



# **Admission to Year 7 or Year 9 2021**

## **A Guide for Parents and Carers**

**This guide contains information to help you apply for a school place in Year 7 or Year 9 (secondary schools, studio schools and schools with an additional point of entry at Year 7 or Year 9)**

**You can also visit our website:  
[bcpcouncil.gov.uk/schooladmissions](https://bcpcouncil.gov.uk/schooladmissions)**

## Introduction

### Introduction

Welcome to our guidebook for parents and carers which has been designed to help you find the right school for your child whether your child is starting at a Secondary or Studio school, or moving school during the 2021-22 school year. It outlines what information we need from you, and what you can expect in return from us.

Across Bournemouth, Christchurch and Poole we have 96 schools. The Council works in close partnership with them. The aspirations for our area are ambitious and include investing in our children and young people and enabling access to high quality education.

We understand that moving up to Secondary or Studio school is an exciting experience for both children and parents. However, this transition can also be a challenging time for all as decisions are made about which schools to apply for - with this process then followed by the inevitable and anxious wait to see if the application has been successful.

Similar to other areas, Bournemouth, Christchurch and Poole Council has experienced increased demand for school places due to rising birth rates and movement of families. We have adopted an overall strategy for the provision of school places which includes looking at options for additional capacity at existing schools and new school provision. This strategy has led to the provision of additional places in secondary schools across the Council area.

It is important that you do express your preferences for schools you wish your child to attend. Our schools are popular; there is no guarantee that a place will be offered at your preferred school(s), so expressing **four** school preferences will maximise our ability to offer you one of them. Please list your choice of schools in your order of preference. Our online application system provides a simple and secure way for you to send us your application. It also means you can log in again in March 2021 to view your child's allocated school.

It is important to make a well-informed decision about which school you wish your child to attend. We strongly recommend that parents take the opportunity to visit schools to see what they can offer their child before making an application. It is also important to read the schools' admission policies to understand how your application will be considered by them. You will find all the policies on either the schools' webpages or on the [Bournemouth, Christchurch and Poole website](#). You can also view information about how places were offered last year.

The information in this guide is designed to help you to understand the admissions process. If, at any time, you are unsure or feel that the information available is unclear, please contact our school admissions team who are here to help you. We wish your child every success in this important stage in their learning.

## Contents

Explanation of terms used in this guide	7
Key dates	9
Which year group is my child in?	10
Due to the increase in population will there be any new schools opening in the BCP Council Area in 2021?	12
How do I apply for a school place?	12
Where can I find the application form?	13
Can I apply for schools outside BCP Council?	13
How many schools can I name?	13
The difference between choice and preference	14
Does it matter in which order I name my preferences?	14
Closing and notification dates for September 2021 admissions	14
Feeder schools	14
Catchment Areas	15
Address of the child	15
What happens if I move address during the application process?	16
Fraudulent or intentionally misleading applications	17
Supplementary Information Form (SIF) – Religious Grounds	18
UK Service Families and the Armed Forces Covenant	20
Looked After or Previously Looked After Children (from England)	21
Previously Looked After Children adopted from outside of England	21
Special Educational Needs, Education Health & Care Plans and Disabilities	22
Requesting a place at a school for a year group different to that determined by date of birth	23
The School Offered	23
Decision makers	23
How the BCP Council liaises with schools and other local authorities about your school application	23
Decision making	24
The Coordinated Scheme	25
Offer Day	25
Accepting the place offered	25
If you are not offered a place at one of your preferred schools	25
Next steps if you are offered a school you did not apply for	26
Waiting lists	26
Appeals	26
School Transport	27
School Travel Plans	28
What is Pupil Premium?	28
How do I claim Free School Meals?	28

School Uniform	29
Moving School During the School Year	29
Fair Access	29
In Year admission of Looked After Children	29
Admission Policies	30
Oversubscription criteria in school admission policies	30
Oversubscription criteria for Bournemouth secondary and studio schools	31
Oversubscription criteria for Christchurch secondary schools	31
Oversubscription criteria for Poole secondary schools	32
Admission Policies for schools in Dorset and Hampshire	32
Bournemouth Secondary and Studio School contact details	33
Christchurch Secondary School contact details	35
Poole Middle and Secondary School contact details	36
BCP Council Special schools and Alternative Provision	38
Transfer to Secondary School in September 2020 - Summary of Applications and Allocations for BCP Council Schools	39
Transfer to Upper School in September 2020 – Summary of Applications and Allocations for BCP Council Schools	61
Transfer To A Secondary School Application Form	63
Transfer To An Upper School Application Form	67
In Year Application Form	71

## Information in other languages

If you require information on school admission arrangements please see the borough's website where it can be viewed in a variety of languages [bcpcouncil.gov.uk](http://bcpcouncil.gov.uk)

You can also use translation websites to view this Guide in other languages. You can copy and paste sections of this Guide into a website translation tool. Some translation websites allow you to upload a file to translate. You can therefore save a copy of this PDF document and upload the file to the translation tool you are using. Use your preferred search engine to find out more about how to translate this Guide.

Wielojęzyczne Informacje na temat zasad przyjęć do szkoły znajdują Państwo na stronie internetowej gminy miejskiej: [bcpcouncil.gov.uk](http://bcpcouncil.gov.uk)

Można również użyć stron tłumaczeń, by zobaczyć tę Guide w innych językach. Można kopiować i wklejać fragmenty tego przewodnika w narzędzie tłumaczenie stron internetowych. Niektóre strony internetowe kursowe pozwalają przesłać plik do przetłumaczenia. Można zatem zapisać kopię tego dokumentu PDF i przesłać plik do narzędzia do tłumaczenia, którego używasz. Użyj preferowanego wyszukiwarki, aby dowiedzieć się więcej o tym, jak tłumaczyć tego przewodnika.

Se precisar obter informações sobre os preparativos de admissão escolar, por favor consulte sítio de Internet do município onde estes podem ser visualizados em numa grande variedade de idiomas: [bcpcouncil.gov.uk](http://bcpcouncil.gov.uk)

También puede utilizar los sitios web de traducción para ver esta guía en otros idiomas. Puede copiar y pegar secciones de esta Guía en una herramienta de traducción de páginas web. Algunos sitios web de traducción le permiten cargar un archivo a traducir. Por lo tanto, se puede guardar una copia de este documento PDF y cargar el archivo a la herramienta de traducción que está utilizando. Utilice su motor de búsqueda preferido para encontrar más información acerca de cómo traducir esta guía.

如果你需要有關入學安排的資訊，請察看自治市的網站，在網站上可以使用各種不同的語言進行察看 [bcpcouncil.gov.uk](http://bcpcouncil.gov.uk)

您还可以使用网站翻译其他语言来查看本指南。您可以复制和本指南的部分粘贴到网页翻译工具。一些翻译网站允许你上传文件翻译。因此，您可以保存此PDF文档的副本，并把文件上传到您所使用的翻译工具。使用您的首选搜索引擎来了解更多关于如何翻译这个指南。

## **Disclaimer**

All the information contained within this Guide was correct at the time of publishing. This is a dynamic document on BCP Council's website and will be updated as and when new information is available or changes are necessary. However, the admission arrangements, including the oversubscription criteria of all the schools in BCP Council remain the same as they were when they were approved by each of the school admission authorities.

Names, addresses and telephone numbers contained in this booklet are correct at the time of publication. The information only relates to admissions for and during the 2021/22 school year. There may be changes to the details shown due to developments in central or local government policies and determinations by the Office of the Schools Adjudicator.

## Explanation of terms used in this guide

Acceptance Date	The date by which you must tell us whether or not you will accept the school place offered.
Admission Arrangements	The policies, procedures, practices and oversubscription criteria used in deciding the allocation of school places.
Admission Authority	Every school has a body responsible for setting and applying its admission arrangements. For Community and Voluntary Controlled (VC) schools this is their Local Authority, whilst for Academies, Studio, Foundation and Voluntary Aided (VA) schools it is the Governing Body or Trust.
BCP Council	Bournemouth, Christchurch and Poole Council.
Catchment Area	This is a geographical area from which children are given a level of priority for admission to a school. You can find out whether a school has a catchment area by looking at their policy.
Closing Date	The date by which you must apply for a school place. All applications received by the published closing date will be processed together as on time applications.
Information Service	A free, friendly, confidential and impartial service offering information to all members of the family on local childcare, activities for 0-19 year olds and other family services.
Home Local Authority	A child's Home Local Authority is the Local Authority which the child lives in (who you pay your Council Tax to).
Mainstream schools	All schools that are not special schools are called mainstream schools.
Notification Date	The date you will find out the result of your application.
Oversubscription Criteria	The criteria applied when a school has more applications than places available. It is used to decide which children will be allocated places up to the Published Admission Number.
Published Admission Number (PAN)	The Published Admission Number is the maximum number of children that can be admitted to the year group.
Schools Adjudicator	A statutory officer who is appointed by the Secretary of State for Education but is independent. The Adjudicator considers and decides upon objections and variations to published admission arrangements.
Special schools	Special schools are for children who have complex special educational needs. Children attending these schools must have an Education, Health and Care Plan (EHCP).
Supplementary Information Form (SIF)	This is a form that you will need to get signed by your priest or minister to confirm that you and your child attend church regularly. You must get this completed if you are applying under faith grounds for a church school. Supplementary Information Forms (SIF) can be found <a href="#">here</a> or obtained from the school. You must complete a school application too. The SIF must also be returned by the closing date.

[Back to Contents Page](#)

## Categories of schools

Community (C)	A school maintained by a Local Authority. The Local Authority is responsible for the admission policy.
Voluntary Aided (VA)	A school jointly supported by Church Diocesan Boards and a Local Authority. The school is responsible for its own admission policy.
Foundation (F)	A school maintained by a Local Authority but responsible for its own admission policy.
Academy (A)	A school funded directly by central government. The school is responsible for its own admissions.
Voluntary Controlled (VC)	A school jointly supported by Church Diocesan Boards and a Local Authority. The Local Authority is responsible for the admission policy.
Studio School (S)	Studio Schools provide education for 13-19 year-olds. They normally have a similar curriculum to a secondary school but may also have employer involvement in the curriculum and a focus on developing employability skills and qualifications needed in work, or to take up further education.
University Technical College	University Technical Colleges (UTCs) are technical schools for 14-19 year olds, working alongside employers and universities. They operate as a type of academy.
Independent	These operate on a fee paying basis and cover a variety of age ranges. Any application for a place should be made direct to the school as Local Authorities have no involvement in the admission arrangements for these schools.

[Back to Contents Page](#)



## Key dates

### Starting Secondary School in September 2021

September 2020

Application forms, online applications and information booklets available

By 12 noon 6 September 2020

Parents can register their children with the grammar schools in order to sit the entrance test

(test date is 17 October 2020)

By 12 noon 13 September 2020

Parents can register their children for the Expressly Academic test at Poole High School

(test date is 10 October 2020)

31 October 2020

Closing date for applications forms (paper and online) to be received by the School Admissions Team

1 March 2021

Offers made to on time applicants

15 March 2021

Closing date for parents to accept offer of places made on 1 March 2021

12 March 2021

Offers made to late applicants (for applications received before 29 January 2021)

26 March 2021

Closing date for parents to accept offer of places made on 12 March 2021

Summer term 2021

Appeal hearings

September 2021

Start at secondary school

[Back to Contents Page](#)

## Which year group is my child in?

Children are usually grouped with their chronological peers, in other words, with children of the same age.

This table is correct for the academic year 01 September 2021 - 31 August 2022:

Date of birth	Age	School year
01 September 2016 – 31 August 2017	4 – 5	Reception
01 September 2015 – 31 August 2016	5 – 6	Year 1
01 September 2014 – 31 August 2015	6 – 7	Year 2
01 September 2013 – 31 August 2014	7 – 8	Year 3
01 September 2012 – 31 August 2013	8 – 9	Year 4
01 September 2011 – 31 August 2012	9 – 10	Year 5
01 September 2010 – 31 August 2011	10 – 11	Year 6
01 September 2009 – 31 August 2010	11 – 12	Year 7
01 September 2008 – 31 August 2009	12 – 13	Year 8
01 September 2007 – 31 August 2008	13 – 14	Year 9
01 September 2006 – 31 August 2007	14 – 15	Year 10
01 September 2005 – 31 August 2006	15 – 16	Year 11
01 September 2004 – 31 August 2005	16 – 17	Year 12
01 September 2003 – 31 August 2004	17 – 18	Year 13

[Back to Contents Page](#)

## How will I know which schools to apply for?

One of the best ways to see if a school would suit your child is to visit it. This way you will see how the school works on a day to day basis and get a feel for the atmosphere of the school. You may also find Ofsted reports useful.

We strongly recommend that you name **four** preferences on your application.

It is very important that you read the schools' admission policies to work out whether it is likely that you will be offered a place. These can be found [here](#) and on each individual school's website.

You can look at how each school allocated its places in previous years. If you do, make sure you look at the admission policies for the correct year as categories can change from one year to the next.

You need to consider how you will get your child to school each day. If you apply for and are offered a place at a school which is not your catchment or nearest school, you will not normally qualify for free transport and will have to take on the costs yourself.

You may not want to name your nearest or catchment school on your application. If you decide not to do so, you should not assume that there will be a place available for you if you cannot be offered one of your preferred schools as it may already be full.

[Back to Contents Page](#)

## **Due to the increase in population will there be any new schools opening in the BCP Council Area in 2021?**

Yes. There is a proposal to open a new school, The Livingstone Academy, which will take 150 children into Year 7 in September 2021. Their [Admission Policy for 2021-22](#) is available on our website.

### **How do I apply for this school?**

You must complete a separate application to apply for a place at Livingstone Academy. You can do this online, or by submitting a paper form which is available on request from (01202) 456223. The application for the new school is completely separate from the main allocation process. This is one of the few times that you would potentially receive an offer of two schools - one from the main application form you completed naming four existing schools, and a further offer of the new school.

When the opening of the new schools is confirmed, you will be asked whether you wish to take up the place at the existing school or at the new school. If for any reason the school does not open as expected, by also applying for existing schools in the main process, your child will have had an alternative school place offered.

### **What could happen if I only apply for the new school?**

If the new school did not open in September 2021 as expected, you may find that all nearby schools have already filled. Available places at existing schools will then be very limited. It is VERY IMPORTANT that you also apply for existing schools in the normal process.

### **How do I apply for a school place?**

If you do not want to apply for a place at the proposed new school, you only need to complete one application form. The application form will be available from the Local Authority where you pay your council tax. If you live in BCP Council, your application must be submitted to BCP Council.

If you live in a different local authority (for example Dorset Council or Hampshire County Council) you must contact them or visit their website to find out more.

[Back to Contents Page](#)

## Where can I find the application form?

The quickest way to apply is online at:

<https://bcp.cloud.servelec-synergy.com/ParentPortal/>

The Parent Portal will be able to accept applications from 1 September 2020. Once an application has been submitted, an email acknowledgement is sent to the applicant. When the application has been downloaded by the School Admissions team, another email is sent confirming this. This email is proof that you have applied on time and should be kept. If you do not have access to the internet at home you may use the free computers available at all BCP Council libraries.

All online applicants will be able to log back into their accounts on the morning of 1 March 2021 from 10:00am. You will also be emailed a link to a PDF version of your offer letter to download. You will need to remember your password as we are unable to reset this for you.

You may also apply using a paper form which will be available from BCP Council from the 1 September 2020. You must complete the form and return it to BCP Council by the closing date of 31 October 2020.

If you apply on a paper form and send it back to the BCP Council by post, you must make sure that there is adequate postage on the envelope. BCP Council will not accept any forms where there is insufficient postage. You may be asked to provide proof of posting (showing a date before the closing date).

There is a section on the back page of the application for you to indicate how you would prefer us to contact you. If you provide an email address on your form, we will send you an acknowledgement by email.

**Applications must be received by the national closing date of 31 October 2020.**

[Back to Contents Page](#)

## Can I apply for schools outside BCP Council?

If you live in BCP Council and want to apply for a school outside the area, you should enter it on your BCP application. The details of your application will be sent to the Local Authority for your preferred school(s). BCP Council will advise you of the outcome of your application. Please check the point of entry for the schools you name on your form.

## How many schools can I name?

You can name **four** preferences on your BCP Council application form.

[Back to Contents Page](#)

## The difference between choice and preference

You should be aware that preference is not the same as choice. The law says that parents are entitled to express a preference for a school, but it does not give parents the right to choose a school for their child and to have their choice met.

## Does it matter in which order I name my preferences?

Yes. It is important that you name the school you would most like your child to attend as your first preference. Your second, third and fourth preferences need to be named in order as well. If more than one of your preferences can offer your child a place, we will always offer the school listed highest on your application.

[Back to Contents Page](#)

## Closing and notification dates for September 2021 admissions

The table below shows the national closing and notification dates for applications that have been received on time. You can still submit an application after the closing date, but different timescales will apply. Please speak to the admissions team for more information.

	Closing date	Notification date	Acceptance date
Reception	15 January 2021	16 April 2021	30 April 2021
Junior and Middle	15 January 2021	16 April 2021	30 April 2021
<b>Secondary</b>	<b>31 October 2020</b>	<b>1 March 2021</b>	<b>15 March 2021</b>

[Back to Contents Page](#)

## Feeder schools

Some schools operate feeder school links. Children attending a linked school may have higher priority in the oversubscription criteria than children who don't attend the linked school. Please click [here](#) to read the admission policies for the schools you are interested in and talk to the schools to find out more.

[Back to Contents Page](#)

## Catchment Areas

Many schools in the area continue to have catchment areas. **However**, there are some addresses in BCP Council that will have two or more catchment schools and some addresses that will have no catchment school at all.

Living in a school's catchment area does not mean your child will automatically be able to have a place at the school even if you name it as a preference.

To find out if your preferred school has previously offered to children outside of their catchment area or the distance of the last offer made, please see the tables within this guide.

Sometimes the school closest to your home is not your catchment school. You can find out more information by reading the admissions policies or by contacting the [Admissions Team](#) or the relevant school(s).

You should be aware that schools are not permitted to keep places in reserve for children who may move into their area.

Information provided by Estate Agents or any third-party websites is not always correct. Only BCP Council or the school you are interested in can give you accurate information. You should check the availability of school places within an area before renting or purchasing a property. The Admissions Team can help you with this.

[Back to Contents Page](#)

## Address of the child

Only one address can be used on the application form. You will need to check the policies of the schools you are interested in to find out more.

Please do not list an address of someone who provides a temporary care arrangement for your child, a business address, childminder's address, a relative's address or any other address other than the child's permanent home address.

Informal residence arrangements with family and friends will not normally be accepted unless there are exceptional circumstances.

You may be asked for evidence of your address.

[Back to Contents Page](#)

## **What happens if I move address during the application process?**

If you are buying a property, you will need to provide the School Admissions Team with a solicitor's letter confirming exchange of contracts has taken place and giving a specified completion date.

If you are renting a property, you will need to provide the tenancy agreement which should be signed and dated by all parties and the tenancy start date must be given. You may also be asked to provide proof of your Notice to cease your current tenancy or your move from your currently owned property and any other appropriate additional evidence.

You will need to check the policies for the schools you are interested in to find out if they will accept any changes to your application after the closing date.

The [School Admissions Team](#) will not be aware of any changes you make online once your application has been downloaded. Please make sure you contact the team about any changes you want to make to your application.

[Back to Contents Page](#)

## **What happens if my child lives part-time with each parent?**

Only one application and one address can be considered for each child. Where parents are separated it is essential that agreement is reached by both parents concerning schools named on the form.

If a child lives at more than one address during the school week, you will need to check each school's admission policy to see how dual addresses are considered.

[Back to Contents Page](#)



## Fraudulent or intentionally misleading applications

Applying for a school place must be a fair and transparent process for everyone. Schools and local authorities must be clear on how school places are allocated so it's important that parents provide the correct information on their form.

By submitting an application, parents declare that the information on the form is correct and that they are only submitting one application for the child.

If you think a family is making a fraudulent or misleading application please contact the [School Admissions Team](#). You do not have to provide your personal details (if you wish, you can remain anonymous). The School Admissions Team will follow up all allegations of potentially fraudulent applications to make sure offers are made to the correct children.

Admission authorities can withdraw an offer of a place should an application be found to be fraudulent or misleading; even if a child has started in the school.

BCP Council and schools carry out spot checks on applications and addresses. We can ask applicants to provide additional evidence in order to verify addresses and/or other details provided. Checks are made with other council departments and with other local authorities for the purposes of verification of details including residence. Applications can also be referred to the Council's audit team for further investigation. This may include arranging for credit reference checks to be undertaken, for the purposes of verifying an address.

These processes are in place to ensure fairness and transparency for all families living within the BCP Council area.

[Back to Contents Page](#)

## Supplementary Information Form (SIF) – Religious Grounds

Some of the schools in BCP Council include religious faith and practice within their admission policies. It is important to check the policies for each school as they may differ from one another. Any family can apply for a place at a faith school, but some of these schools give priority to children on faith grounds. For example, some faith schools will require evidence of attendance at a place of worship.

As a result of the COVID-19 pandemic, many places of worship have not been open to the public, meaning people have not been able to attend as they normally would. As a result, the Department for Education has issued guidance to schools who require evidence of religious practice, asking them to amend their admission policies to allow for this situation. It is important that you read the admission policy of any school you wish to apply for to see whether their policy has changed.

To be considered under religious oversubscription criteria by a school, you will need to complete the school's Supplementary Information Form (SIF). This can be found on each school's website. Some schools will also require sight of your child's baptism certificate. You will need to discuss with the school(s) how to complete their SIF.

Make sure you leave yourself enough time to get the SIF completed, signed and submitted before the closing date of 31 October 2020.

[Back to Contents Page](#)

## Applying to a selective school

Within BCP Council there are four schools which require children to pass a test in order to be considered for a place. These are single sex schools with Bournemouth School and Poole Grammar School for boys, and Bournemouth School for Girls and Parkstone Grammar School for girls.

Due to the COVID-19 pandemic, most children have not been attending their primary schools for some time. As a result, the Department for Education has issued guidance to selective schools, asking them to delay testing and to amend their admission policies to allow for this situation. This will enable as many children as possible to get back into the routine of education before being tested and therefore minimise the disadvantage caused by the lengthy period many children have had to spend away from school.

The Admissions Code is clear at Paragraph 1.32 that admission authorities must take *'all reasonable steps to inform parents of the outcome of selection tests before the closing date for secondary applications on 31 October'* so as to allow parents time to make an informed choice of school. The Department for Education have stated that it is reasonable, for this year only, to test in late October even if this means that test results are not known before the closing date for applications (31 October).

The new dates for the selection tests for the four schools named above is Saturday 17 October 2020. Poole High School is a school in the BCP Council area which offers 10% of its places to students who have been selected as a result of taking a test. Poole High School is planning to hold its test for the Expressly Academic class on the new date of 10 October 2020.

It is therefore unlikely that parents will know the outcome of these tests prior to having to select their preferences. This means parents may name a school on their application that their child will be refused due to not meeting the required standard. In order to ensure that families are not disadvantaged by this change, BCP Council has decided to increase the number of preference schools that can be requested for each child, from three to four.

We strongly advise parents to use their final preference(s) for a local non-selective school(s) in order to increase their opportunities of obtaining one of their preferred schools. There are many popular non-selective schools in the BCP Council area which fill from their initial allocation. If you name only selective schools in your preferences and your child does not meet the required standard, it is highly possible that your child will be offered a place at a school which did not fill, which may be some distance from your home.

## UK Service Families and the Armed Forces Covenant

The Armed Forces Covenant is an agreement between the armed forces community, the nation and the government. The covenant's twin underlying principles are that members of the armed forces community should face no disadvantage compared to other citizens in the provision of public and commercial services; and that special consideration is appropriate in some cases, especially for those who have given the most such as the injured or the bereaved. For more information please visit [bcpcouncil.gov.uk](http://bcpcouncil.gov.uk).

Schools cannot reserve blocks of places for families who move into the area. However, admission authorities must allocate a school place in advance of a UK Service Family arriving in the area provided the application is accompanied by an official letter that declares a relocation date and a Unit postal address or quartering area address when considering the application against oversubscription criteria. Families wanting an address other than a Unit Postal Address to be considered should contact the School Admissions Team to discuss this. Normally families are asked for proof of residence or intention to reside (e.g. evidence of exchange of contract to purchase or a signed tenancy agreement to rent). For more information please click [here](#).

A UK Service Family may be disadvantaged when applying for a school place (either during service or upon leaving service). When an application is made by a UK Service Family and a place cannot ordinarily be offered, the admission authority will make an assessment of the circumstances, taking into account the underlying principles of the Armed Forces Covenant. BCP Council will specifically look at whether or not the school to be offered is reasonable taking into account the following:

- Whether or not serving in the armed forces prevented an application being made on time during the normal admissions round
- Whether or not it would have been reasonable to expect a place at the requested school had the application been made on time during the normal admissions round
- Whether or not the alternative offer is one that other families in the area would be offered
- Whether or not the alternative offer is within a reasonable distance. For further information, please click [here](#) to view more about distances and qualification for School Transport

The School Admissions Team is able to provide advice to own admission authority schools about whether or not to offer a place based on the above. Ultimately the relevant admission authority will make the decision.

The decision will be based on all the circumstances including those relevant to the family and child and the impact on the school, including the provision of 'efficient education and efficient use of resources'. Please be aware that there may be some circumstances, e.g. where a family may move house for non-work related reasons, which may not be considered to cause the family disadvantage due to their UK Service Family status. Every decision made will be unique to the family being

considered and it is important to ensure that the School Admissions Team have full information to help the decision-making process.

UK Service Families can contact the School Admissions Team to discuss how the Armed Forces Covenant may or may not impact on your school applications.

[Back to Contents Page](#)

## **Looked After or Previously Looked After Children (from England)**

Special arrangements apply if your child is looked after by a Local Authority, or was previously looked after but, immediately following this, was subject to an adoption, residence, or special guardianship order.

It is important that you indicate in the box provided on the online and paper application forms if your child is a Looked After or a Previously Looked After Child as the schools need to be aware of this information to take it into account when they allocate places. You may be asked to provide evidence of this.

Looked After and Previously Looked After Children (from England) are given high priority in admissions. Please read the [admission policies](#) for the school(s) you are interested in for your child to ascertain how high a priority they may give to a Looked After Child.

## **Previously Looked After Children adopted from outside of England**

Children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted, are given priority in some school admissions policies. Admission policies are available [here](#).

[Back to Contents Page](#)

## Special Educational Needs, Education Health & Care Plans and Disabilities

The term Special Educational Needs (SEN) has a legal definition. Children with SEN have learning difficulties or disabilities that make it harder for them to learn than most children of the same age. They may need extra or different help from that given to other children of the same age.

There are stages of support to try and help children with special educational needs.

If your child is getting the help they need and they're learning well, there is no need for them to go on to the next stage. The stages are:

1. SEN Support
2. Assessment for Education Health & Care Plan
3. Education Health & Care Plan (EHCP)

All mainstream schools in BCP can provide appropriate extra help to meet a child's needs except where a child's EHCP identifies that special school is appropriate provision. This means that your child's SEN will not be considered as a reason for them to be allocated a place at any particular school.

BCP schools are expected to follow a Graduated Response for all children at SEN Support. More information can be found [here](#).

Further information about BCP's Local Offer for children and young people 0-25 with SEN and disabilities can be found [here](#).

Children with an EHCP will have their places at mainstream schools allocated before all other applications are considered during the normal admissions round. If your child has an EHCP, you will need to discuss with your local authority's Special Educational Needs Team which school you would prefer. Once the school is named on your child's Plan, then a place will be allocated there. If you are a BCP Council resident you should still complete an application form for the place, naming the school as a preference and ticking the 'Education Health & Care Plan' box on the form.

[Back to Contents Page](#)

## **Requesting a place at a school for a year group different to that determined by date of birth**

Parents must speak with the school(s) they are interested in to find out how to make a request. Previous agreement from another school or the child's date of birth does not mean that the request will be automatically agreed. Evidence in support of your request (e.g. of prematurity or any developmental delay) may help with your application and should be submitted for consideration. Please check each individual school's policy to check where you need to send this.

It is important to be aware that some schools may agree to your request, whilst others may choose not to do so. It is also possible that a school which agrees to your request may not be able to offer your child a place if they are oversubscribed.

Parents who are considering applying for a year group different to that determined by date of birth should talk to BCP Council and relevant school(s) as early as possible.

[Back to Contents Page](#)

## **The School Offered**

### **Decision makers**

The School Admissions Team will work with the different Admission Authorities to make sure your application is considered in line with the relevant admission policies. To find out who the admission authority for the school you are applying for is, you can find the school's policy [here](#) or speak to the school or the School Admissions Team.

[Back to Contents Page](#)

## **How the BCP Council liaises with schools and other local authorities about your school application**

By law, Local Authorities must coordinate applications to all schools within their area for the point of entry in September. This means that all applications are sent to BCP Council and all decision letters come from it. If you would like to see a copy of the coordinated admission scheme please contact the School Admissions Team or you can view it on the BCP Council website.

[Back to Contents Page](#)

## Decision making

After the closing date preferences are sent to each Admission Authority. If you have applied for a place at a school outside of BCP Council, your request will be sent to the Local Authority where the school is located.

Admission Authorities will use their admission policy's oversubscription criteria to rank the applications in priority order. They will then give BCP Council a 'provisional list' containing the names of all the children in order of priority.

The School Admissions Team will check the provisional offer lists against your application. If your child's name appears on more than one offer list, we look at your application form using the order of your preferences to decide the school you will be offered:

- 1) If we can offer a place at your first preference, we will do so.
- 2) If we are unable to offer a place at your first preference but can offer a place at your second preference we will offer a place at your second preference school.
- 3) If we cannot offer a place at your first or second preference school but can offer a place at your third preference, we will offer a place at your third preference school.
- 4) If we cannot offer a place at your first, second or third preference school but can offer a place at your fourth preference, we will offer a place at your fourth preference school.
- 5) If we cannot offer a place at any of your preferred schools, we will allocate you a place at a different school.

Schools are not told whether they were your first, second, third or fourth preference. They are only sent the list of details of the applicant. This means that they cannot prioritise children who have named them as a first preference. Schools must only rank applications according to the school's published admission policy.

[Back to Contents Page](#)



## **The Coordinated Scheme**

BCP Council has a coordinated scheme that explains how we liaise with schools that are their own admission authority and with other local authorities. It also provides the dates that the Council and other authorities need to meet to make sure your application is processed within the correct timescales. The Coordinated Scheme can be found [here](#).

[Back to Contents Page](#)

## **Offer Day**

If you applied online, you can see what you have been offered by logging back into the Parent Portal (where you applied for a school place) on National Notification Day – 1 March.

If you have provided a valid email address, you will receive an email containing a link where you can read and download your offer letter. Otherwise, offer letters will be posted to on time BCP applicants who did not provide a valid email address.

If you live in another local authority, you will receive information about any application to a BCP school in the letter you receive from your home local authority.

[Back to Contents Page](#)

## **Accepting the place offered**

If you are happy with the place you have been offered it is important that you accept the offer as soon as possible and at the latest, by 15 March.

If you applied online, you can accept the place via the Parent Portal (where you applied). If you used a paper application form, you will need to complete and send back the reply slip which will arrive with your letter, or you can confirm by email.

## **If you are not offered a place at one of your preferred schools**

If it has not been possible to offer you any of your preferred schools, BCP Council will allocate your child a place at a school. This will normally be your nearest catchment school or the next nearest BCP school to your home address that has a place available.

If you are refused a place at any of your preferred schools, you have a right to appeal to an Independent Appeal Panel and further information will be provided with the notification letter.

[Back to Contents Page](#)

## Next steps if you are offered a school you did not apply for

It is a good idea to visit the alternative school if this is possible, and find out more information about it. We strongly recommend that you do this.

It is also important to accept the place you have been offered. This will prevent your child being left without a school place. This does not stop you from looking at what to do next.

The options available to you are:

- 1) Submit applications for alternative schools with vacancies
- 2) Request to be placed on waiting lists for schools you did not apply for
- 3) Submit an admission appeal request – please read the restrictions on this carefully.

[Back to Contents Page](#)

## Waiting lists

Your offer letter will provide more information about waiting lists and your next steps.

Schools are required to hold a waiting list until 31 December 2021, however some schools operate one beyond this date. Please check each school's policy to find out what you will need to do to remain on their waiting lists.

## Appeals

If you are refused a place at a school which you have named on your application, you have the right of appeal against this decision.

Appeals are heard by a panel that are not connected to the school you are appealing for. It is an independent decision-making process.

If you are appealing for a place in Reception, Year One or Year Two, you need to be aware that appeals are subject to Government legislation which places significant limits on the reasons you can appeal. This means that very few parents are successful.

Appeals are normally heard after the May half term if you are appealing for a place for the following September.

[Back to Contents Page](#)

## Applying for Studio Schools and University Technical Colleges

There are no University Technical colleges within the BCP Council area. The nearest studio schools are LeAF Studio School in Bournemouth, and Dorset Studio School near Dorchester. Both schools offer places from year 9. More information about the schools can be found on their websites.

If you are interested in a place at either school we recommend that:

1. Your child discusses their options with a careers advisor at their current school and looks at the curriculum at their school.
2. You work out how your child will get to and from the studio school, including travel time, cost and type of transport. In most cases, children would not normally qualify for transport assistance. If you child does qualify this would normally be in the form of a bus pass.
3. Read through the admissions policies available on their website and arrange visits to discuss what they offer so that you can be sure that this is right for your child.

[Back to Contents Page](#)

## School Transport

Please note, BCP Council will be consulting upon a new home to school transport policy throughout the 2020-21 academic year with a view to implementing the new policy for September 2021. This means that the current policies in place for the preceding councils of Bournemouth, Christchurch and Poole may be subject to change.

Free school transport is provided for two groups of pupils:

- (1) Children who live over a specified distance from their nearest or catchment area school
- (2) Children in families who are eligible for free school meals or in receipt of the maximum level of Working Tax Credit may be eligible to claim free school transport to the nearest qualifying school in certain circumstances.

For further information please visit [bcpcouncil.gov.uk/schooltransport](http://bcpcouncil.gov.uk/schooltransport)

[Back to Contents Page](#)

## School Travel Plans

BCP Council will be developing a single approach for its School Travel Plan.

Until this is completed, information about the current Plans can be found:

Bournemouth & Christchurch  
[bournemouth.gov.uk/travelandtransport](http://bournemouth.gov.uk/travelandtransport)

Poole  
[poole.gov.uk/streets-and-travel](http://poole.gov.uk/streets-and-travel)

[Back to Contents Page](#)

## What is Pupil Premium?

The Pupil Premium Grant provides funding to schools and they can use it to provide targeted support for:

- Children who qualify for Free School Meals
- Looked After and Previously Looked After Children
- Children from Service Families

It is important to inform your child's school if you think they qualify so the school can claim the additional funding. Please talk to your child's school to find out what you need to do.

[Back to Contents Page](#)

## How do I claim Free School Meals?

Free school meals must be applied for and are not automatically given along with your qualifying support payment.

To apply for Free School Meals, you can either:

- Obtain a form from your child's school

or:

- Contact the [Children's Information Service](#) at Bournemouth Town Hall or [Family Information Services](#) in the Poole Dolphin Centre. They will be able to advise you of the process.

Find out more at [bcpcouncil.gov.uk](http://bcpcouncil.gov.uk).

[Back to Contents Page](#)

## School Uniform

Most schools require children to wear a school uniform. Individual school websites set out their policy on school uniform. If you are experiencing financial hardship you can contact the school who may be able to assist you with the cost of purchasing items of uniform.

[Back to Contents Page](#)

## Moving School During the School Year

There are many reasons you might want to change your child's school. One of the main reasons is moving home. If you have not moved far and are still able to get your child to their current school, you can continue to send your child there. If this is not possible, you will need to apply for a new school place.

Applications can be made online or on a [paper form](#). For more information, please visit [bcpcouncil.gov.uk/schooladmissions](http://bcpcouncil.gov.uk/schooladmissions).

[Back to Contents Page](#)

## Fair Access

All Local Authorities must have a [Fair Access Protocol](#) for in year admissions. Fair Access Protocols exist to ensure that appropriate education is secured quickly for children without a school place, particularly the most vulnerable or those with challenging behaviour. The Protocol ensures that all schools in an area admit their fair share of children with challenging behaviour, including children excluded from other schools. If your application is to be considered by the In Year Fair Access Panel you will be advised by the [School Admissions Team](#).

[Back to Contents Page](#)

## In Year admission of Looked After Children

BCP Council has a protocol for in year admission of Looked After Children (LAC). In addition to an in year application form, a LAC Supplementary Information Form must be completed by the child's social worker and returned to the [School Admissions Team](#) before an application can be processed. Please click [here](#) to download a copy of the protocol and the LAC Supplementary Information Form. Any application received without a completed and signed supplementary information form will be returned to the applicant. Looked After Children may be admitted above a school's Published Admission Number if it is felt to be in the best interest of the child.

[Back to Contents Page](#)

## Sixth Form Admission Policies

All schools with a sixth form must have a published admission policy explaining how sixth form places are allocated. The admission policy must be published on the school's website.

There is a wide range of options available for post-16. Children, young people and their families should discuss options available with their school's careers advisor.

[Back to Contents Page](#)

## Admission Policies

### Oversubscription criteria in school admission policies

The admission authority for each school is required to set out in its admissions policy how it will prioritise applicants if the school receives more applications than it has places available. This is known as the oversubscription criteria. It is also used for in year applications during the school year.

Before naming a school as a preference you should look at the oversubscription criteria to see how the school offers places.

Information on the number of applications the school received and how many places were allocated in each category in the previous year can be found [here](#) for secondary school and [here](#) for upper schools including LeAF Academy.

**A copy of the full admission policy for each school is available on both the BCP Council website and each school's website. It is recommended that you read the full policy as it contains more information on the admission arrangements for each school. Please click [here](#) to read the policies.**

[Back to Contents Page](#)

## **Oversubscription criteria for Bournemouth secondary and studio schools**

Admission policies for all schools in Bournemouth are available [here](#) and on each school's website. It is recommended that you read the full policy as it contains more information on the admission arrangements for each school.

[Avonbourne Boys' Academy](#)

[Avonbourne Girls' Academy](#)

[The Bishop of Winchester Academy](#)

[The Bourne Academy](#)

[Bournemouth School](#)

[Bournemouth School for Girls](#)

[Glenmoor Academy](#)

[LeAF Studio School](#)

[Livingstone Academy](#)

[Oak Academy](#)

[St Peter's School](#)

[Winton Academy](#)

[Back to Contents Page](#)

## **Oversubscription criteria for Christchurch secondary schools**

Admission policies for all schools in Christchurch are available [here](#) and on each school's website. It is recommended that you read the full policy as it contains more information on the admission arrangements for each school.

[The Grange School](#)

[Highcliffe School](#)

[Parkfield School](#)

[Twynham School](#)

[Back to Contents Page](#)

## **Oversubscription criteria for Poole secondary schools**

Admission policies for all schools in Poole are available [here](#) and on each school's website. It is recommended that you read the full policy as it contains more information on the admission arrangements for each school.

[Carter Community School](#)

[Corfe Hills School](#)

[Magna Academy Poole](#)

[Parkstone Grammar School](#)

[Poole Grammar School](#)

[Poole High School](#)

[St Aldhelm's Academy](#)

[St Edward's RC/CE School](#)

[Back to Contents Page](#)

## **Admission Policies for schools in Dorset and Hampshire**

You can apply for schools that are not in the BCP Council area. If you wish to do so you need to add them as a preference on your application form. Further information can be found about the schools and their admission policies:

[Dorset schools](#)

[Hampshire schools](#)

[Back to Contents Page](#)



## Bournemouth Secondary and Studio School contact details

School name and address	Headteacher, telephone number, fax number, email and web address	School Category	Age Range & Year Groups	Admission Number
<b>Avonbourne Boys' Academy</b> Harewood Avenue Bournemouth BH7 6NY	Mr Richard Tutt Telephone 01202 398451 Email <a href="mailto:office@avonbourneboysacademy.org.uk">office@avonbourneboysacademy.org.uk</a> Web <a href="http://avonbourneboysacademy.org.uk">avonbourneboysacademy.org.uk</a>	Academy United Learning Trust	11-16 (7-11)	240
<b>Avonbourne Girls' Academy</b> Harewood Avenue Bournemouth BH7 6NY	Mr Richard Tutt Telephone 01202 398451 Email <a href="mailto:office@avonbournegirlsacademy.org.uk">office@avonbournegirlsacademy.org.uk</a> Web <a href="http://avonbournegirlsacademy.org.uk">avonbournegirlsacademy.org.uk</a>	Academy All through United Learning Trust	3-19 (R-13) Post 16 (mixed)	300
<b>The Bishop of Winchester Academy</b> Mallard Road Bournemouth BH8 9PW	Mr Paul McKeown Telephone 01202 512697 Email <a href="mailto:office@tbowa.org">office@tbowa.org</a> Web <a href="http://tbowa.org">tbowa.org</a>	Academy (CE)	11-18 (7-13)	210
<b>The Bourne Academy</b> Hadow Road Bournemouth BH10 5HS	Mr Mark Avoth Telephone 01202 528554 Email <a href="mailto:admin@thebourneacademy.com">admin@thebourneacademy.com</a> Web <a href="http://thebourneacademy.com">thebourneacademy.com</a>	Academy	11-18 (7-13)	180
<b>Bournemouth School</b> East Way Bournemouth BH8 9PY	Dr Dorian Lewis Telephone 01202 512609 Email <a href="mailto:office@bournemouth-school.org">office@bournemouth-school.org</a> Web <a href="http://bournemouth-school.org">bournemouth-school.org</a>	Academy (Grammar)	11-18 (7-13)	180
<b>Bournemouth School for Girls</b> Castle Gate Close Bournemouth BH8 9UJ	Mr Alistair Brien Telephone 01202 526289 Email <a href="mailto:office@bsg.bournemouth.sch.uk">office@bsg.bournemouth.sch.uk</a> Web <a href="http://bsg.bournemouth.sch.uk">bsg.bournemouth.sch.uk</a>	Academy (Grammar)	11-18 (7-13)	180

Continued...

School name and address	Headteacher, telephone number, fax number, email and web address	School Category	Age Range & Year Groups	Admission Number
<b>Glenmoor Academy</b> <b>Beswick Avenue</b> <b>Bournemouth</b> <b>BH10 4EX</b>	Mr Stuart Ingram Telephone 01202 527818 Email <a href="mailto:info@glenmoorandwinton.org.uk">info@glenmoorandwinton.org.uk</a> Web <a href="http://glenmoor.org.uk">glenmoor.org.uk</a>	Academy  United Learning Trust	11-16 (7-11)	180
<b>LeAF Studio</b> <b>Holloway Avenue</b> <b>Bournemouth</b> <b>BH11 9JW</b>	Ms Nadine Lapskas Telephone 01202 578886 Email <a href="mailto:studioschool@leaf.bournemouth.sch.uk">studioschool@leaf.bournemouth.sch.uk</a> Web <a href="http://leafstudio.co.uk">leafstudio.co.uk</a>	Academy  Ambitions Academies Trust	14-18 (9-13)	80
<b>Oak Academy</b> <b>Duck Lane</b> <b>Bournemouth</b> <b>BH11 9JJ</b>	Mr Richard Burgas Telephone 01202 774600 Email <a href="mailto:kgalton@leaf.bournemouth.sch.uk">kgalton@leaf.bournemouth.sch.uk</a> Web <a href="http://oak-academy.co.uk">oak-academy.co.uk</a>	Academy  Ambitions Academies Trust	11-16 (7-11)	240
<b>St Peter's School</b> <b>Southbourne Site:</b> <b>St Catherine's Road</b> <b>Bournemouth</b> <b>BH6 4AH</b>	Mr Ben Doyle Telephone 01202 421141 Email <a href="mailto:info@st-peters.bournemouth.sch.uk">info@st-peters.bournemouth.sch.uk</a> Web <a href="http://st-peters.bournemouth.sch.uk">st-peters.bournemouth.sch.uk</a>	Academy (Catholic)	4-18 (7-13)	240
<b>Winton Academy</b> <b>Winton Way</b> <b>Bournemouth</b> <b>BH10 4HT</b>	Mr Stuart Ingram Telephone 01202 529738 Email <a href="mailto:info@glenmoorandwinton.org.uk">info@glenmoorandwinton.org.uk</a> Web <a href="http://wintoncollege.org.uk">wintoncollege.org.uk</a>	Academy  United Learning Trust	11-16 (7-11)	180

[Back to Contents Page](#)

## Christchurch Secondary School contact details

School name and address	Headteacher, telephone number, fax number, email and web address	School Category	Age Range & Year Groups	Admission Number
<b>The Grange School</b> Redvers Road Christchurch BH23 3AU	Mrs Liz Garman Telephone 01202 486536 Email <a href="mailto:office@thegrangeschool.com">office@thegrangeschool.com</a> Web <a href="http://thegrangeschool.com">thegrangeschool.com</a>	Academy  Twynham Learning	11-19 (7-13)	120
<b>Highcliffe School</b> Parkside Highcliffe Christchurch BH23 4QD	Mr Patrick Earnshaw Telephone 01425 273381 Email <a href="mailto:office@highcliffeschool.com">office@highcliffeschool.com</a> Web <a href="http://highcliffe.school">highcliffe.school</a>	Academy	11-19 (7-13)	230
<b>Parkfield School</b> Hurn Christchurch BH23 6DF	Mr Ian Golding Telephone 01202 592530 Email <a href="mailto:office@parkfield.bournemouth.sch.uk">office@parkfield.bournemouth.sch.uk</a> Web <a href="http://parkfieldschool.org">parkfieldschool.org</a>	Free School  Reach South Academy Trust	4-19 (R-13)	Year 7 entry 84
<b>Twynham School</b> Sopers Lane Christchurch BH23 1JF	Mr Jy Taylor Telephone 01202 486237 Email <a href="mailto:office@twynhamschool.com">office@twynhamschool.com</a> Web <a href="http://twynhamschool.com">twynhamschool.com</a>	Academy  Twynham Learning	11-18 (7-13)	264

[Back to Contents Page](#)

## Poole Middle and Secondary School contact details

School name and address	Headteacher, telephone number, fax number, email and web address	School Category	Age Range & Year Groups	Admission Number
<b>Broadstone Middle School</b> Dunyeats Road BROADSTONE BH18 8AE	Mrs Jade Palmer Telephone 01202 696121 Fax 01202 602371 Email <a href="mailto:schooloffice@broadstonemiddle.poole.sch.uk">schooloffice@broadstonemiddle.poole.sch.uk</a> Web <a href="http://bmsweb.co.uk">bmsweb.co.uk</a>	Academy  Castleman Academy Trust	9-13 (5-8)	Year 7 entry 17
<b>Carter Community School</b> Blandford Close Hamworthy Poole BH15 4BQ	Ms Sam Davidson Telephone 01202 676789 Fax 01202 670822 Email <a href="mailto:enquiries@carter.poole.sch.uk">enquiries@carter.poole.sch.uk</a> Web <a href="http://carter.poole.sch.uk">carter.poole.sch.uk</a>	Academy  United Learning	11-16 (7-11)	180
<b>Corfe Hills School</b> Higher Blandford Road Broadstone BH18 9BG	Mr James Sankey Telephone 01202 656300 Fax 01202 656356 Email <a href="mailto:office@corfehills.net">office@corfehills.net</a> Web <a href="http://corfehills.net">corfehills.net</a>	Academy	13-18 (9-13)	375
<b>Magna Academy Poole</b> Aadastral Road Canford Heath POOLE BH17 8RE	Ms Natasha Ullah Telephone 01202 604222 Fax 01202 659181 Email <a href="mailto:office@magna-aspirations.org">office@magna-aspirations.org</a> Web <a href="http://magna-aspirations.org">magna-aspirations.org</a>	Academy  Aspirations Academies Trust	11-18 (7-13)	180
<b>Parkstone Grammar School</b> Sopers Lane Poole BH17 7EP	Mr David Hallsworth Telephone 01202 605605 Fax 01202 605606 Email <a href="mailto:office@parkstone.poole.sch.uk">office@parkstone.poole.sch.uk</a> Web <a href="http://parkstone.poole.sch.uk">parkstone.poole.sch.uk</a>	Academy	11-18 (7-13)	180
<b>Poole Grammar School</b> Gravel Hill Poole BH17 9JU	Mr Andy Baker Telephone 01202 692132 Fax 01202 606500 Email <a href="mailto:pgsoffice@poolegrammar.com">pgsoffice@poolegrammar.com</a> Web <a href="http://poolegrammar.com">poolegrammar.com</a>	Academy	11-18 (7-13)	180

Continued...

School name and address	Headteacher, telephone number, fax number, email and web address	School Category	Age Range & Year Groups	Admission Number
<b>Broadstone Middle School</b> Dunyeats Road BROADSTONE BH18 8AE	Mrs Jade Palmer Telephone 01202 696121 Fax 01202 602371 Email <a href="mailto:schooloffice@broadstonemiddle.poole.sch.uk">schooloffice@broadstonemiddle.poole.sch.uk</a> Web <a href="http://bmsweb.co.uk">bmsweb.co.uk</a>	Academy  Castleman Academy Trust	9-13 (5-8)	Year 7 entry 17
<b>Poole High School</b> Wimborne Road Poole BH15 2BW	Mr Paul Gray Telephone 01202 666988 Fax 01202 662043 Email <a href="mailto:school@poolehigh.poole.sch.uk">school@poolehigh.poole.sch.uk</a> Web <a href="http://poolehigh.co.uk">poolehigh.co.uk</a>	Foundation School	11-18 (7-13)	325
<b>St Aldhelm's Academy</b> Herbert Avenue Parkstone Poole BH12 4HS	Ms Jo Amos Telephone 01202 732500 Fax 01202 739009 Email <a href="mailto:office@staldhelms-academy.co.uk">office@staldhelms-academy.co.uk</a> Web <a href="http://staldhelms-academy.co.uk">staldhelms-academy.co.uk</a>	Academy  Part of Ambitions Academies Trust	11-18 (7-13)	180
<b>St Edward's RC/CE VA School</b> Dale Valley Road Oakdale Poole BH15 3NY	Mr Mike Antram Telephone 01202 740950 Fax 01202 733702 Email <a href="mailto:enquiries@st-edwards.poole.sch.uk">enquiries@st-edwards.poole.sch.uk</a> Web <a href="http://st-edwards.poole.sch.uk">st-edwards.poole.sch.uk</a>	Voluntary Aided School	11-18 (7-13)	182

[Back to Contents Page](#)

## BCP Council Special schools and Alternative Provision

School name and address	Headteacher, telephone number, email and web address	School Category	Age Range & Year Groups
<b>Christchurch Learning Centre</b> 29 Stour Road Christchurch BH23 1PJ	Mr Philip Gavin Telephone 01202 471410 Email <a href="mailto:office@thegrangeschool.com">office@thegrangeschool.com</a> Web <a href="http://christchurchlc.org.uk">christchurchlc.org.uk</a>	Pupil Referral Unit	11-16 (7-11)
<b>Linwood School</b> Alma Road Bournemouth BH9 1AJ	Mrs Julie Jeanes Telephone 01202 525107 Email <a href="mailto:linwoodcampus@linwood.bournemouth.sch.uk">linwoodcampus@linwood.bournemouth.sch.uk</a> Web <a href="http://linwood.bournemouth.sch.uk">linwood.bournemouth.sch.uk</a>	Community Special	3-19 (N-14)
<b>Longspee Academy</b> Learoyd Road Canford Heath Poole BH17 8PJ	Mr Gavin O'Connell Telephone 01202 380266 Fax 01202 380270 Email <a href="mailto:reception@longspeeschool.co.uk">reception@longspeeschool.co.uk</a> Web <a href="http://longspeeacademy.co.uk">longspeeacademy.co.uk</a>	Academy Special  Ambitions Academies Trust	4+ (R+)
<b>Montacute School</b> 3 Canford Heath Road Poole BH17 9NG	Ms Ruth Drewitt Telephone 01202 693239 Fax 01202 657363 Email <a href="mailto:office@montacute.poole.sch.uk">office@montacute.poole.sch.uk</a> Web <a href="http://montacute.poole.sch.uk">montacute.poole.sch.uk</a>	Academy Special	3-19 (R-14)
<b>The Quay School</b> 160 Herbert Avenue Poole BH12 4HU	Mr Russell Arnold Telephone 01202 716910 Email <a href="mailto:info@thequayschool.com">info@thequayschool.com</a> Web <a href="http://thequayschool.com">thequayschool.com</a>	Academy Alternative Provision  Delta Education Trust	11-18 (7-13)
<b>Tregonwell Academy</b> Petersfield Road Bournemouth BH7 6QP	Mr Leigh Bailey-Pearce Telephone 01202 424361 Email <a href="mailto:petersfield.campus@tregonwell.co.uk">petersfield.campus@tregonwell.co.uk</a> Web <a href="http://tregonwell-academy.co.uk">tregonwell-academy.co.uk</a>	Academy Special  Ambitions Academies Trust	12-16
<b>Tregonwell Academy Nigel Bowes Campus</b> 70 Ensbury Avenue Bournemouth BH10 4HG	Mr James Franzen Telephone 01202 524041 Email <a href="mailto:petersfield.campus@tregonwell.co.uk">petersfield.campus@tregonwell.co.uk</a> Web <a href="http://tregonwell-academy.co.uk">tregonwell-academy.co.uk</a>	Academy Special  Ambitions Academies Trust	5-12
<b>Winchelsea Special School</b> Guernsey Road Parkstone Poole BH12 4LL	Mr Geoff Cherrill Telephone 01202 746240 Fax 01202 733024 Email <a href="mailto:enquiries@winchelsea.poole.sch.uk">enquiries@winchelsea.poole.sch.uk</a> Web <a href="http://winchelseaschool.co.uk">winchelseaschool.co.uk</a>	Community Special	3-16 (R-11)

[Back to Contents Page](#)

## Transfer to Secondary School in September 2020 - Summary of Applications and Allocations for BCP Council Schools

This is a summary of the school places offered on the published offer date of 2 March 2020

The 'Allocated' column shows students who did not name this school on their application but were allocated a place because they were not offered a place at any of their named preference schools.

The total refused are students who did not gain a place at this school or a higher preference school

### Avonbourne Boys' Academy

Published Admission Number is 240. Number of places offered was 178.

			Criteria of places offered							
Total applications	Total places offered	Total Refused	EHCP	1	2	3	4	5	Allocated	Last distance offered
161	178	0	1	0	15	1	66	12	83	

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	LAC/PLAC
2	Sibling at the school
3	Children of staff
4	In Area
5	Out of Area

## Avonbourne Girls' Academy

Published Admission Number is 300. Number of places offered was 256.

Total applications	Total places offered	Total Refused	Criteria of places offered					Allocated	Last distance offered
			EHCP	1	2	3	4		
303	256	0	1	1	25	0	101	43	85

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	LAC/PLAC
2	Sibling at the school
3	Children of staff
4	In Area
5	Out of Area



## Bournemouth School

Published Admission Number is 180. Number of places offered was 180.  
The last place offered was in category VI.

Total applications	Total places offered	Total Refused	Met Academic Standard	Criteria of places offered						
				EHCP	I	II	III	IV	V	VI
357	180	68	349	1	0	0	7	159	0	13

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
I	LAC/PLAC
II	Eligible boys who appear to have been in state care outside England & been adopted
III	Eligible boys who are eligible for Pupil Premium
IV	Eligible boys who live within the priority area
V	Eligible boys who are sons of current members of staff
VI	Eligible boys who live outside the priority area

## Bournemouth School for Girls

Published Admission Number is 180. Number of places offered was 180.  
The last place offered was in category V.

Total applications	Total places offered	Total Refused	Met Academic Standard	Criteria of places offered						
				EHCP	I	II	III	IV	V	VI
355	180	71	337	0	0	5	2	130	43	0

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
I	Eligible girls who are LAC/PLAC
II	Eligible girls within the catchment who are eligible for Pupil Premium
III	Eligible girls who live outside the catchment who are eligible for Pupil Premium
IV	130 places for the girls who scored highest in the entrance test
V	Eligible girls within the catchment area
VI	Eligible girls who live outside the catchment area

## Broadstone Middle School

Published Admission Number is 17. Number of places offered was 14.

Total applications	Total places offered	Total Refused	Criteria of places offered								Allocated	Last distance offered
			EHCP	1	2	3	4	5	6	7		
42	14	0	0	0	0	0	0	1	0	11	2	

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	LAC/PLAC
2	Children who appear to have been in state care outside England & been adopted
3	Children of Staff at Broadstone Middle School
4	Catchment & Sibling
5	Catchment
6	Distance & Sibling
7	Distance

## Carter Community School

Published Admission Number is 180. Number of places offered was 113.

Total applications (all preferences)	Total places offered	Total Refused	Criteria of places offered							Allocated	Last distance offered
			EHCP	1	2	3	4	5	6		
122	113	0	6	1	0	29	0	50	9	18	

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	LAC/PLAC
2	Children who appear to have been in state care outside England & been adopted
3	Sibling at Carter
4	Children of staff at Carter Community School
5	Pupils on roll at Hamworthy Park Junior School and Bayside Academy
6	All other applicants (distance)

## Glenmoor Academy

Published Admission Number is 180. Number of places offered was 180.  
The last place offered was in category 4 and the distance was 0.900 miles.

			Criteria of places offered						
Total applications (all preferences)	Total places offered	Total Refused	EHCP	1	2	3	4	Allocated	Last distance offered
583	180	183	2	6	67	2	103	0	0.900

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	LAC/PLAC
2	Sibling at Glenmoor or Winton Academies
3	Children of staff
4	Distance

## Highcliffe School

Published Admission Number is 264. Number of places offered was 264.  
The last place offered was in category 6 and the distance was 2.416 miles.

Total applications (all preferences)	Total places offered	Total Refused	Criteria of places offered								Allocated	Last distance offered
			EHCP	1	2	3	4	5	6	7		
563	264	69	2	4	82	2	151	15	8	0	0	2.416

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	LAC/PLAC
2	In Area Sibling
3	Children of Staff
4	In Area
5	Out of Area Sibling
6	Out of Area attending Feeder schools
7	Out of Area

Feeder Schools - Bransgore Primary School, Brockenhurst Primary School, Highcliffe St Mark Primary School, Hordle Primary School, Mundeford Junior School, Sway St Luke's Primary School and Tiptoe Primary School.

## Magna Academy Poole

Published Admission Number is 180. Number of places offered was 180.

Total applications (all preferences)	Total places offered	Total Refused	Criteria of places offered							Allocated	Last distance offered
			EHCP	I	II	III	IV	V	VI		
414	180	0	1	0	0	41	19	0	117	2	

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
i	LAC/PLAC
ii	Children who appear to have been in state care outside England & been adopted
iii	Sibling
iv	Pupils on roll at Ocean Academy
v	Children of staff at Magna Academy
vi	All other applicants (distance)

## Oak Academy

Published Admission Number is 240. Number of places offered was 125.

			Criteria of places offered									
Total applications (all preferences)	Total places offered	Total Refused	EHCP	a	b	c	d	e	f	g	Allocated	Last distance offered
145	125	0	2	1	0	0	13	44	6	8	51	

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
a	LAC/PLAC
b	Children who appear to have been in state care outside England & been adopted
c	Children of staff
d	In Area with Sibling
e	In Area
f	Out of Area with Sibling
g	Out of Area



## Parkfield School

Published Admission Number is 28. Number of places offered was 28.

			Criteria of places offered					
Total applications (all preferences)	Total places offered	Total Refused	EHCP	1	2	3	Allocated	Last distance offered
80	28	0	0	1	5	15	7	

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	LAC/PLAC
2	Sibling
3	Distance

## Parkstone Grammar School

Published Admission Number is 192. Number of places offered was 192.

The last place offered was in category F

Total applications (all preferences)	Total places offered	Total Refused	Met Academic Standard	Criteria of places offered						
				EHCP	A	B	C	D	E	F
345	192	70	293	0	0	0	6	147	5	34

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
A	Eligible LAC/PLAC
B	Eligible girls who appear to have been in state care outside England and been adopted
C	Eligible girls who are Poole residents (+ BH12,13,14,15,16,17,18 & 21 3**) who are entitled to Pupil premium
D	Eligible girls who are Poole residents (+ BH12,13,14,15,16,17,18 & 21 3**)
E	Eligible girls who are Non Poole residents or outside of above postcodes who are entitled to Pupil Premium
F	Eligible girls who are Non Poole residents or outside of above postcodes

## Poole Grammar School

Published Admission Number is 180. Number of places offered was 180.

The last place offered was in category G

Total applications (all preferences)	Total places offered	Total Refused	Met Academic Standard	Criteria of places offered							
				EHCP	A	B	C	D	E	F	G
327	180	57	267	0	0	0	4	145	1	0	30

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
A	Eligible LAC/PLAC
B	Eligible boys who appear to have been in state care outside England and been adopted
C	Eligible boys who are Poole residents (+ BH12,13,14,15,16,17,18 & 21 3**) who are entitled to Pupil Premium
D	Eligible boys who are Poole residents (+ BH12,13,14,15,16,17,18 & 21 3**)
E	Eligible boys who are children of staff at Poole Grammar School
F	Eligible boys who are non Poole residents or outside of above postcodes who are entitled to Pupil Premium
G	Eligible boys who are non Poole residents or outside of above postcodes

## Poole High School

Published Admission Number is 325. Number of places offered was 325.  
The last place offered was in category 5.2 and the distance was 2.483 miles.

Total applications (all preferences)	Total places offered	Total Refused	Criteria of places offered									Allocated	Last distance offered
			EHCP	1	2	3	4	5.1	5.2	5.3	5.4		
800	325	94	4	2	0	4	32	90	193	0	0	0	2.483

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	LAC/PLAC
2	Children who appear to have been in state care outside England & been adopted
3	Children of staff at Poole High School
4	Expressly Academic Class (32 places)
5.1	Historic Priority Area and Sibling
5.2	Historic Priority Area
5.3	Out of Historic Priority Area and Sibling
5.4	Out of Historic Priority Area

## St Aldhelm's Academy

Published Admission Number is 180. Number of places offered was 180.

Total applications (all preferences)	Total places offered	Total Refused	Criteria of places offered								Allocated	Last distance offered
			EHCP	A	B	C	D	E	F	G		
191	180	0	7	4	0	1	32	72	5	15	44	

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
A	LAC/PLAC
B	Children who appear to have been in state care outside England and been adopted
C	Children of staff at St Aldhelm's Academy
D	Catchment with Sibling
E	Catchment
F	Out of Catchment with Sibling
G	Out of Catchment

## St Edward's RC CE VA School

Published Admission Number is 182. Number of places offered was 182.  
The last place offered was in category 6 and the distance was 1.501 miles.

Total applications (all preferences)	Total places offered	Total Refused	Criteria of places offered							Allocated	Last distance offered
			EHCP	1	2	3	4	5	6		
531	182	62	3	3	48	49	10	8	61	0	1.501

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	LAC/PLAC
2	Baptised Catholic (and made first communion or RC church attendance 1 year)
3	Baptised CE with church attendance
4	Mainstream Christian (see list) with church attendance
5	Other Christian Churches/Faiths with regular attendance
6	All other applicants (distance)

## St Peter's School

Published Admission Number is 240. Number of places offered was 240.  
The last place offered was in category 2 and the distance was 2.912 miles.

Total applications (all preferences)	Total places offered	Total Refused	Criteria of places offered								Allocated	Last distance offered
			EHCP	1	2	3	4	5	6	7		
681	240	188	12	1	227	0	0	0	0	0	0	2.912

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	Baptised Catholic LAC and Baptised Catholic PLAC
2	Baptised Catholic
3	LAC PLAC
4	Children of Staff
5	Children of other Christian traditions
6	Children of faith traditions other than Christian
7	All Other Children

## The Bishop of Winchester Academy

Published Admission Number is 210. Number of places offered was 210.  
The last place offered was in category 6 and the distance was 0.931 miles.

Total applications (all preferences)	Total places offered	Total Refused	Criteria of places offered								Allocated	Last distance offered
			EHCP	1	2	3	4	5a	5b	6		
726	210	173	3	1	1	0	55	32	3	115	0	0.931

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	LAC/PLAC
2	Children of Staff
3	Medical
4	Sibling
5a	Religious Commitment - Christian Church
5b	Religious Commitment - World Religion
6	Distance



## The Bourne Academy

Published Admission Number is 180. Number of places offered was 180.  
The last place offered was in category 4 and the distance was 1.140 miles.

Total applications (all preferences)	Total places offered	Total Refused	Criteria of places offered					Allocated	Last distance offered
			EHCP	1	2	3	4		
570	180	93	3	3	43	1	130	0	1.140

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	LAC
2	Sibling
3	Children of Staff
4	Distance

## The Grange School

Published Admission Number is 120. Number of places offered was 65.

Total applications (all preferences)	Total places offered	Total Refused	Criteria of places offered								Allocated	Last distance offered
			EHCP	I	II	III	IV	V	VI	VII		
76	65	0		0	14	16	3	4	0	3	25	

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
I	LAC PLAC
II	Children in catchment with Sibling
III	Children in catchment
IV	Children out of Catchment with sibling
V	Children attending feeder school
VI	Children of staff
VII	Children out of catchment

Feeder Schools – Somerford Primary School, Burton Primary School, Mudeford Junior School, and Stourfield Junior School

## Twynham School

Published Admission Number is 264. Number of places offered was 264.  
The last place offered was in category V and the distance was 1.166 miles.

Total applications (all preferences)	Total places offered	Total Refused	Criteria of places offered								Allocated	Last distance offered
			EHCP	I	II	III	IV	V	VI	VII		
775	264	171	3	11	63	147	33	7	0	0	0	1.166

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
I	LAC PLAC
II	In Area with a Sibling
III	In Area
IV	Out of Area with a Sibling
V	Feeder School
VI	Children of Staff
VII	Out of Area

Feeder schools - Twynham Primary School, Christchurch Junior School and The Priory School.

## Winton Academy

Published Admission Number is 180. Number of places offered was 180.  
The last place offered was in category 4 and the distance was 1.038 miles.

Total applications (all preferences)	Total places offered	Total Refused	Criteria of places offered					Allocated	Last distance offered
			EHCP	1	2	3	4		
590	180	170	4	5	70	0	101	0	1.038

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	LAC PLAC
2	Sibling at Winton or Glenmoor Academies
3	Children of Staff
4	Distance

## Transfer to Upper School in September 2020 – Summary of Applications and Allocations for BCP Council Schools

This is a summary of the school places offered on the published offer date of 2 March 2020

The 'Allocated' column shows students who did not name this school on their application but were allocated a place because they were not offered a place at any of their named preference schools.

The total refused are students who did not gain a place at this school or a higher preference school

### Corfe Hills School

Published Admission Number is 375. Number of places offered was 197.

Total applications (all preferences)	Total places offered	Total Refused	EHCP	Criteria of places offered					Allocated	Last distance offered
				1.1	1.2	1.3	1.4	1.5		
248	197	0	1	1	0	124	67	4	0	

Please see the school's Published Admission Policy for full details of the criteria.

SEN	EHCP
1.1	LAC/PLAC
1.2	Children who appear to have been in state care outside England & been adopted
1.3	Catchment
1.4	Out of catchment attending Pyramid schools
1.5	All other applicants

Pyramid schools – Allenbourn Middle School, Broadstone Middle School and Lockyers Middle School

## LeAF Studio School

Published Admission Number is 80. Number of places offered was 51.

Total applications (all preferences)	Total places offered	Total Refused	EHCP	1	2	3	4	5	6	Allocated	Last distance offered
60	51	0	0	0	0	4	41	1	5	0	

Please see the school's Published Admission Policy for full details of the criteria.

	EHCP
1	LAC
2	10% Aptitude
3	In Area with sibling
4	In Area
5	Out of Area with sibling
6	Out of Area

[Back to Contents Page](#)

# TRANSFER TO A SECONDARY SCHOOL (GOING INTO YEAR 7) IN SEPTEMBER 2021



Please read our Parents' Guide for 2021 before completing your application.  
You can view the booklet online at [www.bcpCouncil.gov.uk/schooladmissions](http://www.bcpCouncil.gov.uk/schooladmissions)

The completed form must be returned by **31 OCTOBER 2020** to either

- School Admissions Team, THE-3, Town Hall, Bournemouth, BH2 6DY:

or via email to [bc.schooladmissions@bcpcouncil.gov.uk](mailto:bc.schooladmissions@bcpcouncil.gov.uk)

For information about Bournemouth or Christchurch schools, please contact the Children's Information Service at the Town Hall, St Stephen's Road, Bournemouth, BH2 6EB, Tel: 01202 456223.

For information about Poole schools, please contact the Family Information Service at the Dolphin Centre, Poole, BH15 1SA or call the Admissions Team on 01202 261936.

## Please complete in BLOCK CAPITALS

### YOUR CHILD'S DETAILS (Please do not use abbreviated or 'known as' names)

Last Name (Legal Name) \_\_\_\_\_

First Name \_\_\_\_\_

Middle Names \_\_\_\_\_

Date of Birth      Day    Month    Year  
                         /        /

Gender (Please tick)

Male

Female

Home Address (where the child normally lives) \_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

Current School name and address \_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

Does your child have an Education, Health & Care Plan?

Yes

No

Is your child in the care of a Local Authority under the Children Act 1989?

Yes

No

(i.e. foster care)

If yes, please provide the details of the Local Authority and the social worker.

Local Authority \_\_\_\_\_

Social Worker \_\_\_\_\_

Tel No \_\_\_\_\_

Was your child previously in the care of a Local Authority under the Children Act 1989?

Yes

No

If yes, you must provide a copy of your Adoption Certificate or Special Guardianship Order.

Was your child previously in State Care outside of England & been adopted? Yes

No

If yes, you must provide evidence of their previously looked-after status.

Are you applying for a child you are looking after for somebody else? Yes

Yes

No

If yes, please explain \_\_\_\_\_

## SCHOOL PREFERENCES

It is strongly recommended that you name four different schools you would like your child to attend in the order you prefer them, including those situated outside the BCP council area.

Please check the schools you name have an entry point at Year 7.

### FIRST PREFERENCE SCHOOL NAME:

Please give your reasons for applying for this school (check the school admissions policy for criteria definitions)

Catchment	<input type="checkbox"/>	Specialist	<input type="checkbox"/>	Medical	<input type="checkbox"/>
Selective School	<input type="checkbox"/>	Feeder School	<input type="checkbox"/>	Children of Staff	<input type="checkbox"/>
Distance	<input type="checkbox"/>	Pupil/Service Premium	<input type="checkbox"/>	Religion/Faith	<input type="checkbox"/>
Sibling	<input type="checkbox"/>	Social	<input type="checkbox"/>		

Sibling's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Sibling's School \_\_\_\_\_ Year Group \_\_\_\_\_

Does the sibling live at the same address as your child? Yes  No

If no, please give the sibling's address \_\_\_\_\_

Postcode \_\_\_\_\_

Any other reasons \_\_\_\_\_

### SECOND PREFERENCE SCHOOL NAME:

Please give your reasons for applying for this school (check the school admissions policy for criteria definitions)

Catchment	<input type="checkbox"/>	Specialist	<input type="checkbox"/>	Medical	<input type="checkbox"/>
Selective School	<input type="checkbox"/>	Feeder School	<input type="checkbox"/>	Children of Staff	<input type="checkbox"/>
Distance	<input type="checkbox"/>	Pupil/Service Premium	<input type="checkbox"/>	Religion/Faith	<input type="checkbox"/>
Sibling	<input type="checkbox"/>	Social	<input type="checkbox"/>		

Sibling's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Sibling's School \_\_\_\_\_ Year Group \_\_\_\_\_

Does the sibling live at the same address as your child? Yes  No

If no, please give the sibling's address \_\_\_\_\_

Postcode \_\_\_\_\_

Any other reasons \_\_\_\_\_



**THIRD PREFERENCE SCHOOL NAME:**

Please give your reasons for applying for this school (check the school admissions policy for criteria definitions)

Catchment	<input type="checkbox"/>	Specialist	<input type="checkbox"/>	Medical	<input type="checkbox"/>
Selective School	<input type="checkbox"/>	Feeder School	<input type="checkbox"/>	Children of Staff	<input type="checkbox"/>
Distance	<input type="checkbox"/>	Pupil/Service Premium	<input type="checkbox"/>	Religion/Faith	<input type="checkbox"/>
Sibling	<input type="checkbox"/>	Social	<input type="checkbox"/>		

Sibling's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Sibling's School \_\_\_\_\_ Year Group \_\_\_\_\_

Does the sibling live at the same address as your child? Yes  No

If no, please give the sibling's address \_\_\_\_\_

Postcode \_\_\_\_\_

Any other reasons \_\_\_\_\_

**FOURTH PREFERENCE SCHOOL NAME:**

Please give your reasons for applying for this school (check the school admissions policy for criteria definitions)

Catchment	<input type="checkbox"/>	Specialist	<input type="checkbox"/>	Medical	<input type="checkbox"/>
Selective School	<input type="checkbox"/>	Feeder School	<input type="checkbox"/>	Children of Staff	<input type="checkbox"/>
Distance	<input type="checkbox"/>	Pupil/Service Premium	<input type="checkbox"/>	Religion/Faith	<input type="checkbox"/>
Sibling	<input type="checkbox"/>	Social	<input type="checkbox"/>		

Sibling's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Sibling's School \_\_\_\_\_ Year Group \_\_\_\_\_

Does the sibling live at the same address as your child? Yes  No

If no, please give the sibling's address \_\_\_\_\_

Postcode \_\_\_\_\_

Any other reasons \_\_\_\_\_

**It is your responsibility to ensure that any supporting information is submitted by the closing date of 31 October 2020.**

## PARENT/CARER DETAILS

(Mr/Mrs/Miss/Ms/Dr) First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

Your relationship to the child (i.e., mother, father, etc) \_\_\_\_\_

Address (if different from child) \_\_\_\_\_

Postcode \_\_\_\_\_

**Please remember you need to inform the Admissions Team of any change of address after you have submitted your application.**

Do you have parental responsibility for this child?

Yes  No

Are all parties with Parental Responsibility in agreement with this request? Yes

No

Are you a member of HM Armed Forces or a Crown Servant?\*

Yes  No

**\*You will need to supply a copy of your official posting to support this**

**Declaration and signature of Parent/Carer** - You are only allowed to submit an application if you have parental responsibility for the child. If there is joint responsibility, this application must be discussed with everyone who has parental responsibility and agreement reached before this form is submitted. By submitting this application, you are confirming that you have sole parental responsibility for the child or that there is agreement between all persons who have parental responsibility.

I have parental responsibility for or look after the child named on page 1. To the best of my knowledge, the information I have given is correct and complete and this is the only application form I have completed. I will advise the Admissions Team immediately, in writing, of any changes to the information on this form. I understand that the provision of false or misleading information may lead to the withdrawal of the offer of any school place either prior to or during the school term. I also understand that the information I have submitted on this form is covered by the Data Protection Act 2018.

**General Data Protection Regulation (GDPR) and Data Protection Act (DPA) 2018** - We process your personal information in accordance with GDPR and Data Protection Act 2018. If you would like to know how we use your information, please see our Privacy Notice on the Council's [Privacy policy](#) link.

In accordance with the DPA 2018 we are required to keep the information we hold about you up to date and accurate. By signing this form you are confirming the information is correct.

Signature of Parent/Carer \_\_\_\_\_

Date \_\_\_\_\_

## ACKNOWLEDGEMENT

Please enter your name and address below. If you would prefer to receive an email acknowledgement, please tick here  I check that you have provided your email address above.

**We send an acknowledgement for every form we receive. If you have not received your acknowledgement within 10 working days, please contact the Admissions Team urgently, so you have time to submit another application, if necessary, before the closing date.**

Date as postmark

Ref:

Your name and address:

I confirm that your completed Secondary Preference Form was received in our office on the following date:

Signed:

School Admissions Team

# TRANSFER TO AN UPPER SCHOOL (GOING INTO YEAR 9) IN SEPTEMBER 2021



Please read our Parents' Guide for 2021 before completing your application.  
You can view the booklet online at [www.bcpCouncil.gov.uk/schooladmissions](http://www.bcpCouncil.gov.uk/schooladmissions)

The completed form must be returned by **31 OCTOBER 2020** to either

- School Admissions Team, THE-3, Town Hall, Bournemouth, BH2 6DY: or  
or via email to [bc.schooladmissions@bcpcouncil.gov.uk](mailto:bc.schooladmissions@bcpcouncil.gov.uk)

For information about Bournemouth or Christchurch schools, please contact the Children's Information Service at the Town Hall, St Stephen's Road, Bournemouth, BH2 6EB, Tel: 01202 456223.

For information about Poole schools, please contact the Family Information Service at the Dolphin Centre, Poole, BH15 1SA or call the Admissions Team on 01202 261936.

## Please complete in BLOCK CAPITALS

### YOUR CHILD'S DETAILS (Please do not use abbreviated or 'known as' names)

Last Name (Legal Name) \_\_\_\_\_

First Name \_\_\_\_\_

Middle Names \_\_\_\_\_

Date of Birth      Day    Month    Year  
                         /        /

Gender (Please tick)

Male

Female

Home Address (where the child normally lives) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

Current School name and address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

Does your child have an Education, Health & Care Plan?

Yes

No

Is your child in the care of a Local Authority under the Children Act 1989?

Yes

No

(i.e. foster care)

If yes, please provide the details of the Local Authority and the social worker.

Local Authority \_\_\_\_\_

Social Worker \_\_\_\_\_

Tel No \_\_\_\_\_

Was your child previously in the care of a Local Authority under the Children Act 1989?

Yes

No

If yes, you must provide a copy of your Adoption Certificate or Special Guardianship Order.

Was your child previously in State Care outside of England & been adopted? Yes

No

If yes, you must provide evidence of their previously looked-after status.

Are you applying for a child you are looking after for somebody else? Yes

Yes

No

If yes, please explain \_\_\_\_\_

## SCHOOL PREFERENCES

It is strongly recommended that you name four different schools you would like your child to attend in the order you prefer them, including those situated outside the BCP council area.

Please check the schools you name have an entry point at Year 9.

### FIRST PREFERENCE SCHOOL NAME:

Please give your reasons for applying for this school (check the school admissions policy for criteria definitions)

Catchment	<input type="checkbox"/>	Specialist	<input type="checkbox"/>	Medical	<input type="checkbox"/>
Selective School	<input type="checkbox"/>	Feeder School	<input type="checkbox"/>	Children of Staff	<input type="checkbox"/>
Distance	<input type="checkbox"/>	Pupil/Service Premium	<input type="checkbox"/>	Religion/Faith	<input type="checkbox"/>
Sibling	<input type="checkbox"/>	Social	<input type="checkbox"/>		

Sibling's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Sibling's School \_\_\_\_\_ Year Group \_\_\_\_\_

Does the sibling live at the same address as your child? Yes  No

If no, please give the sibling's address \_\_\_\_\_

Postcode \_\_\_\_\_

Any other reasons \_\_\_\_\_

### SECOND PREFERENCE SCHOOL NAME:

Please give your reasons for applying for this school (check the school admissions policy for criteria definitions)

Catchment	<input type="checkbox"/>	Specialist	<input type="checkbox"/>	Medical	<input type="checkbox"/>
Selective School	<input type="checkbox"/>	Feeder School	<input type="checkbox"/>	Children of Staff	<input type="checkbox"/>
Distance	<input type="checkbox"/>	Pupil/Service Premium	<input type="checkbox"/>	Religion/Faith	<input type="checkbox"/>
Sibling	<input type="checkbox"/>	Social	<input type="checkbox"/>		

Sibling's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Sibling's School \_\_\_\_\_ Year Group \_\_\_\_\_

Does the sibling live at the same address as your child? Yes  No

If no, please give the sibling's address \_\_\_\_\_

Postcode \_\_\_\_\_

Any other reasons \_\_\_\_\_

**THIRD PREFERENCE SCHOOL NAME:**

Please give your reasons for applying for this school (check the school admissions policy for criteria definitions)

Catchment	<input type="checkbox"/>	Specialist	<input type="checkbox"/>	Medical	<input type="checkbox"/>
Selective School	<input type="checkbox"/>	Feeder School	<input type="checkbox"/>	Children of Staff	<input type="checkbox"/>
Distance	<input type="checkbox"/>	Pupil/Service Premium	<input type="checkbox"/>	Religion/Faith	<input type="checkbox"/>
Sibling	<input type="checkbox"/>	Social	<input type="checkbox"/>		

Sibling's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Sibling's School \_\_\_\_\_ Year Group \_\_\_\_\_

Does the sibling live at the same address as your child? Yes  No

If no, please give the sibling's address \_\_\_\_\_

Postcode \_\_\_\_\_

Any other reasons \_\_\_\_\_

**FOURTH PREFERENCE SCHOOL NAME:**

Please give your reasons for applying for this school (check the school admissions policy for criteria definitions)

Catchment	<input type="checkbox"/>	Specialist	<input type="checkbox"/>	Medical	<input type="checkbox"/>
Selective School	<input type="checkbox"/>	Feeder School	<input type="checkbox"/>	Children of Staff	<input type="checkbox"/>
Distance	<input type="checkbox"/>	Pupil/Service Premium	<input type="checkbox"/>	Religion/Faith	<input type="checkbox"/>
Sibling	<input type="checkbox"/>	Social	<input type="checkbox"/>		

Sibling's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Sibling's School \_\_\_\_\_ Year Group \_\_\_\_\_

Does the sibling live at the same address as your child? Yes  No

If no, please give the sibling's address \_\_\_\_\_

Postcode \_\_\_\_\_

Any other reasons \_\_\_\_\_

**It is your responsibility to ensure that any supporting information is submitted by the closing date of 31 October 2020.**

## PARENT/CARER DETAILS

(Mr/Mrs/Miss/Ms/Dr) First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

Your relationship to the child (i.e., mother, father, etc) \_\_\_\_\_

Address (if different from child) \_\_\_\_\_

Postcode \_\_\_\_\_

**Please remember you need to inform the Admissions Team of any change of address after you have submitted your application.**

Do you have parental responsibility for this child?

Yes  No

Are all parties with Parental Responsibility in agreement with this request? Yes

No

Are you a member of HM Armed Forces or a Crown Servant?\*

Yes  No

**\*You will need to supply a copy of your official posting to support this**

**Declaration and signature of Parent/Carer** - You are only allowed to submit an application if you have parental responsibility for the child. If there is joint responsibility, this application must be discussed with everyone who has parental responsibility and agreement reached before this form is submitted. By submitting this application, you are confirming that you have sole parental responsibility for the child or that there is agreement between all persons who have parental responsibility.

I have parental responsibility for or look after the child named on page 1. To the best of my knowledge, the information I have given is correct and complete and this is the only application form I have completed. I will advise the Admissions Team immediately, in writing, of any changes to the information on this form. I understand that the provision of false or misleading information may lead to the withdrawal of the offer of any school place either prior to or during the school term. I also understand that the information I have submitted on this form is covered by the Data Protection Act 2018.

**General Data Protection Regulation (GDPR) and Data Protection Act (DPA) 2018** - We process your personal information in accordance with GDPR and Data Protection Act 2018. If you would like to know how we use your information, please see our Privacy Notice on the Council's [Privacy policy](#) link.

In accordance with the DPA 2018 we are required to keep the information we hold about you up to date and accurate. By signing this form you are confirming the information is correct.

Signature of Parent/Carer \_\_\_\_\_

Date \_\_\_\_\_

## ACKNOWLEDGEMENT

Please enter your name and address below. If you would prefer to receive an email acknowledgement, please tick here  and check that you have provided your email address above.

**We send an acknowledgement for every form we receive. If you have not received your acknowledgement within 10 working days, please contact the Admissions Team urgently, so you have time to submit another application, if necessary, before the closing date.**

Date as postmark

Ref:

Your name and address:

I confirm that your completed Upper School Preference Form was received in our office on the following date:

Signed:

School Admissions Team

# IN YEAR REQUEST FOR A SCHOOL PLACE

For a school place within the BCP Council area.



## **YOUR CHILD'S DETAILS** (Please do not use abbreviated or 'known as' names)

Last Name (Legal Name) \_\_\_\_\_

First Name \_\_\_\_\_ Middle Names \_\_\_\_\_

Male  Female  Date of Birth Day / Month / Year \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Year Group \_\_\_\_\_

Current Address \_\_\_\_\_

Postcode \_\_\_\_\_

Your new address (if you are moving) \_\_\_\_\_

Postcode \_\_\_\_\_ Expected date of move \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

(Proof of your new address is required in the form one of the following: your most recent council tax invoice, signed tenancy agreement, gas, electric or water bill dated within last three months, or a copy of your solicitor's letter/email confirming exchange of contracts and giving a completion date).

Previous/Current School or Educational Provision \_\_\_\_\_

Postcode \_\_\_\_\_ Telephone \_\_\_\_\_

If your child has already left the school, please give the last date they attended \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Does your child have an Education, Health & Care Plan? Yes  No

Is your child in the care of a Local Authority under the Children Act 1989? (i.e. foster care) Yes  No

If yes, please provide the details of the Local Authority and the social worker.

Local Authority \_\_\_\_\_

Social Worker \_\_\_\_\_ Tel No \_\_\_\_\_

Is your child adopted, or are they subject to a Special Guardianship or child arrangements order after having been in the care of a Local Authority? Yes  No

Was your child previously in State Care outside of England & been adopted? Yes  No

If yes, you must provide a copy of your Adoption Certificate or Special Guardianship Order.

Are any other agencies involved with your child/family? Yes  No

If yes, please give details of the service(s) together with the name and telephone number of your key/support worker(s) \_\_\_\_\_

Please note that the Admissions Team may contact any services supporting your child for additional information before processing your application.

## SCHOOL PREFERENCES

Please name up to four different schools you would like your child to attend in the order you prefer them. This form is for BCP schools only, if you wish to apply for schools outside the BCP Council area please contact the relevant Local Authority.

Date the school place is required \_\_\_\_\_

**FIRST PREFERENCE SCHOOL** \_\_\_\_\_

**SECOND PREFERENCE SCHOOL** \_\_\_\_\_

**THIRD PREFERENCE SCHOOL** \_\_\_\_\_

**FOURTH PREFERENCE SCHOOL** \_\_\_\_\_

Reasons why you wish your child to be educated at your preferred schools  
\_\_\_\_\_  
\_\_\_\_\_

Are you applying on sibling grounds? Yes  No   
(Some schools include siblings at linked schools)

Siblings Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Sibling's School \_\_\_\_\_ Year Group \_\_\_\_\_

Are you applying on religious grounds? Yes  No   
If you are applying for a school on religious grounds you may need to complete  Supplemental   
Information Form (SIF) which is available from each school's website. Please check with the individual  
schools to find out where to return it.

Have you discussed your reasons with your child's current Headteacher? Yes  No

## PARENT/CARER DETAILS

(Mr/Mrs/Miss/Ms/Dr) First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Telephone number \_\_\_\_\_

Email \_\_\_\_\_

Your relationship to the child (i.e., mother, father, etc) \_\_\_\_\_

Address (if different from child) \_\_\_\_\_

Postcode \_\_\_\_\_

Do you have parental responsibility for this child? Yes  No

Are you a member of HM Armed Forces? Yes  No

**Please sign the form on Page 4 before giving the form to your child's current Headteacher to complete the information requested on Page 3. If Page 3 is not completed by your child's current Headteacher your application cannot be processed and the form will be returned to you.**



**INFORMATION FROM YOUR CHILD'S CURRENT HEADTEACHER**

**Please note: a school place cannot be offered until this information is received.**

The information may be provided by another member of staff on behalf of the Headteacher.

Please complete **all** sections. If it is not applicable please mark as N/A.

Child's Name \_\_\_\_\_ DoB \_\_\_\_\_ Year Group \_\_\_\_\_

Current School \_\_\_\_\_ School applied for (if known) \_\_\_\_\_

Date the child started at your school \_\_\_\_\_

Is the child still on roll? Yes  No  Please give the last date they attended \_\_\_\_\_

1. Has the child ever been permanently excluded from this or a previous school? Yes  No

2. Is the child returning from the Criminal Justice System or a PRU and needs re-integration back into mainstream school? Yes  No

3. Is the pupil on the school's Special Educational Needs support register? Yes  No

If yes, please give a brief outline of need \_\_\_\_\_

4. Please specify agencies involved and details of the professional/keyworker.

5. Please give details (reason, date and length) of any fixed term exclusions for this academic year and for the last academic year.

6. Please give details (reason, date and length) of any internal exclusions for this academic year and for the last academic year.

7. Has the child ever been on a reduced timetable? Yes  No

If yes, please give brief details \_\_\_\_\_

8. If there is evidence of disruptive behaviour that impacts on learning, please provide details.

9. Any other comments. \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Position in School \_\_\_\_\_

Please return to [bc.schooladmissions@bcpcouncil.gov.uk](mailto:bc.schooladmissions@bcpcouncil.gov.uk) if applying for Bournemouth/Christchurch Schools.  
Please return to [school.admissions@bcpcouncil.gov.uk](mailto:school.admissions@bcpcouncil.gov.uk) if applying for Poole schools.

## Declaration and signature of Parent/Carer

You are only allowed to submit an application if you have parental responsibility for the child. If there is joint responsibility, this application must be discussed with everyone who has parental responsibility and agreement reached for this form to be submitted. By submitting this application, you are confirming that you have sole parental responsibility for the child or that there is agreement between all persons who have parental responsibility.

I have parental responsibility for or look after the child named on page 1. To the best of my knowledge, the information I have given is correct and complete. I will advise the Admissions Team, in writing, of any changes to the information on this form. I understand that the provision of false or misleading information may lead to the withdrawal of the offer of any school place either prior to or during the school term. I also understand that the information I have submitted on this form is covered by the Data Protection Act 2018.

**General Data Protection Regulation (GDPR) and Data Protection Act (DPA) 2018** - We process your personal information in accordance with GDPR and Data Protection Act 2018. If you would like to know how we use your information, please see our Privacy Notice on the Council's [Privacy policy](#) link.

In accordance with the DPA 2018 we are required to keep the information we hold about you up to date and accurate. By signing this form you are confirming the information is correct.

Does your child receive transport assistance from BCP Council?

Yes  No

Signature of Parent/Carer

Date

Please return your completed form and any supplementary information to;

**For Bournemouth and Christchurch schools;**

The Admissions Services Team  
THE-3  
Town Hall  
St Stephen's Road  
Bournemouth  
BH2 6DY

Email: [bc.schooladmissions@bcpcouncil.gov.uk](mailto:bc.schooladmissions@bcpcouncil.gov.uk)

Tel: 01202 456223

**For Poole schools;**

The School Admissions Team  
BCP Council  
Dolphin Centre  
Poole  
BH15 1SA

Email: [school.admissions@bcpcouncil.gov.uk](mailto:school.admissions@bcpcouncil.gov.uk)

Tel: 01202 261936

**If you are naming schools in both areas, please return your completed form to the Admissions Team where your First Preference School is located.**