

Volunteering opportunity



The Arts by the Sea festival is an eight-day contemporary festival of combined arts that takes place in various indoor and outdoor locations around Bournemouth. The festival's mission is to deliver a programme of exceptional events, combining high-impact outdoor spectacles with world music, theatre shows, light art and digital installations.

Role:	Arts by the Sea Volunteer
Reporting to:	Senior Business Support Officer
Timeframe:	29 th September to 6 th October 2018 (with training and inductions in September)
Objectives:	<ul style="list-style-type: none"> To promote the festival by giving information to the public about locations, performances and prices. To encourage people to fill out a survey about the festival. To man the festival information points and with stewarding events and workshops during the festival.
Opportunities available:	<ul style="list-style-type: none"> Saturday 29th and Sunday 30th September, 11:30am to 11:00pm (4 hour shifts): give out information, collect data, encourage the audience to fill out our survey and ensure audience enjoy the festival. Volunteers may also be required to work with artists to steward performances. Saturday 29th September, 9:00 – 10:00pm: Stewards for performance "Herberts Dream". Saturday 6th October (evening): Stewards for closing parade.
Skills and qualifications/ requirements:	<ul style="list-style-type: none"> Over 16 (parent consent is required if you are under 18) A genuine desire to help the Arts by the Sea Festival reach its goals. Able to make your own travel arrangements to attend your volunteering opportunity (travel passes may be available). Listen to and follow instructions from staff within the remit of the volunteer role. Do your best to be reliable in regards to your hours and give us as much notice as possible if you cannot attend. Act and represent the Council in a suitable manner when wearing the Arts by the Sea festival uniform. Agree to work within Bournemouth Borough Council's values, policies and procedures, as outlined in our Volunteer Policy.
Further details: location, hours, insurance, behaviour, dress code:	<ul style="list-style-type: none"> Based on site during the festival at various locations. Shifts to be advised, subject to change and flexible depending on your requirements. You will be covered by Bournemouth Borough Council's insurance while in this role and when on site at the Arts by the Sea festival. You may be asked to wear uniform if working on site during the festival.
What we gain from your involvement:	Your assistance is an invaluable resource for us and will help reach and develop our audience, widening participation in the arts in Bournemouth in general and specifically at the Arts by the Sea festival. You will help us ensure the festival runs smoothly and our audience have an enjoyable time, help us hit our targets and ensure we meet our obligations to our funders.
Meeting the team and induction:	You will be asked to come in and meet the festival team at the Town Hall Annexe and if appointed into this volunteer opportunity will be given an induction.

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Your details:

All data supplied is held in compliance with the Data Protection Act 2018 and stored by Bournemouth Council securely. We will never share your details with any third party, only some Council Departments that may wish to inform of further volunteering opportunities. You can opt out from receiving further communications regarding volunteering by emailing us at any time.

Name:			
Address:			
Email:			
Contact number:			
Why do you wish to apply for this role?			
What particular skills do you have which would help you in this role?			
Would you be able to fulfil the time commitments this role requires?			
How did you hear about this opportunity?	CVS/Bournemouth Council Website/Arts Bournemouth Website /University/NCS/Other		
Do you consider yourself a disabled person?	Yes	<input type="checkbox"/>	No
If yes, do you have any access requirements to help you in this role? (Large print etc)			
I can confirm that the information I have supplied is correct to the best of my knowledge and I agree to adhere to the volunteer agreements set out by the Council service I will be volunteering in. I understand that neither myself nor the Council intend any employment relationship to be created either now or at any time in the future. If you are under 18 parental consent is also required to undertake this role.			
Signed:			
Dated:			
Signed: Parent/Guardian			
Dated:			

The Arts by the Sea Festival will not discriminate directly or indirectly on the basis of differences other than suitability for the role. We aim to create an inclusive environment, taking positive action to encourage participation from less represented groups. Please contact us if you have any concerns about the physical accessibility of the venue or location, the requirements of the role (such as time commitment), expenses or if you need information about the opportunity in an easy-to-read format.

Please send your completed form to: leigh.hayler@bournemouth.gov.uk