

Winton Recreation Ground 5 year Management Plan



Vision

A park that's a focal point for the Winton Community with sporting interest for all, a track to train and exercise and a well used play area and Youth Club.

Author: Chris Wynne

Written: Jan 2013

Last reviewed: Dec 2016

Next review: Yearly Jan



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1. Site Description & Details

Winton Recreation Ground
Fitzharris Avenue
Bournemouth
Dorset
BH9 1BX

National Grid Ref: 409462 093352
Area: 5.75 Ha.
Local Authority: Bournemouth Borough Council (Unitary)

1.1. Site Description

Located within the Borough of Bournemouth, Winton Recreation Ground is situated to the north of Bournemouth town centre. The recreation ground is surrounded by areas of high-density residential housing on all four sides including Linwood Road, Fitzharris Avenue, Maxwell Road and Heron Court Road.

Winton Recreation Ground lies within Winton East ward, with a population of around 9,500. The ward is younger than average contains significant numbers of students and families with dependent children. About one quarter of houses are converted or shared and the average household size is higher in the town. About 10% of the population is made up from lone pensioners. The park serves residents several other local wards, although residents from these wards must cross major roads to reach the site.

Winton Recreation Ground provides important recreation provision for the area, especially when it is borne in mind that the nearest comparable areas of open space are at least ½ mile away, crossing major roads.



The recreation ground has been set out for public enjoyment, to provide a wide range of facilities for sport and recreation including Cricket, Bowls, Tennis, Cycling, Children's Play and an area for Young People's recreation. The remaining areas between these facilities have been set aside for general amenity use with mature tree and shrub plantations and grass areas especially around the periphery of the site. The change of levels within the site provides opportunities to sit and relax or

view activities when they are being undertaken.

Aerial Plan of Site Showing Park Facilities

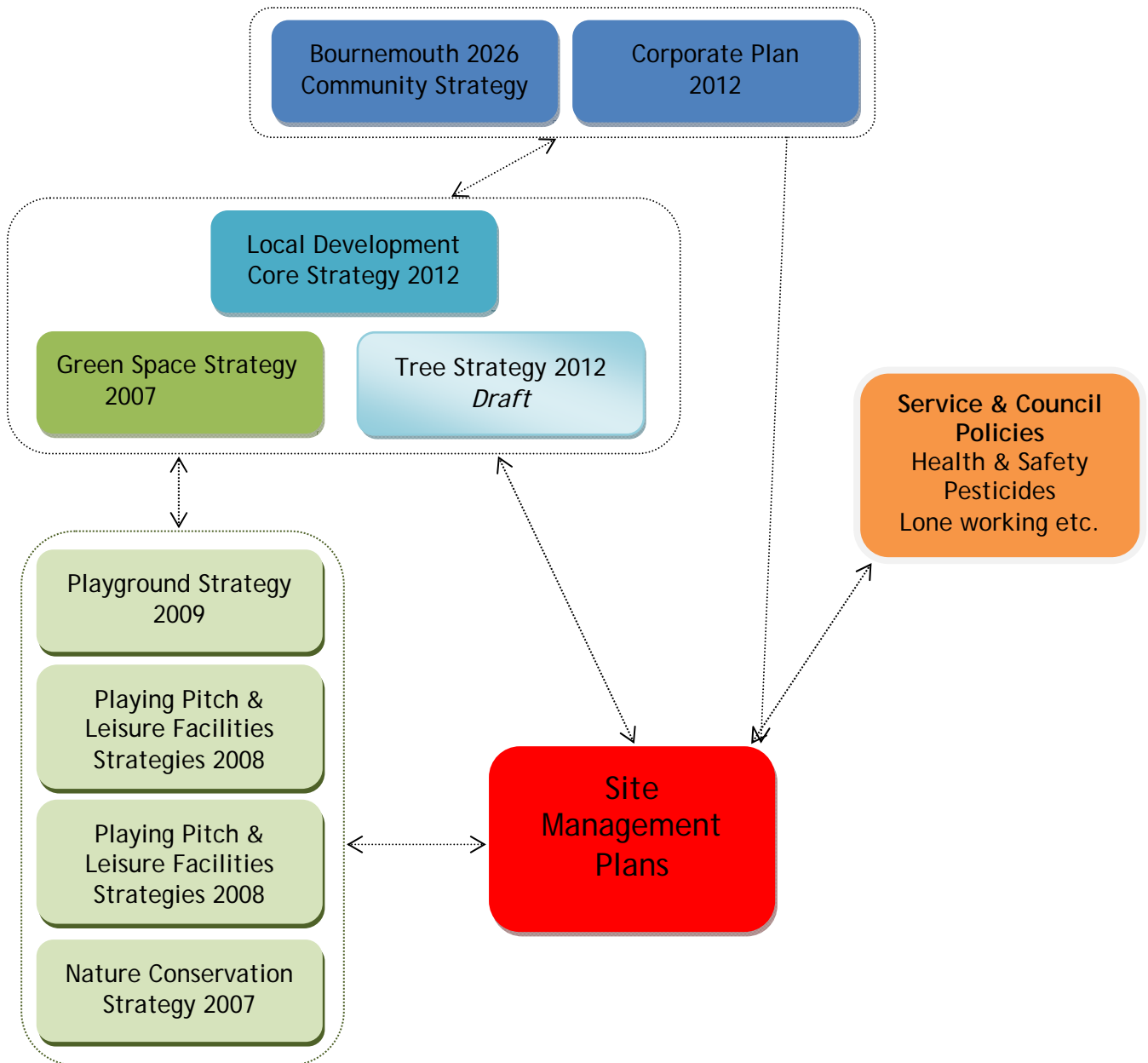
Aerial Plan of Site Showing Facilities



- Facilities:** ↗ = entrances
- Play area
 - Cricket Pavilion Inc Youth Club, changing facilities & meeting room
 - 6 Tennis Courts - porous macadam surface
 - Cricket - 1 table &.
 - Running/cycling track (round cricket outfield)
 - Informal Playing Field
 - Bowls Pavilion with Café and function room with 2
 - Bowling Greens (2 X 6 Rinks)
 - 2 Car parking areas & 1 bike rack.
 - Old Depot incl. mess room.
 - Old store building

1.2. Policies

The diagram below shows the key strategic and policy structures in relation to all parks and open spaces.



1.3. Designations

It is a requirement under Bournemouth Borough Council's Standing Orders for the Planning Officer to determine any proposal by another directorate for the felling of trees on Council owned land with the exception of emergency works including dangerous trees¹. The park is designated as public open space.

¹ Except up to six small trees below 7.5cm diameter at 1.5m – this is for the purposes of routine maintenance and site management.

1.4. Ownership & Covenants

The area was purchased freehold by Bournemouth Borough Council, and is appropriated to Parks, from the Earl of Malmesbury on 3rd May 1904. This was based upon the agreement and conveyance that the land be used for a proposed pleasure ground.

1.5. Leases & Concessions

All leases and concessions are subject to annual health and safety risk assessments by the Council, as well as annual fire, annual asbestos and 5 yearly building surveys and 5 yearly electrical wiring checks. Weekly and monthly checks are the responsibility of the lessee. Training and log books can be provided by the Council.

The Richmond Park Bowls Club lease the bowls pavilion, tennis & bowls facilities with a responsibility for full building repairs and maintenance, the current lease started on 24th April 1999 and expires on 23rd April 2024. The café must be open to the public between 10:00-17:00 Mon-Sun during the bowls season. The pavilion is available for public hire between 10:00-22:00 seven days per week.



The Play hut is under lease to Children's Services who use it as a resource centre for training and development.

The Cricket Pavilion was altered for the 2010 season with the ground floor used by Linwood Youth Club, relocating from the nearby Linwood School, and as a community meeting place. The second floor is changing facilities for the cricket and tennis.

1.6. Users, Community Involvement & Stakeholders

Casual site use is generally for dog walking, children's active play, kick about, pay and play tennis, cycling and sitting and relaxing. The site is also home to a local tennis club and a bowls clubs. The local CBBEA cricket club use the site as a home ground for the Evening Cricket League but the site is also used by other teams including Dorset Police that play in the Cricket League that use the site at weekends. Several local football teams use the site for training purposes.

Two local primary schools use the cricket out field for sports due to lack of space within their own sites.

It is used as the site of the local Winton Carnival, in June, which has held a procession through Winton finishing at Winton Recreation Ground where community events carry on throughout the day and into the evening.

All Parks staff work with stakeholders and community groups and regular contact is maintained with all stakeholders. All stakeholders have contact details for relevant Council staff with day to day contact usually being the site manager. This sites user groups are currently represented by:

Bournemouth Borough Council Parks Department, Winton Cricket Club, Bournemouth Evening Cricket League, Winton Forum, Richmond Park Bowls Club, the Friends of Winton Recreation Ground Group, Winton Tennis Club, St. Luke's Primary School, Malmesbury Park Primary School and Youth Services.

1.7. Access, Signage & Interpretation

The site is 'brown' sign posted from Alma Road to Fitzharris Avenue. Winton Recreation Ground is accessed from the following locations: -

- i) Fitzharris Avenue (2) including 1 vehicle entrance to car park next to Bowling Pavilion
- ii) Heron Court Road (1)
- iii) Maxwell Road (2) including 1 vehicle entrance to car park next to the Pavilion
- iv) Linwood Road (1)

The site is easily accessible all year round and is not locked. Access for the disabled in wheelchairs through the site is unrestricted, however, the paths leading from Fitzharris Avenue and Linwood Road slope down to Maxwell Road.

There is one designated disabled parking space at the Fitzharris Avenue Car Park. Three cycle racks have been provided near the Fitzharris Avenue car park at the SE corner of the playing field.

The site has a prominently located welcome sign which tells users the name of the site, the facilities available and clearly identifies that Bournemouth Council is responsible for the site along with contact details for the Council for further information or to report anything relating to the site.



2. Current Management Arrangements

2.1. Health & Safety

Full copies of all documentation (including checklists) relating to Health & Safety, Risk Assessments, Maintenance Standards (hard & soft landscape), COSHH are available on request from Housing, Parks & Bereavement Services (example sheets included in the appendix).

2.2. Grounds Maintenance:

Day to day park maintenance is carried out by the Council's in-house Parks Team, part of the Housing, Parks & Bereavement Services Business Unit. Relevant staff structure can be found at Appendix 1.

2.3. Arboriculture



A tree lined pathway at Winton

All of Bournemouth Council's trees are looked after by the Arboricultural Section within the Parks Team. All trees are risk assessed with sites being zoned dependant on risk posed to people and property, with this increasing or decreasing on size, age, number, and condition of trees present. All information is held on GIS based Ezytreev tree management system.

- Category A - an inspection will take place at least once within a 24 month period.
- Category B - an inspection will take place at least once within a 36 month period.
- Category C - an inspection will take place at least once within a 60 month period.

The Arboricultural section is also supported by voluntary Tree Wardens and by Friends Of groups who report potential hazard.

Winton Recreation Ground is in the "Category B" section due to the age and size of the trees.

2.4. Hard Landscape

Hard landscape is maintained by Bournemouth Parks Team.

Hard landscaping is maintained and developed using materials appropriate for the setting, need and access levels.

We are moving towards a system of site risk assessment of all main sites (including all Green Flag sites, but not all small or remote sites) this will include hard landscaping features e.g. fencing, footpaths, signs, bins, etc but excluding the areas already covered by assessment/ inspections such as buildings & play areas.

2.5. Play Area



Winton Play area

equipment, surfaces, fencing etc

Play areas are inspected as recommended by BSEN 1176, which includes:

- Weekly visual inspections to identify obvious hazards resulting from vandalism, usage or weather by trained staff.
- Quarterly operational inspections- more detailed to check operation and stability of equipment by in house trained staff.
- An external annual inspection to establish overall condition of

All inspections are recorded onto Playsafe Asset Management system. Parks staff will also be on site at some areas as a result of other procedures (e.g. litter round) and may identify and report faults.

The playground has been risk assessed.

People Millions play project

In 2014-2015 Winton Recreation ground put in a bid to the People's Millions competition and was successful in receiving £50,000 to improve the play facilities on site after winning the vote in.

The project turned the disused bowling green at Winton Recreation Ground into a play and activity garden suitable for all children including those with special educational needs. The nature and sensory inspired space will be for all children and will also provide much needed outdoor space for local cubs, scouts, brownies and guides.

A follow on Phase 2 part of the project is planned to follow which will focus on older children's play and the sites parking provisions.

2.6. Buildings

From December 2010 facility management of all Borough building assets was externally outsourced to Mouchel. As part of the Borough's Asset Management Plan Mouchel are responsible for undertaking:

- 5 yearly building condition surveys
- annual desk top updates with Parks Technical Manager (works/deterioration during year etc)



Winton Cricket Pavilion & Youth Club

2.7. Graffiti

All graffiti is removed as soon as possible by Parks staff, with the following guidelines:

- All obscene graffiti to be removed within 24hrs
- Non obscene graffiti to be removed within 7 days

If it cannot be removed by Staff an in-house centrally funded graffiti team is called in from the council's Technical Services section and if still not possible through a contracted specialist.

All public reports of graffiti should be passed through 'ASK Bournemouth' on 01202 451199.

2.8. Byelaws:

Winton Recreation Ground is covered by Byelaws listed within Bournemouth's 1999 open space byelaws.

The park is designated for control of dog fouling under Dog Control Orders under Part 6 of the Clean Neighbourhoods and Environment Act 2005. Bournemouth Dog Control Orders of 2011 require people to pick up after their dog fouls, they must keep their dog under suitable control and dogs are banned from the play area, Cycle track and cricket field, Bowls green and Tennis Court. The footpaths surrounding the bowling greens are designated 'Dogs on Leads' areas.

Copies of both byelaws and dog control orders can be found at <http://www.bournemouth.gov.uk/Parks/ByelawsAccessandPolicies/Byelawsforourparksandopenspaces.aspx>

2.9. Security:

The Council has a late night patrol team that monitors hotspots/ problem areas across the Borough parks and open spaces. Their remit is to promote the responsible use of parks and address inconsiderate behaviour within them and forge links with residents, community groups and enforcement agencies to achieve these ends.

The Parks Patrol Team also visits the site every night at least once to lock the toilets at dusk and check the site.

The Richmond Park Bowls Club facility management of bowling greens and tennis courts along with the Tennis club, Cycling track use and Cricket Clubs using the site ensures a good level of consistent site use that discourages anti-social behaviour.

The use of the site in the evening by the Youth Club has provided an extra presence also dissuades anti-social behaviour or allows a rapid response to problems if necessary.

2.10. Vehicles, Plant, Machines and Parking

Bournemouth Parks uses a mixed fleet of vehicles, plant and machines powered by electric, diesel and petrol individually chosen to fulfil their purpose within their location with criteria being; area of use, size of material being carried, noise, CO2 emissions and length of time for use.

There are currently two parking areas on site, one with a marked disabled bay for disabled users.

2.11. Recycling, Litter and Waste

At present (2012) Bournemouth is in the top quartile of waste recycling within England with less than 20% of material being sent to landfill and this is strongly supported by all Parks and Green space with all dog waste being separated so that all other litter can be machine and hand sorted to reduce tonnage to landfill. All green material is either chipped on site or recycled through local green recycling plant and all large woody waste is chipped to be used in the biomass boiler at our Kings Pk Nursery.



Bins and litter are monitored and cleared at a varied rate throughout the year to ensure that the site is kept in a clean and tidy condition.

2.12. Energy & Water Conservation:

All utility meters are read regularly to identify trends in use and particularly to warn of water leakage from pipes.

2.13. Pesticide Minimisation:

Whenever practicable the use of pesticides will be minimised and alternative solutions sought.

Within Parks, Gardens and Open spaces there is a continual reduction in the use of pesticides, through the use of site generated and/or locally chipped compostable material as shrub border mulch. To view the Pesticides Policy, go to <http://www.bournemouth.gov.uk/Parks/ByelawsAccessandPolicies/ParksPoliciesandProcedures.aspx>

2.14. Biodiversity

A Phase I Habitat Survey has been undertaken by Bournemouth University at all the Borough's open space sites. Areas of grass are left uncut to develop into meadow areas at several locations on the site. To improve the diversity of the site an area alongside the tennis courts has been identified for new planting will include a variety of native wildlife friendly species.

2.15. Resources

The site has an Area Parks Officer, who also covers several other parks in the area. Additionally there are 8 full-time grounds staff based at a nearby site (Slades Farm) that share responsibility for the site. In addition to this other staff teams cut grass areas, clear litter and carry out tree works on this site.

Large capital expenditure projects are progressed through the management plan and scheduled into relevant future Parks budgets or the Council's capital programme.

Planning agreement contributions are available for relevant improvements to the site.

2.16. Marketing - Site & Event Promotion

The site, its facilities and community events are promoted in the following ways:

- 'The Councils' <http://www.bournemouth.gov.uk/Home.aspx>
- On site event promotion through a site notices
- The Borough's current Leisure Directory

There is scope to develop promotional material for park facilities within the Borough.

To promote sites such as this, Parks have a dedicated PR and Volunteer Engagement Officer to promote all our Parks and Gardens and opportunities for volunteers within them.

To find out how to book events in the Park please go to <http://www.bournemouth.gov.uk/Events/Events.aspx>

2.17. Issues

- The future of cricket on the site is under review due to the short boundary and its associated health & safety issues.
- Dog fouling can be a problem on the playing field.
- ASB in the Toilets located in the Pavilion.
- Unsure future uses of depot buildings/stores.

3. Vision

See front cover

4. Assessment & Analysis

In the absence of current user survey data the SWOT analysis has been compiled through interviews with parks staff and through conversation with stakeholders

<p>Strengths</p> <ul style="list-style-type: none"> Has a large population within walking distance Variety of sports and play facilities available for public use Dog free area Three of the surrounding roads have traffic calming measures Well established & popular site Implementation of previous management plans has been good Youth Services located on site 	<p>Weaknesses</p> <ul style="list-style-type: none"> Café underused by the public. Suitability of site for adult cricket Lack of teenage facilities. Dog fouling Toilets can be abused and cleaning standards can be below required during high levels of use Biodiversity of the site is limited currently
<p>Opportunities</p> <ul style="list-style-type: none"> Promote/develop public café, Tennis and Bowls use to improve visitor enjoyment. Promote & support community works on site. Better promotion of facilities could increase usage. Increase tennis participation. Popular carnival event could develop Seek to develop Youth Cricket. Improve the site for wildlife. Possible future use of old bowls green & stores 	<p>Threats</p> <ul style="list-style-type: none"> Club numbers & facility use could decline without new members joining State of toilets and dog fouling discourage new users Council budget cuts could threaten site quality and facilities

5. Aims

- Improve the conservation value of the site
- Improve existing fixtures and facilities and maintain them to a high standard
- Develop Junior Cricket on site
- Develop alternative uses for old depot/stores

6. Development Plan

To meet these aims we are planning to undertake the following:-

Action & Compartment	Lead	Team	Due Date	Resources	Completed	Cycle
Routine works						
Clean hard surfaces & maintain paths, paving and steps in a safe condition. Surfaces to be appropriate for their location and usage. Areas of minor repairs to be carried out within 48 hours wherever possible from reporting.	CW	P	As necessary		Ongoing	Yes
Top-up and maintain gravel paths. Rake gravel off safety surface.	CW	P	March/April. Raking as necessary.		Ongoing	Annual
Provide and maintain seats, bollards & litter bins to ensure continuity of style within the Gardens. Paint colour for railings is black.	MS	P				
Litter picking	TC	P	Daily		Ongoing	Yes
Empty Litter Bins	TC	P	Daily		Ongoing	Yes
Remove graffiti from site	CW	P	As necessary		Ongoing	Yes
Maintain grass to general amenity standard. Where appropriate leave grass to grow with less cuts.	TC	P	As necessary		Ongoing	yes
Support community involvement	CW	P				
Inspect Trees to ensure that the tree stock is maintained in a safe & healthy condition for all users. Selective thinning of young trees	NC	P	Annual Apr 2012		Ongoing	Yes

Target ASB / vandalism through enforcement and repair damage ASAP.	EB	P				
2013 Specific project works	Lead	Team	Due Date	Resources	Completed	Cycle
Benches - sand and treat	CW	P	Mar 13		Completed	2 years
Thin shrubs round Bowls greens	CW	P	Mar 13		Completed	
Maintain lower shrubs in front of tennis courts and beds by cricket pavilion	CW	P	Nov 13		Completed	
Prune shrubs round edge of site Maxwell Rd side	CW	P	Nov 13		Completed	
Redevelop unused Bowls Green	CW	P	Dec 13		Meadow area for 2014 longer term use still being looked at	
Achieve a Green Flag Award for the site	CW	P	On going		Achieved	
Support Community Events/ Carnival on site	CW	P	On going		Done. Carnival & School running tracks marked up	
Install community planters for youth club	CW	P	April 13		Not done	
New large vehicle gate access installed for events from Heron Court Road	CW	P	Mar 13		Completed	
Sow wildflower meadows	CW	P	Mar 13		Completed will look at if needs moving to 2014	
2014 Specific project works						
Winter pruning - Re-mulch shrub borders to maintain open safer feel	CW	P	Mar 14		Done	
Alter gate from Pavilion to Cricket	CW	P	Mar 14		Done	

area to provide better access for Event						
Install Youth Club Planters (if required still)	CW	P	Oct 14		No longer required	
Prune shrubs round edge of site Fitzharris and Heron court Rd sides	CW	P	Aug 14		Done	
Achieve a Green Flag Award for the site	CW	P	On going		Achieved	
Thin & prune shrubs next to Bowls green	CW	P	Nov 14		Done	
Explore future of the old bowls green	CW	P	On going		Nov 14 going in for a People Lottery bid for a play space	
Allow utility company to use corner of site as compound for works	CW/ EA	P	On going End of 2014 - mid 2015		On going	
Work on cricket outfield to increase grass cover. Rest from heavy use to promote this.	CW		On going		Done	
Sand & stain benches	CW	P	Summer		Done	
Support Community Events/ Carnival on site	CW	P	On going		Done well run and well attended Carnival. 2 School running tracks marked up	
Explore future options for Cricket	Parks	P	On going		On going	
Sow Wildflower meadows including old bowls green	CW		Mar 14		Done	
2015 Specific project works						
Benches - sand and treat if required	CW	P	Mar 15		Not done check again if needed next year	
Winter pruning - Re-mulch shrub borders to maintain open safer feel	CW	P	Mar 15		Done	
Thin & prune shrubs next to Bowls	CW	P	Nov 15		Done	

green						
Allow utility company to use corner of site as compound for works & ensure area is reinstated afterwards	CW/EA	P	On going End of 2014 - mid 2015		On going	
Explore the future options for cricket on site	Parks	P	On going		Still unclear and needs further work for 2016	
Improve planting interest by the play area. Dogwood/Cornus planted along boundary as don't want to screen area but want some colour/interest there	CW	P	Jan/Feb 14		Done	
Continue to develop the old bowls green depending on the out come of the Peoples Millions bid	CW	P	On going		New area developed with £50k funding from bid	
Achieve a Green Flag Award for the site	CW	P	On going		Done	
Support Community Events/ Carnival on site	CW	P	On going		Done	
Prune shrubs round edge of site Maxwell Rd side	CW	P	Nov 15		Done	
Review & sow Wildflower meadows	CW	P	Mar 15		Done	
2016 Specific project works						
Winter Pruning - Re-mulch shrub borders	CW	P	Mar16		Yes	2 years
Achieve a Green Flag Award for the site	CW	P	On going		Yes	
Prune shrubs round edge of site Fitzharris and Heron court Rd sides	CW	P	Nov 16		Yes	
Winter pruning - Re-mulch shrub borders to maintain open safer feel	CW	P	Mar 16		Yes	
Thin & prune shrubs next to Bowls green	CW	P	Nov 16		Yes	
Sand & stain benches	CW	P	Summer		Not required this	2 year cycle

					year	
Sow Wild flower meadow	CW	P	Mar 16		Yes	
New Facilities on old bowls green implemented and monitored	Parks	P	Over year		Yes	
2017 Specific project works						
Prune shrubs round edge of site Maxwell Rd side	CW	P	Nov 17			
Winter pruning - Re-mulch shrub borders to maintain open safer feel	CW	P	Mar 17			
Thin & prune shrubs next to Bowls green	CW	P	Nov 17			
Support Community Events/ Carnival on site	CW	P	On going			
Achieve a Green Flag Award for the site	CW	P	On going			
Thin & Prune round bowls green	CW	P	Nov 17			
Sow Wild flower meadow	CW	P	Mar 17			
2018 Specific project works						
Sow Wild flower meadow	CW	P	Mar 18			
Prune shrubs round edge of site Fitzharris and Heron court Rd sides	CW	P	Nov 18			
Winter pruning - Re-mulch shrub borders to maintain open safer feel	CW	P	Mar 18			
Thin & prune shrubs next to Bowls green	CW	P	Nov 18			
Support Community Events/ Carnival on site	CW	P	On going			
Achieve a Green Flag Award for the site	CW	P	On going			
Other Items to be programmed						
Explore options for the future of the old depot buildings	Parks	P				

Graphic Development Plan



7. Finance & Resources

Parks have an annual revenue budget of £3.6m and total expenditure of £5.6m, with £2m of self generated income annually.

Staffing levels and budget resources for the site remain secure at present. Minor works are paid for through annual revenue budgets, whilst major capital expenditure can only be accessed through the Council's capital programme or successful grant applications.

Major works or expenditure predicted through the management plan will be highlighted to managers for integration in future budgets.

8. Monitor & Review

As part of the process of managing the sites a regular green flag group meeting is held to discuss all green flag sites and progress between them. The site champion will visit the site regularly and work with stakeholders to ensure the site continues to develop and meet expected standards.

All staff and community groups have access to the management plans and will be encouraged to make notes throughout the year on when items were completed and any issues that arose.

Annual green flag judging feedback sheets are also taken into consideration.

Comments from above are fed annually into the issues section of the plan, from which point forward the plan is edited every year.

Review dates are shown on the front cover of the document.

9. Management Structure

BBC LANDSCAPE TEAM

Michael Rowland
Parks Manager
Development
01202 451632

Landscape Team
01202 451636
Design &
Improvement

Martyn Sexton
Technical Manager
01202 451636
Hard landscape &
playground.

BBC PARKS OPERATIONS

Andy McDonald
Parks Manager Operations
01202 451695
Head of Grounds Maintenance

Nick Colledge
Arboricultural Manager
01202 451682
Trees

Robert Potter
Greenspace Manager
07771 746033
Resources, Machinery

Chris Wynne
07881 503920
Area Manager
Grounds Supervisor

Eddie Barker
07974 014710
Senior Patrol Officer
Out of hours patrol

Steve Cocorachio
07917 503232
Senior skilled grounds
person

Green Flag Champion
Chris Wynne
07881 503920

BBC Other

Tom Powell
01202 451742
Events Team
Events Info.

Dog Warden
01202 451306
Dogs Fouling & Dangerous
Dogs

Community Groups

Youth Club
Contacted via Bournemouth Youth
Service
Bournemouth Learning Centre,
Ensbury Avenue, Bournemouth,
BH10 4HG
01202 456235
bys@bournemouth.gov.uk

Richmond Park Man Trust
Bowls Pavilion
[http://www.richmondparkbowlsclub.in
fo/](http://www.richmondparkbowlsclub.info/)

Other Authorities

Police Control Room
01202 222222
Safer Neighbourhood Team
<http://www.dorset.police.uk/Default.a>

Appendix Example Risk Assessment

Activity :	Strimmers - Operation			Reference :	SM 28
Risk Assessment Completed by :	Rob Allardyce	Signature			
Date of Assessment :	05 January 2015	Review Date		05 January 2018	
Manager Responsible for Action :	Rob Allardyce	Signature			

IMPACT	Examples	Score	LIKELIHOOD	Timeline	Score	RATING
Low	Results in minor injuries; e.g. slight cuts, bruises etc; requires first aid; no lost time; damage to property between £10 - £100; minor service disruption; isolated service user complaint	1	Unlikely to occur	25 - 50 year event / 0 - 10% chance	1	1 - 2 (LOW)
Medium	Results in injuries e.g. severe cuts, minor fractures etc; requires first aid or medical treatment; lost time under 7 days; damage to property between £100-300	2	Could Happen	10 - 25 year event / 10 - 40% chance	2	3 - 6 (MEDIUM)
High	Causes disease, severe injuries e.g. major bone fractures etc; requires medical treatment; lost time under 3 months, damage to property between £300 - £5000	3	Likely to happen in time	5 - 10 year event / 40 - 80% chance	3	8 - 12 (HIGH)
Extreme	Causes severe disease, loss of limb, major disabling injury or fatality; requires hospitalisation or medical retirement; lost time exceeds 3 months; damage to property over £5,000	4	Certain to happen	1 - 5 year event / 80% or more chance	4	16 (CRITICAL)

No	What Risks Exist?	Details and Considerations (i.e. what could trigger the risk? What would be the consequences? Etc)	What precautions have already been taken to control the risk?	Current Risk Level			Target Risk Level					
				Impact	Likelihood	Risk Rating (Impact x Likelihood)	What measures can be implemented to reduce the risk to an acceptable level?	By Whom	Target Date	Impact	Likelihood	Risk Rating (Impact x Likelihood)
1	Description	Who is affected?	Manual Handling Training in place	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW
	Carrying	Operator	Operator Training in place									

		Triggers	Harness to be worn	2	1	2				2	1	2		
		Manual Handling	Working Practices											
	Category	Consequences	All pertinent Literature available											
	Health&Safety	Stains & Sprains	Regular Rest Periods											
2	Description	Who is affected?	Operator Training in place	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW		
	Starting	Operator	Working Practices											
		Triggers	All pertinent Literature available				2	1	2					
		Pulling Recoil Start	Health & Safety Policy Available											
	Category	Consequences	Defect Reporting Procedure											
Health&Safety	Strains & Sprains	Regular Service & Safety Checks												
3	Description	Who is affected?	Limitations to required maintenance.	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW		
	Fuel & Oil	Operator	Staff training/experienced staff only. Use of funnels, jugs & spouts.											
		Triggers	Operator manual, H&S policy & other pertinent literature available.				2	1	2					
		Filling & Spillage	PPE & Barrier Cream available.											
	Category	Consequences	Incident reporting procedure in place. COSHH regulations.											
Health&Safety	Skin complaints. Burns.													
4	Description	Who is affected?	All pertinent Literature available	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW		
	Noise	Operator	Health & Safety Policy Available											
		Triggers	Operator Training in place				2	1	2					
		Engine Running. Exhaust.	PPE Available											
	Category	Consequences	Regular Rest Periods											
Health&Safety	Impaired Hearing													
5	Description	Who is affected?	Operator Training in place	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW		
	Fumes &	Operator	All pertinent Literature available											

	Dust	Triggers	Health & Safety Policy Available	2	1	2				2	1	2
		Exhaust & Dry Conditions	PPE Available									
	Category	Consequences	Working Practices. Regular breaks.									
	Health&Safety	Respiratory problems	Regular Service & Safety Checks									
6	Description	Who is affected?	Operator Training in place. Procurement procedures. Defect reporting procedures.	High	Unlikely to occur	MEDIUM	HAVs awareness refresher training	Rob Allardyce		Medium	Unlikely to occur	LOW
	Vibration	Operator	All pertinent Literature available									
		Triggers	Health & Safety Policy Available	3	1	3				2	1	2
	Mechanical vibration	Anti vibration mountings										
Category	Consequences	Working Practices. Regular breaks.										
Health&Safety	Nerve damage. (HAVS etc)	Regular Service & Safety Checks										
7	Description	Who is affected?	Operator Training in place	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW
	Moving & Hot Parts	Operator	All pertinent Literature available									
		Triggers	Health & Safety Policy Available	2	1	2				2	1	2
	Contact with machinery	Guards & Fail-safe device in place										
Category	Consequences	Working Practices. PPE available										
Health&Safety	Traps, Lacerations& Burns	Regular Service & Safety Checks & Defect Reporting Procedure in place										
8	Description	Who is affected?	Operator Training in place	Medium	Could Happen	MEDIUM				Low	Could Happen	MEDIUM
	Flying debris	Operator	All pertinent Literature available									
		Triggers	Health & Safety Policy Available	2	2	4				2	2	4
	Rotary cutters	Guards & Fail-safe device in place										
Category	Consequences	Working Practices. PPE available										
Health&Safety	Impact & Eye Injuries	Regular Service & Safety Checks										
9	Description	Who is affected?	Working practices	Medium	Unlikely to occur	LOW				Medium	Unlikely to occur	LOW
	Fire	Operator	Health & Safety Policy									

		Triggers	Training	2	1	2				2	1	2
		Engine running. Exhaust.	All pertinent literature available									
	Category	Consequences	Regular Service & Safety Checks									
	Health & Safety	Burns & collateral	Extinguishers in vans									