

Changes to St Katharine's Admissions Policy from 2018 to 2019.

We have made minor wording changes to our Admissions Policy for 2019, in addition to standard date changes, these do not materially change the policy but, we hope, they clarify the policy.

The changes have been highlighted within the draft document and the notes below detail the wording changes made.

Notes:

- 1 The following paragraph was removed as this is covered elsewhere within the policy [see **Pupils with an Education, Health and Care Plan (EHCP)**]:
~~'The governors will admit any pupil whose Education, Health and Care Plan (EHCP), previously a final statement of special educational needs, names **The School**. Where possible such children will be admitted within the PAN.'~~
- 2 Wording for Criteria 2 updated from:
"Children who, at the time of ~~proposed admission~~, have a **sibling** (see Definitions C) on the roll of the school who will still be on roll at the time of admission."
To:
"Children who, at the time of **application** have a **sibling** (see Definitions C) on the roll of the school who will still be on roll at the time of admission."
- 3 Within **B The Catchment Area**, additional wording added to clarify evidence we will request regarding proof of address:
"Parents may need to provide documentary evidence of the permanent residence, for example: the address to which any child benefit is paid together with a copy of a council tax bill relating to the year of admission. This evidence will be used when reaching a decision on the child's home address for admissions purposes. Alternative evidence of address may be requested."
And
"Further evidence, as listed above, may be requested to reach a decision on the child's home address for admissions purposes."
- 4 Within **Moving home & UK service personnel & crown servants**, simplified wording from:
~~"For main admissions and In-Year admissions places will only be offered on the basis of future moves"~~
to
"Places can only be offered on the basis of future moves"

And added the following wording at the end to clarify the need for evidence to be submitted at time of application:
"To be considered all evidence must be submitted at the time of application."

- 5 Within **C Siblings**, added:
"foster brother or foster sister"
- 6 Within **Tie Breaker**, the following words have been added:
"Distances to multiple dwellings will give priority to the ground floor over the first floor and so on. On individual floors, distances will be measured to the stairs leading to the communal entrance."
- 7 Within **Admission to Key Stage 2 in St Katharine's Primary School**, the number of places has been changed from "six" to "four" as there will be only 2 classes in Year 3 in Sept 2019:
"Therefore, **four** places are potentially available for children to join Year 3 in September 2019"
- 8 Within **Waiting lists**, the following wording has been removed:
"Parents must request (in writing) that their child is placed on the waiting list."
And replaced with:
"All children not being offered a place will automatically be placed on the waiting list for **The School** unless a parent requests for them not to be."

Removed:

~~"periodically, when parents with a child on the waiting list will be contacted and asked if they wish to remain on the list for the following school year."~~

Replaced with:

"Waiting lists for any academic year will be maintained until 31st January (within that academic year), at this point they will be cleared by the Local Authority, and parents who wish to remain on the waiting list will need to re-apply."

- 9 Within **Starting school and deferred entry to Year R**, the following wording has been removed:
~~"Parents can request that their child's admission is deferred until later in the school year (usually at the start of a school term), but not beyond the point they reach compulsory school age, at the beginning of the term following their fifth birthday. Parents can request that their child attends part time until the child reaches compulsory school age."~~

~~Parents of children with birthdays between 1 April and 31 August 2014 (inclusive), whose child has not started in a Year R class during the 2018-19 school year, may wish to request admission to Year R in September 2019 rather than admission to Year 1. In these circumstances, please refer to The School's Delayed Entry Policy (Appendix 3).~~

~~It is recommended that parents considering such a request contact **The School** in the autumn term 2017 to ensure that an informed decision is made."~~

And replaced with:

“However:

- (i) the child’s parents can defer the date their child is admitted to the school until later in the school year but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year for which it was made; and
- (ii) where the parents wish, children may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

It is recommended that parents considering such a request contact **The School** as early as possible to ensure that an informed decision is made. “

- 10** Within *Notes on compulsory school age and summer born children*, we have added:

Please refer to Appendix 3, Delayed Entry Policy.

- 11** Within **APPENDIX 2**, we have added:

“Please Note: roads formed as part of new building schemes may fall within the Area Served by the School but may not be listed below”

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