



## REQUEST FOR OVERLAPPING HOUSING BENEFIT

Thank you for your overlapping Housing Benefit request of .

Overlapping Housing Benefit can be considered when you move from one rented property to another rented property and are eligible for Housing Benefit on both, but only if you meet **all** of the following three conditions:

- Only for the period **after** you have moved into the new property.
- Only if your liability for rent on both properties could not reasonably have been avoided.
- Only for a maximum period up to four weeks.

For me to consider this, please answer **all** of the questions on the next page.

**Important note: To support your request, please provide written confirmation from your previous landlord of the date your rent liability ends and that the property will not be re-let during the period of overlapping benefit.**

In order that I may deal with your request, please provide the information requested as soon as possible.

Cont'd overleaf....

Cont'd...

Claim ref: ClaimNo

**1. Period of overlapping benefit required**

Period start date:	Period end date:
--------------------	------------------

**2. Property confirmation**

- Date that you first viewed the property.	
- Date that the property was offered to you.	
- Date you accepted the property	
- Date you actually moved into the property.	

**3. Landlord confirmation**

- Date you gave notice to your landlord.	
- Date you confirmed you were leaving in writing to your landlord.	

**4. Please confirm why the liability to pay rent at both properties was unavoidable?**

--

Signed \_\_\_\_\_

Date \_\_\_\_\_