

CONDITIONS FOR THE TEMPORARY PLACING OF EQUIPMENT ON THE HIGHWAY

GENERAL

1. It is an offence to temporarily excavate in the highway without prior approval in writing from the Highway Authority.
2. Applications should note that special conditions may be imposed by the Highway Authority:
 - a. To minimise the inconvenience to persons using the street, having particular regard to people with a disability.
 - b. For Traffic Sensitive Streets, street with Special Engineering Difficulties and Protected Streets.
3. The owner shall:
 - a. Indemnify the Authority against any liability, loss, claim or proceedings whatsoever arising under statute or common law in respect of a temporary excavation in the Highway.
 - b. Provide proof of public liability insurance of a minimum of £5m cover for the period of the Licence.
 - c. Allow at least TWENTY-EIGHT WORKING DAYS between the date of receipt of this application by the Highway Authority and the proposed date on which the Licence is required to commence as a mandatory site visit must be made.
 - d. Only excavate in the highway between the hours of 0800 and 1700 on all days, except on any Traffic Sensitive Street where the excavation will not be permitted between 0800 and 0930 or 1600 and 1800.
 - e. Make good any excavation in the highway caused by any works carried out. If this is not done to the satisfaction of the Highway Authority remedial works will be undertaken which will be charged against the Contractor
4. Licences will only be granted for up to a maximum of 28 days.
5. A person aggrieved by the refusal of consent under Subsection 3 of Section 171 of the Highway Act 1980 may appeal to a Magistrates Court against the refusal.

EQUIPMENT SPECIFICATION

6. The excavation shall prominently display the Owner's Name and 24hr Emergency telephone Number.

POSITION OF EXCAVATION

7. The excavation shall not:
 - a. Be placed on the highway to contravene any requirements of a Traffic Regulation Order.
 - b. Restrict the width of any carriageway to less than 3.25 metres, except in the case of any classified or Traffic Sensitive Street where the unobstructed width exceeds 6.75 metres.
 - c. Impede the surface water drainage of the highway.
 - d. Obstruct access to other premises, fire hydrants, gullies and manholes or any apparatus belonging to a Statutory Undertaker or Highway Authority.

e. Partly or wholly obstruct a footway without prior approval in writing from the Highway Authority. Where such approval is granted, a 1.2 metres wide pedestrian walkway must be barriered off, and lamped at night.

8. Any excavation in the highway shall have the appropriate signing/guarding at all times.

INSTALLATION AND REMOVAL OF THE EQUIPMENT

9. Any excavation in the highway shall only be completed personnel trained to work on the highway and who hold the appropriate Street Works accreditation.

10. During the excavation, installation of the appropriate traffic management measures must be used to safeguard both members of the public and the personnel undertaking the work.

11. The excavation shall be completed as soon as possible.

12. After completion of the excavation, the highway where it was carried must be left in a clear and tidy condition and any damage to the highway repaired to the satisfaction of the Highway Authority.

PAYMENT FOR THE LICENCE

13. Payment is to be made by card online in advance of any licence being granted. Cheques and transfers are no longer accepted. We will let you know when its time to pay.