

For young people, parents and carers

A guide to the education, training and employment options when leaving school or making a later transition

Preparation for adulthood for young people aged 16-25 with Special Educational Needs and Disabilities (SEND), and who have an Education, Health and Care Plan (EHCP)

This guide is intended to give you an overview of the various options open to young people when making a post 16 or post 19 transition. The options in general fall into the three categories:

- Further education / Higher education (university)
- Training
- Employment

Raising of the Participation Age (RPA)

Employment without training is not open to young people aged 16-17, unless it is part time whilst they are at college, for example. The RPA places a duty on young people aged 16-17 to remain in education or training until they are 18 years old, providing them the opportunity to gain additional qualifications, ideally to a minimum of level 2, after their compulsory education has ended after Year 11.

Young people with an Education, Health and Care Plan must have the same access to further education until they are 25, as young people without an EHCP have until they are 19. That is, they do not have to pay for their courses at college providing they are making progress.

What constitutes education or training?

- Stay in full-time education (e.g. school or college with at least 540 planned hours of education a year
- Take up work-based learning (e.g. an apprenticeship or traineeship)
- Take up full-time work with additional part-time learning (at least 280 planned hours of education a year) which will result in an accredited qualification
- Combine self-employment with part-time learning, leading to an accredited qualification
- Volunteer (for 20+ hours) with the addition of part-time learning, leading to an accredited qualification

https://www.gov.uk/government/publications/participation-of-young-people-education-employment-and-training

Preparing for Adulthood

To help young people make progress and to live lives where they can be independent, provide for themselves, access their community and be healthy, there are four categories under which they are to be Prepared for Adulthood:

- Employment / Higher Education
- Independent Living
- Community Participation
- Good Health

These categories should be reflected in the Outcomes of their Education, Health and Care Plans certainly from Year 11 if not from Year 9.

QUALIFICATIONS FRAMEWORK

Mainstream age of achievement	Level	National Curriculum Level	Vocational
22 years min or older	HIGHER ED 8	PhDs	
22 years min or older	HIGHER ED 7	Masters degrees	
18-21 years or older	HIGHER ED 6	Honours degrees	
18-21 years	HIGHER ED 4 & 5	Foundation degrees	Higher Apprenticeships NVQ Levels 4 and 5
16-18 years	FURTHER ED Level 3	A Level	Advanced Apprenticeships Level 3 Diplomas Extended Diplomas NVQ Level 3
14-16 years	Level 2	GCSE A*-C NEW GCSES 9-4 Functional Skills	Intermediate Apprenticeships Level 2 Diplomas NVQ Level 2
12-13 years	Level 1	GCSE D-G NEW GCES 3-1 Functional Skills	Foundation Learning Traineeships Award, Certificate, Diploma
10-11 years	Entry Level 3	NC Level 3 Functional Skills	Foundation Learning Supported internships Award, Certificate, Diploma Life Skills
8-9 years	Entry Level 2	NC Level 2 Functional Skills	Foundation Learning Entry Level Award, Certificate, Diploma Life Skills
6-7 years	Entry Level 1	NC Level 1 Functional Skills	Foundation Learning Entry Level Award, Certificate, Diploma Life Skills
Pre 5 years	Pre Entry Level	P levels	Life Skills

TYPES OF QUALIFICATION IN THE UK

The UK education sector offers a wide range of qualification types which are given by recognised awarding bodies. The available qualifications can be academic, vocational or skills-related and are grouped into levels - 9 in total in England, Wales and Northern Ireland and 12 in Scotland. The levels reveal difficulty of the acquired qualification although qualifications within a particular level can cover a wide range of subjects and take different amount of time to complete.

Qualification types in the UK include:

- Functional Skills. They are qualifications which allow the learners to acquire practical skills such as English, maths, and ICT. In Scotland, Functional Skills are known as Core Skills.
- Entry Level Qualifications. These are intended for learners who do not feel ready yet for the General Certificate of Secondary Education (GCSE). Entry Level Qualifications offer the ability to choose between a range of subjects but they focus on a specific subject or area of learning, allowing the learner to develop the basic knowledge and skills either for work or to continue education.
- GSCEs Qualifications. The GSCEs programmes are taken by 14 to 16 year olds, however, they are also available to adults. The GSCEs Qualifications are highly desirable because they are highly valued by both the schools and employers.
- A and AS Level Qualifications. These qualifications are intended for learners who want
 to get a deeper knowledge of a particular subject and are usually studied by 16 and 18
 years olds who have completed the GSCEs.
- International Baccalaureate (IB) Diploma. An internationally recognised qualification which is an alternative to the A and AS Level Qualifications. The IB programmes are selected by students who want to study more subjects at a detailed level. Although the IB programmes are grouped into Level 3 of the QCF, they are widely regarded to be more difficult than the A and AS Levels.
- Vocational Qualifications. They are work-related qualifications that are specifically
 designed to help the learners acquire work-related knowledge and skills. Vocational
 Qualifications are available at different levels which can be compared to other
 qualifications. Vocational Qualification Level 3 for instance is equivalent to A Level
 Qualifications.
- **Higher Education Qualifications.** They roughly correspond to levels 4 to 8 in the Oualifications Framework.

http://www.accreditedqualifications.org.uk

The size of the qualification (Award/Certificate/Diploma)

Within a level of qualification, from Entry Level to Level 8, a person can achieve an award, certificate or diploma depending on amount and content of the work completed:

Award 1 to 12 credits - 10 to 120 hours of learning
Certificate 13 to 36 credits - 130 to 360 hours of learning
Diploma 37 credits or more - 370 or more hours of learning

http://www.pdmtc.co.uk/qualifications/qcf.html

TYPES OF TRAINING IN THE UK

Supported internships

- Structured study programmes
- Based primarily with an employer
- One-year duration
- Unpaid work placements for at least 6 months
- Progression to paid employment, where available
- Personalised study programme including substantial qualifications, English and Maths
- Young people with EHC plans will retain their plan when undertaking a supported internship.

Local Providers of Supported Internships:

- Bournemouth & Poole College
- Brockenhurst College
- Classroom in the Heart of Industry (CHI) for 16-19 year olds
- SWRAC

Traineeships

- Work preparation training
- Work experience placement
- English and maths
- Last a maximum of six months
- Unpaid
- Go to <u>www.getingofar.gov.uk</u> and click on 'Apprenticeship Type' for current traineeships

Local Providers of Traineeships:

- BCHA
- Bournemouth & Poole College
- Brockenhurst College.
- Kingston Maurward College
- SWRAC

Apprenticeships

- Gain qualifications and work experience
- Usually 4 days with employer and 1 day at a college (varies)
- English and maths
- Usually need GCSEs at A*-C grades
- Lasts 1-4 years
- Paid! Currently £3.50 per hour (reviewed annually in October)
- Go to www.getingofar.gov.uk for current vacancies and more information

Local Providers of Apprenticeships

There are various local providers depending on the vocational area of the apprenticeship. Check the vacancies website or look at the Provision Matrix, produced and updated by the 14-19 Team.

FURTHER EDUCATION: MAINSTREAM

Who is this option for?

- Young people with SEND than can be managed in a mainstream setting and who want to go onto a level 1, 2 or 3 course depending on their level of academic attainment / ability
- Social, emotional and behavioural difficulties must be manageable in a mainstream setting
- They have achieved a minimum of level 1 at GCSE

Most likely progression:

- Next level course at college (level 3 being the highest)
- Traineeship / Apprenticeship
- University
- Employment

MAINSTREAM PROVIDERS:

NAME OF SCHOOL 6 TH FORM	TYPE OF & LEVEL OF COURSES OFFERED
Avonbourne Academy	Level 3 - A levels, vocational courses
Bournemouth School (boys)	Level 3 - A levels, vocational courses
Bournemouth School for Girls	Level 3 - A levels, vocational courses
LEAF Studio	Level 3 - A levels, vocational courses
Oak Academy	Level 3 - A levels, vocational courses Level 2 - vocational courses
St Peters School	Level 3 - A levels, vocational courses
The Bishop of Winchester Academy	Level 3 - A levels, vocational courses
NAME OF MAINSTREAM COLLEGE	TYPE OF & LEVEL OF COURSES OFFERED
Bournemouth & Poole College	
Brockenhurst College, New Forest	Vocational courses from Level 1 upwards
Kingston Maurward (Agricultural) College, Dorchester	A Levels
Sparsholt (Agricultural) College, Winchester	
Totton College, near Southampton	(courses are available at lower levels too - see below)
Weymouth College, Dorset	

FURTHER EDUCATION MAINSTREAM: DISTANCE LEARNING

Who is this option for?

- Academically-able young people who would be able to achieve in a mainstream setting under different circumstances
- Self-motivated to learn
- Physical, health or circumstantial needs that make local providers not an option

There are a range of different courses available through online / distance learning. It is important that the course being considered is fully researched before committing and the cost explored. The local authority would not normally fund these courses as they are usually part time. Some online short courses are free of charge.

Possible progression

- Higher level college courses
- Apprenticeship
- Employment
- University

Examples of Further Education Distance Learning:

Centre of Excellence - www.centreofexcellence.com National Extension College - www.nec.ac.uk The Open Study College - www.openstudycollege.com

HIGHER EDUCATION

Who is this option for?

Academically-able young people who have achieved level 3 qualifications - usually
 A-Levels but vocational subjects are also be accepted depending on the degree
 the person is wanting to do.

To find out more about university, speak to 6th form or college careers advisers or look at the UCAS website: https://www.ucas.com/

Example of Higher Education Distance Learning:

The Open University - www.open.ac.uk

FURTHER EDUCATION: SPECIAL SCHOOLS POST 16 and FOUNDATION LEARNING AT COLLEGE

Who is this option for?

- For young people whose level of SEND requires greater support / lower choice of course level than available in mainstream. For example:
 - o moderate to severe learning difficulties
 - o autistic spectrum disorder
 - o speech, language and communication difficulties

Most likely progression:

- College Foundation Learning
- Supported internship
- Traineeship
- Social care provision (including supported employment) for young people at the lowest level of ability

SPECIAL SCHOOL POST 16 PROVIDERS

NAME OF POST 16 DEPARTMENT	COURSES OFFERED
Beaucroft School	Likely to be similar to Linwood Post 16
CHI - Classroom in the Heart of Industry (training / education)	Supported Internships
Linwood Post 16	 Entry Level: OCR Life and Living Skills; Functional Skills in English and Maths ABC Practical Horticulture AQA Travel Training
Montacute School	Similar to Linwood Post 16
Summerwood Campus	Level to suit the needs of the young person, tending to be at the higher end, so most likely levels 2 and 3

LOCAL COLLEGE FOUNDATION LEARNING PROVIDERS AND THEIR COURSES

Bournemouth & Poole College	01202	205205			
Course	Level	No of days	Length	Age	Progression
 Personal Progress - Award - year 1 Certificate - year 2 Diploma - year 3 Cooking Vocational activities: photography, Snax café, animal care, floristry, drama, gardening, beauty therapy 	Entry Level 1	3 days	3 years	16-25	Pre-Vocational Programme or STEPS year 4 if appropriate
STEPS - year 4Work placementsJob search					Supported internship / employment
Pre-Vocational Programme • FS English and Maths	Entry Level	3 days	1 or 2 years	16+	Level 1 course or training
Into Work A 'final year' for students who have completed PVP and can move on to this course			1 year		Training Employment
Step Up to College	n/a			16-18	Level 1 course
Skills Track Vocational tasters FS English and Maths	Level 1			16+	Level 2 course Employment Training
Route to Business Leisure or Creative Studies • Vocational tasters • FS English and Maths	Level 1			16+	Level 2 course Employment Training
Brockenhurst College 01590	625555				
Course	Level	No of days	Length	Age	Progression
 Continuing Education FS English and Maths - streamed Independent Living: Living in the Community; or Independent Living: Looking after yourself and your home Enrichment 	Entry Level 1-3	3 days	1 or 2 years 4 week trial	16+	Non-exam vocational programme at appropriate level
Non-Exam Vocational Programmes • Land Based Studies • Retail	Entry Level 3	3 days	1 year	16+	Non-exam level 1 programme

Non-Exam Vocational Programmes • Art & Design • Child, Health & Social Care • Hospitality & Catering • Performing Arts	Level 1	3 days	1 year	16+	 STTEPS Supported internship Supported employment Level 1 course
 Vocational Courses Vocational course (choose) FS English & Maths or re-sit GCSE 1 week work placement 	Level 1	3 days	1 year	16+	Level 2 courseApprenticeshipEmployment

STTEPS - Supported Transition Towards Employment Programme

This is the last course students can do when they have finished all their vocational courses. It pulls everything together to help students work towards getting a job. This course is by invitation only as not all students are appropriate.

Kingston Maurward (Agricultural) College 01305 215000					
Course	Level	No of days	Length	Age	Progression
Introduction to Skills for Working Life Plant and animal care FS English, Maths and ICT Personal, Social Development	Entry Level 2	4 days	1 year	16+	Diploma in Skills for Working Life
Diploma in Skills for Working Life • Animal care • Gardening • Countryside skills • FS English, Maths and ICT • Employability and Personal Development	Entry Level 3	4 days	1 year	16+	Practical Skills Development
Practical Skills Development Health & Safety in the Workplace Animals Agriculture Work experience	Level 1	3 days	1 year	16+	Certificate in Employability and Personal Development
Certificate in Employability and Personal Development Employability Skills Personal, social development Independent living skills English, Maths, ICT		3 days	1 year	16+	 Level 1 course Employment Supported internship Community farm work

FURTHER EDUCATION BESPOKE PACKAGES

<u>Please note:</u> These placements must be agreed by SEND Panel. There is no guarantee that funding. Mainstream options must be explored first and must be discussed with the SEN caseworker.

Who is this option for?

- Young people with a high level of need, often around social, emotional and mental health, eg, autistic spectrum disorder, social anxiety, sensory needs, difficulties with going out - anywhere
- These young people cannot cope in a college environment too big, too noisy, too crowded

Possible progression:

- College
- Supported internship / Traineeship / Apprenticeship
- Employment

FURTHER EDUCATION PROVIDERS SPECIALIST POST 16 INSTITUTIONS (SPIs)

<u>Please note:</u> These placements must be agreed by SEND Panel. There is no guarantee that funding. Mainstream options must be explored first and must be discussed with the SEN caseworker. This type of provision should be discussed at Annual Review and recorded in the paperwork from YEAR 9. All careers guidance notes / summaries should also be copies to the SEND team.

Who is this option for?

- High level of need with the SEND
- Local providers cannot meet their needs
- Ability to continue learning and gaining skills and qualifications

Possible progression:

- College
- Supported internship / Traineeship / Apprenticeship
- Employment

TRAINING OPTIONS FOR THOSE WITH ADDITIONAL NEEDS

ВСНА	COURSE	ENTRY REQUIREMENT	ENTRY LEVEL / LEVEL	AGE RANGE	Days per week
St Swithuns House 21 Christchurch Road Bournemouth BH1 3NS www.bcha.org.uk enquiries@bcha.org.uk 01202 410500	 The Work Programme Ignite - self- development Workplace training Training academy (painting & decorating 	Able to work to level 1	Levels 1 & 2	16+	Speak to BCHA

Who is BHCA for?

- Those with various needs they also offer support for homelessness, community support and keeping safe
- Challenging behaviours they welcome these
- Able to learn to level 1-2

Progression

- BCHA also work closely with LEO and some students progress from a course with BCHA to a course with LEO.
- Mainstream college / training / employment

CHI - Classroom in the Heart of Industry	COURSE	ENTRY REQUIREMENT	ENTRY LEVEL / LEVEL	AGE RANGE	Days per week
Based at the Marsham Court Hotel, Bournemouth and Training Room at Tesco, Bournemouth www.chi4training.co.uk	Supported Internships	EHCP Achieved entry level 1 in English and Maths Independent travel trained	Entry level1 to Level 2	16-19	5 days per week for 1-2 years

Who is CHI for?

- Keen to move into the workplace, but not yet ready for an apprenticeship or open employment
- Ready for independence

Progression

- Traineeship
- Apprenticeship
- Employment

Employ My Ability (EMA)	COURSE	ENTRY REQUIREMENT	ENTRY LEVEL / LEVEL	AGE RANGE	Days per week
Moreton Gardens Moreton Dorchester DT2 8RF	HospitalityHorticultureRetailCustomer Service	none	Pre- entry level to level 2	16-25	Variable depending on course and needs of the
01929 405685 www.employmyability.org.uk	Business AdminTourismFunctional SkillsHealth and Safety				learner
EMA can be funded through education, social care or both	Food HygieneWork Place First AidTravel Training				

Who is EMA for?

- In need of a quiet environment
- Prepared to travel the journey
- Could be supported through social care if not able to make academic progress

Progression

- Possibly open employment or training
- Possibly supported employment
- Possibly social care activities

LEO Training	COURSE	ENTRY REQUIREMENT	ENTRY LEVEL / LEVEL	AGE RANGE	Days per week
10 St Swithuns Road South, Bournemouth, Dorset BH1 3RQ http://www.leo-training.co.uk/ info@leo-training.co.uk	 Personal development Employability NOCN Functional Skills English, Maths & ICT to level 2 Work placement 	Able to work to level 1	Levels 1, 2 & 3	16-19	Courses from 4 weeks to 2 years

Who is LEO for?

- Home-educated and been unable to sit GCSEs
- Prefer small groups to large classes, needs extra time and some support to learn
- Lacks confidence

Progression

- College
- Apprenticeship
- Employment

SWRAC (South West Regional Assessment Centre)	COURSE	ENTRY REQUIREMENT	ENTRY LEVEL / LEVEL	AGE RANGE	Days per week
O1202 848099 Supported Internships are based at The Shack, Muscliffe	Supported InternshipsTraineeshipsApprenticeships	EHCP for supported internships	Entry level to level 2	16+	Varies
Traineeships are based at The Embassy, Winton					

Who is SWRAC for?

- Those seeking a supported internship, especially if over age of 19
- Wanting to develop employability skills, improve English and Maths, but in a small, supportive environment small numbers of students, some 1:1

Progression

- College
- Further training
- Employment

SOCIAL CARE OPTIONS

PROVIDER	SUBJECT / COURSE	ENTRY REQUIREMENT	AGE RANGE	Days per week
Crumbs Bakery The Crumbs Centre 20a Hibberd Court Hibberd Way Slades Farm Bournemouth BH10 4EP Tel: 01202 519320 (Ursula Boardman) www.crumbs.org.uk	 Hospitality Housekeeping Administration Employment Skills Level 1-2 Functional Skills Entry Level 1 - Level 2 Traineeships Internships Supported Employment 	Commitment Willingness to learn Basic literacy & numeracy skills	18+	2 days per week minimum 2 years: progression opportunities may also be available
Employ My Ability Moreton Gardens Moreton Dorchester DT2 8RF 01929 405685 www.employmyability.org.uk	Similar to the education options - speak to EMA for details.	None for the social care options	18+	Variable depending on course and needs of the learner
Bournemouth & Poole College	STEPS - Vocational Sessions Floristry Cookery, keep fit and sport Beauty therapy Community projects	1 day = £781 2 days = £1,562 3 days = £2,343	Adult	You put together as many or few sessions as you wish
Brockenhurst College	Community Courses Photography It Cooking	Cost attached - speak to college for details		You put together as many or few sessions as you wish

EMPLOYMENT

BOURNEMOUTH YOUTH SERVICE: 01202 451100 - support with job hunting for young people who are not in education, employment or training.

JOB CENTRE PLUS

If you have a disability, speak to the **Health and Disability Work Services Coach** at your local Jobcentre

Eligibility- you need to be getting:

- Employment Support Allowance (ESA), or a
- health related benefit, or
- those who are at risk of losing their job because of a health related issue.

All other people will go through the regular Job Centre Adviser.

Services which you may be able to access:

- Work Choice provides support to help find and keep work.
- Work Psychologist helps people make decisions when they are undecided about what to do. The psychologist may complete an assessment and produce a report advising the person what to go for and what to avoid work-wise. This is for unemployed people only who fit the criteria above.
- Work experience placements the person stays on benefit as the placements are unpaid, but they do receive travel costs.
- Basic training is available in English, Maths and ICT
- Residential Training may be available for those with health difficulties which mean they need an intensive programme to establish skills needed for work.
- <u>Voluntary Work</u> Community and charity volunteering doesn't affect benefits.
 Information on how much volunteering you can do and how this affects benefits can be obtained from the Job Centre.
- <u>Internet Suite</u> for people to use for job hunting. A health and disability adviser runs a session once a month to help in this area.

BOURNEMOUTH JOBCENTRE PLUS Tamarisk House, 1 Cotlands Road,

Bournemouth, BH1 3BG

WINTON JOBCENTRE PLUS 609 Wimborne Road, Winton, Bournemouth, BH9 2AL

Telephone: 0845 604 3719 Textphone: 0845 608 8551

VOLUNTEERING

Local volunteering opportunities:

- V-inspired <u>www.vinspired.com</u>
- Do It (national volunteering website) www.do-it.org
- Bournemouth Council for Voluntary Service www.bournemouthcvs.org.uk

Volunteering opportunities abroad, examples:

• Camp America - www.campamerica.co.uk Bunac - www.bunac.org/uk

Lorna Clark – SEND Inclusion Officer for Post 16, SEND Team, Bournemouth – September 2017

Bournemouth Special Educational Needs and Disabilities (SEND) Assessment Team

Extension 3 Town Hall Bournemouth BH2 6DY

Email: SENTeam@bournemouth.gov.uk

Telephone: 01202 456162/456161