



Change Request

Muscliff Primary School - Extension Phase 2 **000331**

Service Unit: Community Learning and Commissioning

Risk: High

Prepared by: Sally Lissenden Date: 15 March 2013

Document Approval

Officer/Member/Group	Name	Approval Date
Project Owner	Neil Goddard	
Executive Director	Jane Portman	
Portfolio Holder	Councillor Nicola Greene	
Portfolio Holder Comment		
School Place Planning Programme Board		27 March 2013
Executive Gateway Board (for projects approved by EGB)		17 April 2013

People consulted - for information only

Officer/Member/Group	Name	Consultation Date
Ward Member		
Portfolio Holder		

Document Revision History

Version	Author	Changes	Date
1.0	Sally Lissenden	Incorporating comments from Finance	15 Mar 2013



1 Overview

1.1 Description of change

An increase in the budget of £60,000, due to additional works requested and funded by the school in relation to the office and reception areas.

Reasons for change and why?

The school wished to enhance their office and reception area, and had sufficient Devolved Formula Capital to do this. Economies of scale can be achieved through carrying out these works as part of the main contract to extend the school, and this makes the scheme affordable for the school.

Impact Analysis

This change requires no additional Basic Need capital, but provides enhanced facilities for the school to help operate as a significantly larger school.

2 Project Measures

2.1 Does the change affect the project measures?

Time	Cost	Quality
No	Yes, the project budget will increase by £60,000	Yes, the school will have better office and reception facilities

2.2 Cost Changes

Financial Year	2012/13	2013/14	Total
Approved spend	£971,800	£25,000	£996,800
Proposed spend	£971,800	£85,000	£1,056,800
Total Change	£0	£60,000	£60,000
Source of funding for change			Devolved Formula Capital

3 Recommendations

It is recommended that the change is approved as it will improve the school facilities, achieve good value for money and there is no impact on the Council's Basic Need capital.



Complete the following sections after you have presented to the Project Board

4 Decision

5 Document Updates

Document:	Section Changed
Business Case	
PID	
Project Plan	