

## **CONDITIONS FOR THE TEMPORARY PLACING OF EQUIPMENT ON THE HIGHWAY' GENERAL**

1. It is an offence to place equipment on the highway without prior approval in writing from the Highway Authority.
2. Applications should note that special conditions may be imposed by the Highway Authority:
  - a. To minimise the inconvenience to persons using the street, having particular regard to people with a disability.
  - b. For Traffic Sensitive Streets, street with Special Engineering Difficulties and Protected Streets.
3. The equipment owners shall:
  - a. Indemnify the Authority against any liability, loss, claim or proceedings whatsoever arising under statute or common law in respect of the placing, and maintaining of equipment on the highway, or their removal there from.
  - b. Provide proof of public liability insurance of a minimum of £5m cover for the period of the Licence.
  - c. Allow at least **FIVE WORKING DAYS** between the date of receipt of this application by the Highway Authority and the proposed date on which the Licence is required to commence as a mandatory site visit must be made.
  - d. Only deposit and remove equipment on the highway between the hours of 0800 and 2000 on all days, except on any Traffic Sensitive Street where erection and removal will not be permitted between 0800 and 0930 or 1600 and 1800.
  - e. Make good any holes or other damage to the highway caused by the installation of the equipment. If this is not done to the satisfaction of the Highway Authority remedial works will be undertaken which will be charged against the owner of the equipment.
4. Licences will only be granted for up to a maximum of 24 weeks.
5. A person aggrieved by the refusal of consent under Subsection 3 of Section 171 of the Highway Act 1980 may appeal to a Magistrates Court against the refusal.

### **EQUIPMENT SPECIFICATION**

6. The equipment shall prominently display the Owner's Name and 24hr Emergency telephone number.

### **POSITION OF EQUIPMENT**

7. The equipment shall not:
  - a. Be placed on the highway so as to contravene any requirements of a Traffic Regulation Order.
  - b. Restrict the width of any carriageway to less than 3.25 metres, except in the case of any classified or Traffic Sensitive Street where the unobstructed width exceeds 6.75 metres.
  - c. Impede the surface water drainage of the highway.

d. Obstruct access to other premises, fire hydrants, gullies and manholes or any apparatus belonging to a Statutory Undertaker or Highway Authority.

e. Partly or wholly obstruct a footway without prior approval in writing from the Highway Authority. Where such approval is granted, a 1.2 metres wide pedestrian walkway must be barriered off, and lamped at night.

8. All equipment placed on the highway shall be securely restrained at all times.

#### **INSTALLATION AND REMOVAL OF THE EQUIPMENT**

9. All equipment shall be installed and removed by personnel trained to work on the highway and who hold the appropriate Street Works accreditation.

10. During the installation and removal of the equipment appropriate traffic management measures must be used to safeguard both members of the public and the personnel undertaking the work.

11. The equipment shall be removed as soon as possible after it is no longer required.

12. After removal of the equipment the highway where it was placed must be left in a clear and tidy condition and any damage to the highway repaired to the satisfaction of the Highway Authority.

#### **PAYMENT FOR THE LICENCE**

13. Payment is to be made by card online. Cheques and transfers are no longer accepted.