



## **Privacy Notice – Bournemouth, Christchurch & Poole Council (BCP) CCTV System**

This document explains how your information will be held about you and processed by Bournemouth, Christchurch & Poole Council (BCP). You can also find out about the General Data Protection Regulations and Data Protection Act 2018 and your rights on the Council's [web page](#) link.

This document contains information about:

- Who we are
- Why we collect your personal information
- The legal basis for using your information
- Who we may share your information with
- How you can access the information we hold about you
- How long we keep information about you
- Further information and Data Protection Officer

### **Who we are**

BCP Council will be the Data Controller for the personal information it collects via its Public Space CCTV system. Personal information can be anything that identifies and relates to a living person.

### **Why we collect your personal information**

BCP Council has installed CCTV (Closed Circuit Television) cameras in various locations within the conurbation for the purposes of reducing crime, disorder, anti-social behaviour and the fear of crime by helping to provide a safer environment for those people who live and work in the area and for visitors travelling through the area.

CCTV is also installed on highways for monitoring traffic on a permanent or temporary basis. In all locations, signs are displayed notifying you that CCTV is in operation and providing details of who to contact for further information about the scheme.

The main purposes of the CCTV system are to provide the Police and enforcement agencies with assistance to detect, deter and prevent crime and disorder; to help identify, apprehend and prosecute offenders; to provide the Police/Council with evidence to enable criminal and/or civil proceedings to be brought in the courts; and to maintain public order.

Some examples of how we use your data are provided below; please note this is not an exhaustive list:

- providing evidence in criminal proceedings (police and criminal evidence act 1984 and criminal procedure and investigation act 1996)
- providing evidence in civil proceedings
- the prevention and reduction of crime and disorder
- the investigation and detection of crime
- identification of witnesses

## **The legal basis for using your information**

According to the General Data Protection Regulations (GDPR) and the Data Protection Act 2018, we must have a reason to collect and use your information.

The system was established under Section 115 of the Crime and Disorder Act. It operates within the legislation requirements and is fully accredited by the industry inspectorates to all required standards.

**Public task:** the processing is necessary for the Council to perform a task in the public interest or for our official functions, and the task or function has a clear basis in law

## **Who we may share your information with**

We will only disclose CCTV recordings or images to third parties such as the Police to comply with a legal obligation, or where legally permitted, such as for crime prevention and detection.

## **Accessing the information we hold about you**

You have the right to request, in writing, details of the information that is held about you and also the right to access a copy of the footage. This may be by the Council providing copies of documents or by inviting you to view the footage at one of its offices, if appropriate. Please see our webpage for further information about how to make a subject access request.

BCP Council will not charge a fee to access your information. Sometimes there may be information that we are not allowed to show you, such as

- details about other people – this is called third party information.

## **How long we keep information about you**

All CCTV recordings are retained for a period of 31 days and automatically deleted thereafter.

## **Further information**

If you have a concern about how we are using your information, we would ask you to contact us in the first instance using the address below:

CCTV Manager  
BCP Council  
Bournemouth Divisional Headquarters  
Madeira Road  
Bournemouth  
BH1 1QQ

## **Data Protection Officer**

If you are not satisfied with a response to your concerns from the Service, our Data Protection Officer Vivian Bateman, can review any issues regarding Information Rights legislation if necessary. The Data Protection Officer can be contacted at the address below:

Data Protection Officer  
BCP Information Governance Team  
BCP Council  
Town Hall  
Bournemouth  
BH2 6DY

## **Information Commissioner**

For further information about Information Rights legislation, please contact the Information Commissioner's Office at [www.ico.org.uk](http://www.ico.org.uk) or by telephone 0303 123 1113