

Notice of Community Overview and Scrutiny Panel meeting

Thursday 9 July 2015 at 5.30pm

**HMS Phoebe Committee Room, Town Hall,
Bournemouth**

Panel Members:

Councillor Michael Weinhonig - Chairman
Councillor Nigel Hedges – Vice Chairman
Councillor Jackie Edwards
Councillor Cheryl Johnson
Councillor Andy Jones
Councillor Roger Marley
Councillor Anne Rey
Councillor Nick Rose
Councillor Allister Russell

All Members of the Panel are summoned to attend this meeting to consider the items of business set out on the agenda below.

The Public, press and any Councillor are welcome to attend this meeting.

For further information please contact: Jill Holyoake, Democratic and Overview and Scrutiny Officer, Legal and Democratic, Town Hall, Bourne Avenue, Bournemouth BH2 6DY.

Tel: 01202 454715

E-Mail: jill.holyoake@bournemouth.gov.uk

Public Involvement

The Community Overview and Scrutiny Panel welcomes members of the public to contribute to the meeting

- 1 by asking to speak on an agenda item or a community issue as a 'Deputation'; or
- 2 by asking a public question - any member of the public whose name appears on the Electoral Roll for Bournemouth - which includes a person under the age of 16 years living in Bournemouth and who is escorted by a qualifying adult; or
- 3 by presenting a petition in relation to items on the agenda.

A request to speak as a deputation, ask a question or present a petition must be sent in writing or email to Jill Holyoake at the address shown on page 1 by no later than 5.30pm on Wednesday 8 July 2015.

A loop system for hearing impairment is provided in the meeting room. There is disabled access to the building. Councillors and visitors with particular needs should inform the Council before arriving at the meeting.

This agenda together with records of decisions, audio recordings and reports are available on the Council's web site at <http://www.bournemouth.gov.uk/CouncilDemocratic/CouncilMeetings/CommitteesPanels/CommitteesPanels.aspx>

A copy of this document may be available on request in alternative formats.

'Audio recording and filming

Please be aware that under the decision made by the full Council at its meeting on 4 March 2014 this Panel meeting may be audio recorded or filmed for live or subsequent broadcast by members of the public or representatives of the media.

At the start of the meeting the Chair will make an announcement to confirm if all or part of the meeting may be audio recorded or filmed.

The layout of the venue means that the Council cannot guarantee a seat/location that is not within the coverage area – images and sound – of any broadcasting or audio recording equipment.

By entering the meeting room and using the public seating area you are consenting to being filmed or recorded and to the possible use of those images and sound recordings through the media and/or public and commercial outlets.

If you have any queries regarding this please contact the Democratic Services Officer at the meeting.

Any persons intending to audio record or film this meeting are

- 1 Requested not to film the public gallery
- 2 Asked to respect requests from other members of the public to cease recording when they speak – for example when they are presenting a deputation or petition or asking a question.
- 3 Reminded of the Common Law Duty of Confidentiality. You could place yourself at risk of being sued by another private individual if you disclose confidential personal information about such persons in meetings.'

Agenda

Items to be considered while the meeting is open to the public

1 Apologies

2 Substitute Members

The Democratic Services Officer will report on any changes in the membership of the Panel under Procedure Rule 89.

3 Declarations of interest

Members are asked to declare any disclosable pecuniary interests at the meeting, under Rule 5 as set out below:

Declarations of Interest by Members and Officers:

- a. It is the responsibility of every Councillor to declare, at the relevant stage of a meeting, any disclosable pecuniary interest in any item under consideration as required by the Localism Act 2011 or in any event by the time the item of the business is reached.

Members are also asked to state fully the nature of the interest(s), which will be recorded in the record of decisions. If any member has a query on any particular matter, please contact the Democratic Services Officer in advance of the meeting.

4 **Confirmation of Minutes**

To confirm the minutes of the meeting held on 18 March 2015.

5 **Public items**

a **Public Questions**

The Democratic Services Officer will report on any public questions received by the notice deadline.

b **Deputations**

The Democratic Services Officer will report on any deputation requests received by the notice deadline.

c **Petitions**

The Democratic Services Officer will report on any petitions received by the notice deadline.

6 **Welcome and introduction**

To be given by the Chairman of the Panel, Councillor Michael Weinhonig, and Ian Milner, Acting Executive Director, Finance, and designated Lead Officer for the Panel.

7 **Role and Functions of the Community Overview and Scrutiny Panel**

To note the general and specific functions in relation to the areas for which the Panel is responsible – circulated at '7'.

8 **Training and Development Programme 2015/16**

To endorse the Panel's training and development programme for 2015/16 in relation to skills and knowledge/understanding – circulated at '8'.

9 **Work programme 2015/16**

To note the Panel's work programme for 2015/16 as of July 2015 – circulated at '9'.

The Panel will be asked to agree arrangements for a separate session to review and refresh the current work programme.

10. **Any other business** - of which notice has been received before the meeting and by reason of special circumstances, which shall be specified in the record of decisions, the Chair is of the opinion that the items should be considered as a matter of urgency.

This meeting will be followed immediately by a Community Overview and Scrutiny Panel Training and Development Session for elected members for which a separate agenda has been produced.

All Councillors are welcome to attend this session.