



**Glenmoor & Winton Academies**

High Achievement – High Standards

Part of United Learning

## **WINTON ACADEMY ADMISSIONS POLICY 2016-17**

The published admission number is 180.

Winton is an Academy for boys which is a sponsored Academy with United Learning. The conversion to Academy status was made in September 2013. The Governors are responsible for the admission of students. For entry into year 7 the admissions application and offer process will be co-ordinated by Bournemouth LA. All pupils are admitted without reference to ability or aptitude.

Places will be allocated at Winton in the following order of category.

- **Category 1** – Children who are “Looked after” by a Local Authority or a child who was previously looked after but immediately following being looked after subject to an adoption, residence, or special guardianship order. (See Note 1.)
- **Category 2** – Children currently with an older brother at the Academy at point of admission into the Academy. See below for explanation of the term brother (note 3)
- **Category 3** – Distance from the applicant’s home address to the Academy. The distance measurement will be calculated using a Geographical Information System in a straight line from the Academy to the applicant’s home in accordance with the definition below (note 6). The applicants will be ranked nearest to furthest

### **Admission Criteria - Notes**

1. A looked after child is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by the local authority in the exercise of their social services functions as defined in section 22 (1) of the Children Act 1989.
2. In the case of over subscription in categories 1 - 3, priority will be given to these children:
  - (i) where a placement is recommended for medical reasons as essential by the Council’s professional medical advisors or where there are exceptional reasons supported by evidence from a Social Worker,

Educational Psychologist or Education Welfare Officer employed by the Council which in the view of the Corporate Director with specific responsibility for Children and Families Services require placement at a particular school.

3. Brothers are defined as half or full brother, adoptive brother and the children of parents who are married or cohabiting, where the parents and children live together in the same household.
4. When considering twins, triplets or other multiple births places will be offered above the published admission number to the other twin, triplet or multiple birth children whose twin, triplet or multiple birth was offered a place within the admission number. Twins, triplets and multiple births will be given a priority over other sibling links and other applicants.
5. The Academy will apply the above criteria to applicants subject to the following exceptions:
  - (i) Where an applicant is seeking admission for the September entry of the school entry year, applications received before the closing date will initially be given priority over those received after the closing date. Under exceptional circumstances a late application maybe considered as received on time. Exceptional circumstances could be illness involving hospitalisation or a bereavement or as prescribed within the co-ordinated admission arrangements.
  - (ii) Where a child has a statement of special educational needs and for whom there is a legal requirement to admit to the Academy as it is named in the statement.
6. A child's main residence will be the dwelling of the parent or carer in receipt of Child Benefit and proof of who is in receipt of Child Benefit may be required prior to offer of a school place. If Child Benefit payments are not made or suspended then the decision on which address to use for the child, for the purposes of admission to school only, will be made by the Governors on the advice of the legal department of Bournemouth Borough Council. The legal department will consider pertinent evidence from both parents to determine the property in which the child mainly resides. The Governors may verify the address via the Council's Council Tax records. Other evidence of proof of address may be required. Examples of acceptable proofs of address will be listed in the Council Admissions Information Booklets.

## **Waiting Lists**

7. The school operates a formal waiting list for those refused a place. Subject to note 4, the waiting list is ranked according to the over-subscription criteria. Any places that do become available, if not required for a child with a statement of special educational need or one who is required to be admitted through an In-year Fair Access Protocol, are allocated in accordance with these criteria. The waiting list does not give priority either to those that have been on the list longest or to those that applied after the closing date.

Waiting Lists for main entry years will cease on 31 December 2016. Previous applicants wishing to continue on a waiting list must re-apply to Bournemouth Council between 1 and 31 December 2016. Waiting lists for all other year groups will cease at the end of the academic year 2016/17. Applicants will be required to re-apply (in August 2017) for admission if they wish to continue to be considered for a place. Please note the Governors may review waiting lists on a regular basis at the end of each term or when a place becomes available at the Academy

## **Co-ordination between Admission Authorities**

8. In accordance with the law and the agreed schemes the offer of places at the main points of entry at the primary and secondary level will be co-ordinated by the Local Authority between all those who decide upon admissions to schools (admission authorities) in Bournemouth.
9. Schools in Bournemouth together with Bournemouth Council operate an In-Year Fair Access Protocol in accordance with the Code on School Admissions This is reviewed by The Admissions Forum on a regular basis. A single application form in accordance with the co-ordinated scheme will be used for all applications for in-year admissions

## **Final Tie-Break Allocation Process**

10. If there are insufficient places to accommodate all applicants and after using all tie break criteria applicants for the final place(s) cannot be split the remaining place(s) will be allocated using a random allocation process. The process will be electronically administered through the Local Authority IT providers in use at the time.

## **School Admission Appeals**

11. The Governors will not consider repeat appeals by the same applicant for the same school in the same academic year unless the applicant is able to prove that there have been material changes in their circumstances since the previous admission appeal. The final decision as to whether the material changes warrant a fresh appeal will be determined by the Governors of the school.

## **Withdrawal of an offer of a place**

The Governors may withdraw an offer of a school place where:

- a parent fails to respond to an offer within a reasonable timescale
- the place was offered on the basis of a fraudulent or misleading application
- a place was offered by the Local Authority, not the Admission Authority, in error.

## **Monitoring and Review**

This policy has been made in accordance with the Sex Discrimination Act, The Race Relations Act, The Human Rights Act, the Disability Discrimination Acts 1995 and 2005, The Equality Act 2006 and Education Act 1996, 2002 and 2005. This policy will be administered fairly and impartially. The decision to admit, or otherwise, is the sole responsibility of The Governing Body.