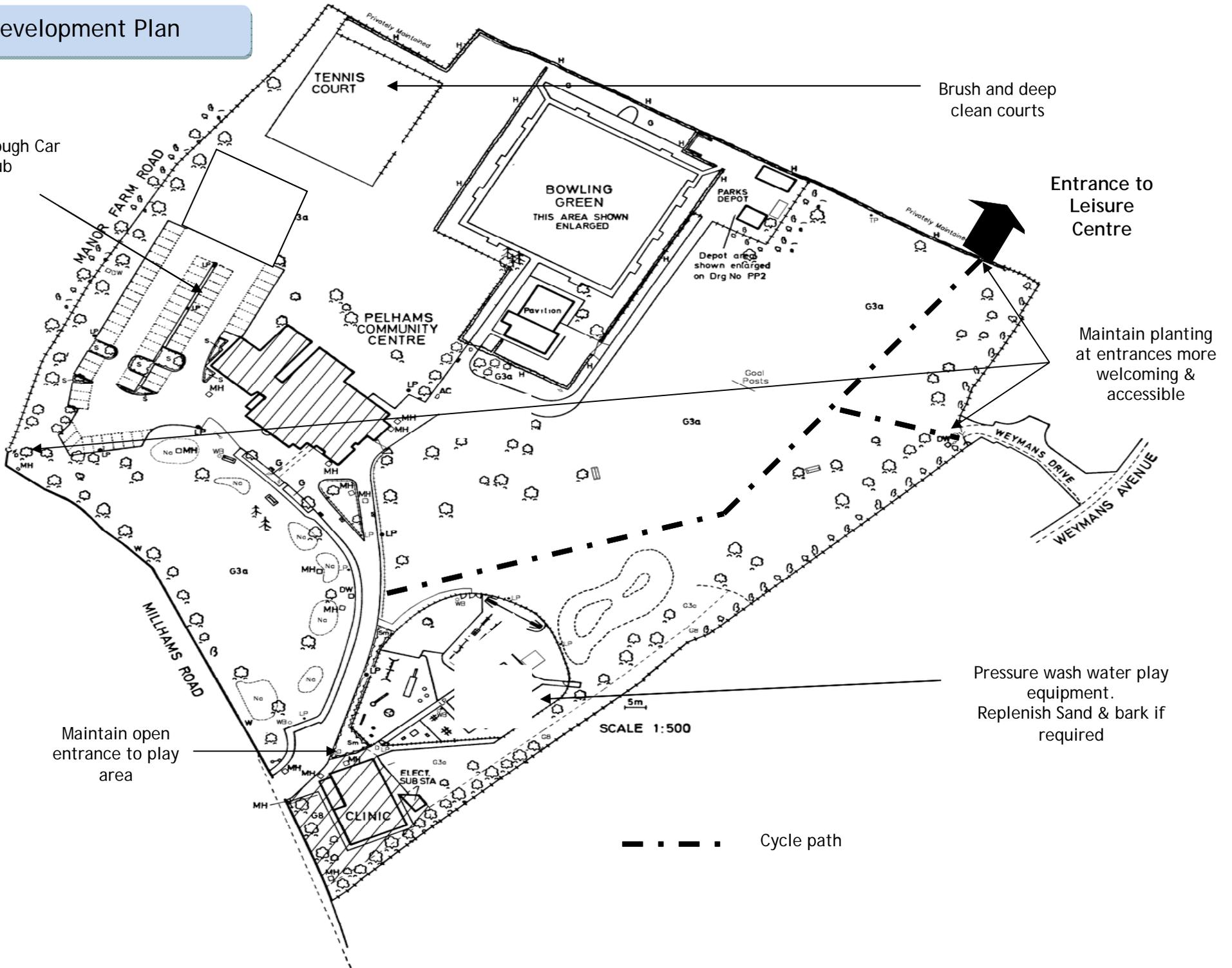
2013 Specific project works	Lead	Team	Due Date	Resources	Completed	Cycle
No Coaches sign for site entrance	CW	P	Nov 13		Moved to 2014	
Replace old dog bins with newer better style	TC	P	Nov 13		Partly done to carry on into 2014	
Thin through Car park planting beds	CW	P	Nov 13		Partly done to continue in 2014	
Remove mixed hedge by play area & Turf	CW	P	Nov 13		Not done. To be reviewed 2014	
Clear and open entrances to Leisure Centre and along the rear of the site	CW	P	Nov 13		Completed	
Sow wildflower Meadow	CW	P	Mar 13		Completed	
Benches re stained	CW	P	Aug 13		Completed	
2014 Specific project works						
Carry on replacing old dog bins with newer style	TC	P	Nov 14			
Continue to thin through Car park planting beds	CW	P	Nov 14		Done End of 2014	
Review if we will remove mixed hedge by play area & Turf area	CW	P	By Nov 14		Hedge removed and new footpath installed for public safety to prevent road crossing	
New height barrier & gate installed by side of Community Centre to prevent unauthorised access.	MS	P			Completed summer 2014	
Review entrance planting & if no coach sign is required still	CW	P	Nov 14		No further requirements for this signage.	
Review/ develop wildflower meadow	CW	P	April 14		Done added in a Poppy to the mix to link in with the anniversary of WW1	
Benches - sand and treat	CW	P			Done	

Opened up the bramble areas at the rear of the site next to the Parks depot to reduce ASB/Crime areas	CW	P			Done Jan/Feb 14	
Replenish Sand in sand pit	CW	P	Mar 14 (if required)		Re distributed not replenished	
2015 Specific project works						
Replenish sand if required	CW	P	Nov 15		Yes	2 years
Replenish bark chips in play area if required	CW	P	Nov 15		Not needed will check again in 2016	
Sow wildflower Meadow	CW	P	Mar 15		Yes	
Maintain open vegetation planting at entrances. Review the entrance to the play area planting to further improve.	CW	P	Nov 15		Yes improvements undertaken to open views and make more welcoming	
Pressure wash play area	CW	P	Mar 15		Yes	
2016 Specific project works						
Sow wildflower Meadow	CW	P	Mar 16		Yes moved to more prominent area and enlarged	
Thin through Car park planting beds	CW	P	Nov 16		Yes	
Pressure wash play area	CW	P	Mar 16		Yes	
Check and replenish wood chip if needed	CW	P	Over year		Yes	
Benches - sand and treat	CW	P			Partly done	
Review/ improve notice board display	CW	P	Nov 16		Not done	
Maintain open vegetation planting at entrances.	CW	P	Nov 16		Yes	
2017 Specific project works						
Pressure wash play area	CW	P	Mar 17			
Bulb planting at entrances	CW	P	Mar 17			
Sow wildflower Meadow	CW	P	Mar 17			
Replenish sand if required	CW	P	Nov 17			

Replenish bark chips in play area if required	CW	P	Nov 17				
Maintain open vegetation planting at entrances.	CW	P	Nov 17				
2018 Specific project works							
Pressure wash play area	CW	P	Mar 18				
Benches - sand and treat	CW	P					
Renew Management Plan	CW	P	Jan 18				5 yearly
Thin through Car park planting beds	CW	P	Nov 18				
Sow wildflower Meadow	CW	P	Mar 18				
Maintain open vegetation planting at entrances.	CW	P	Nov 18				
Play ground refurbishment planned	MS	P	2018-19				
Other Items to be programmed							

Graphic Development Plan

Thin through Car park shrub planting



Brush and deep clean courts

Entrance to Leisure Centre

Maintain planting at entrances more welcoming & accessible

Pressure wash water play equipment.
Replenish Sand & bark if required

Maintain open entrance to play area

SCALE 1:500

--- Cycle path

7. Finance & Resources

Parks have an annual revenue budget of £3.6m and total expenditure of £5.6m, with £2m of self generated income annually.

Staffing levels and budget resources for the site remain secure at present. Minor works are paid for through annual revenue budgets, whilst major capital expenditure can only be accessed through the Council's capital programme or successful grant applications.

Major works or expenditure predicted through the management plan will be highlighted to managers for integration in future budgets.

8. Monitor & Review

As part of the process of managing the sites a regular green flag group meeting is held to discuss all green flag sites and progress between them. The site champion will visit the site regularly and work with stakeholders to ensure the site continues to develop and meet expected standards.

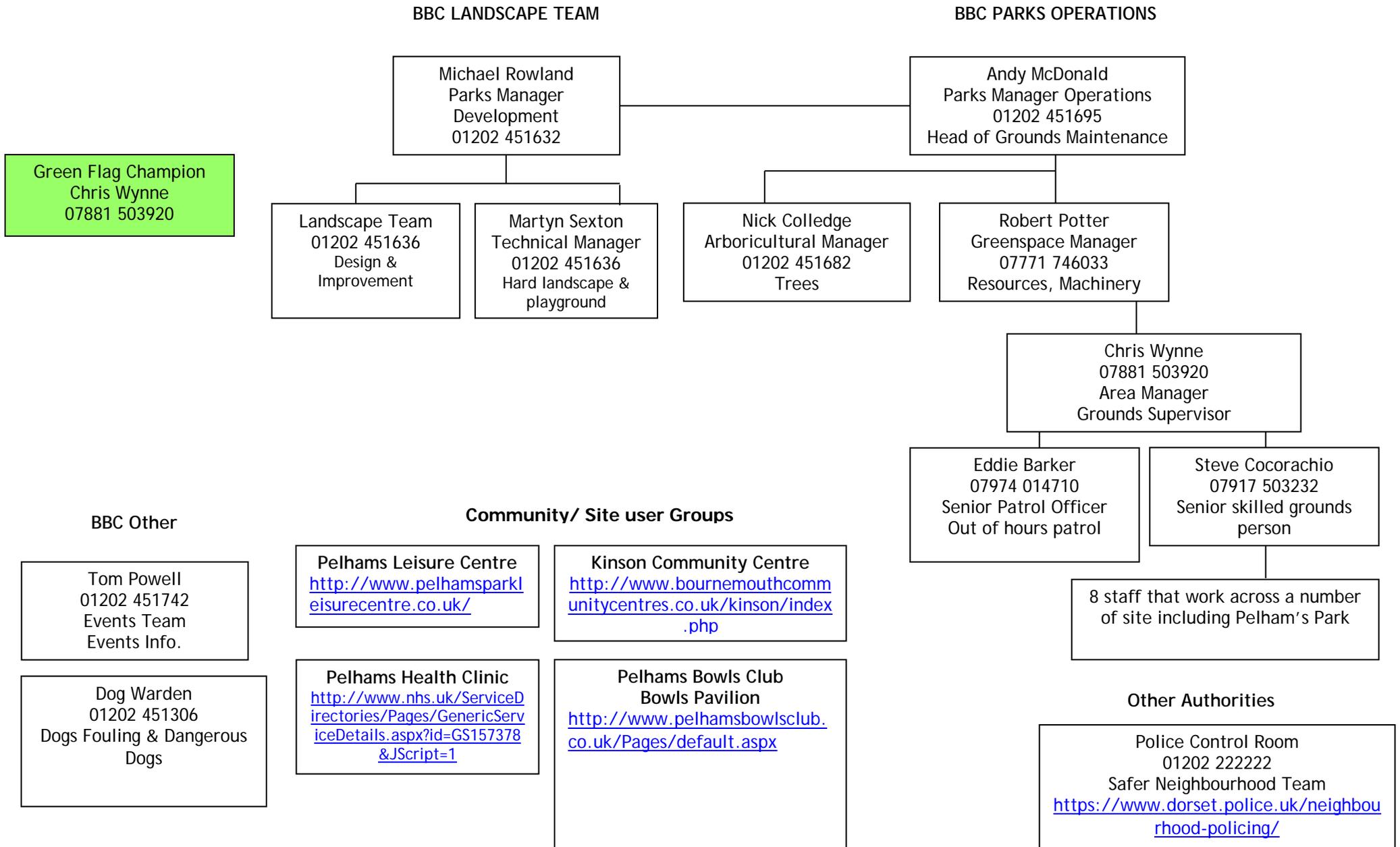
All staff and community groups have access to the management plans and will be encouraged to make notes throughout the year on when items were completed and any issues that arose.

Annual green flag judging feedback sheets are also taken into consideration.

Comments from above are fed annually into the issues section of the plan, from which point forward the plan is edited every year.

Review dates are shown on the front cover of the document.

9. Management Structure



Appendix Example Risk Assessment

Activity :	Strimmers - Operation		Reference :	SM 28
Risk Assessment Completed by :	Rob Allardyce	Signature		
Date of Assessment :	05 January 2015	Review Date	05 January 2018	
Manager Responsible for Action :	Rob Allardyce	Signature		

IMPACT	Examples	Score	LIKELIHOOD	Timeline	Score	RATING
Low	Results in minor injuries; e.g. slight cuts, bruises etc; requires first aid; no lost time; damage to property between £10 - £100; minor service disruption; isolated service user complaint	1	Unlikely to occur	25 - 50 year event / 0 - 10% chance	1	1 - 2 (LOW)
Medium	Results in injuries e.g. severe cuts, minor fractures etc; requires first aid or medical treatment; lost time under 7 days; damage to property between £100-300	2	Could Happen	10 - 25 year event / 10 - 40% chance	2	3 - 6 (MEDIUM)
High	Causes disease, severe injuries e.g. major bone fractures etc; requires medical treatment; lost time under 3 months, damage to property between £300 - £5000	3	Likely to happen in time	5 - 10 year event / 40 - 80% chance	3	8 - 12 (HIGH)
Extreme	Causes severe disease, loss of limb, major disabling injury or fatality; requires hospitalisation or medical retirement; lost time exceeds 3 months; damage to property over £5,000	4	Certain to happen	1 - 5 year event / 80% or more chance	4	16 (CRITICAL)

No	What Risks Exist?	Details and Considerations (i.e. what could trigger the risk? What would be the consequences? Etc)	What precautions have already been taken to control the risk?	Current Risk Level			What measures can be implemented to reduce the risk to an acceptable level?	By Whom	Target Date	Target Risk Level		
				Impact	Likelihood	Risk Rating (Impact x Likelihood)				Impact	Likelihood	Risk Rating (Impact x Likelihood)
1	Description	Who is affected?	Manual Handling Training in place	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW
	Carrying	Operator	Operator Training in place									

		Triggers	Harness to be worn	2	1	2				2	1	2
		Manual Handling	Working Practices									
	Category	Consequences	All pertinent Literature available									
	Health&Safety	Stains & Sprains	Regular Rest Periods									
2	Description	Who is affected?	Operator Training in place	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW
	Starting	Operator	Working Practices									
		Triggers	All pertinent Literature available	2	1	2				2	1	2
		Pulling Recoil Start	Health & Safety Policy Available									
	Category	Consequences	Defect Reporting Procedure									
Health&Safety	Strains & Sprains	Regular Service & Safety Checks										
3	Description	Who is affected?	Limitations to required maintenance.	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW
	Fuel & Oil	Operator	Staff training/experienced staff only. Use of funnels, jugs & spouts.									
		Triggers	Operator manual, H&S policy & other pertinent literature available.	2	1	2				2	1	2
		Filling & Spillage	PPE & Barrier Cream available.									
	Category	Consequences	Incident reporting procedure in place. COSHH regulations.									
Health&Safety	Skin complaints. Burns.											
4	Description	Who is affected?	All pertinent Literature available	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW
	Noise	Operator	Health & Safety Policy Available									
		Triggers	Operator Training in place	2	1	2				2	1	2
		Engine Running. Exhaust.	PPE Available									
	Category	Consequences	Regular Rest Periods									
Health&Safety	Impaired Hearing											

5	Description	Who is affected?	Operator Training in place	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW						
	Fumes & Dust	Operator	All pertinent Literature available				2	1	2							2	1	2
		Triggers	Health & Safety Policy Available															
		Exhaust & Dry Conditions	PPE Available															
	Category	Consequences	Working Practices. Regular breaks.															
Health&Safety	Respiratory problems	Regular Service & Safety Checks																
6	Description	Who is affected?	Operator Training in place. Procurement procedures. Defect reporting procedures.	High	Unlikely to occur	MEDIUM	HAVs awareness refresher training	Rob Allardyce		Medium	Unlikely to occur	LOW						
	Vibration	Operator	All pertinent Literature available				3	1	3							2	1	2
		Triggers	Health & Safety Policy Available															
		Mechanical vibration	Anti vibration mountings															
	Category	Consequences	Working Practices. Regular breaks.															
Health&Safety	Nerve damage. (HAVS etc)	Regular Service & Safety Checks																
7	Description	Who is affected?	Operator Training in place	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW						
	Moving & Hot Parts	Operator	All pertinent Literature available				2	1	2							2	1	2
		Triggers	Health & Safety Policy Available															
		Contact with machinery	Guards & Fail-safe device in place															
	Category	Consequences	Working Practices. PPE available															
Health&Safety	Traps, Lacerations& Burns	Regular Service & Safety Checks & Defect Reporting Procedure in place																
8	Description	Who is affected?	Operator Training in place	Medium	Could Happen	MEDIUM				Low	Could Happen	MEDIUM						
	Flying debris	Operator	All pertinent Literature available				2	2	4							2	2	4
		Triggers	Health & Safety Policy Available															
		Rotary cutters	Guards & Fail-safe device in place															
Category	Consequences	Working Practices. PPE available																

	Health&Safety	Impact & Eye Injuries	Regular Service & Safety Checks									
9	Description	Who is affected?	Working practices	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW
	Fire	Operator	Health & Safety Policy	2	1	2				2	1	2
		Triggers	Training									
	Engine running. Exhaust.	All pertinent literature available										
	Category	Consequences	Regular Service & Safety Checks									
Health & Safety	Burns & collateral	Extinguishers in vans										