

Action Sheet - Community Overview and Scrutiny Panel

4b

Minute number	Item	Action*	Outcome and Benefit
*Items remain until action completed.			
Actions arising from Panel meeting: 12 July 2016			
26	Review of community engagement in overview and scrutiny	Set up task and finish group to develop further the proposals for improved community engagement (JH) <i>✓ Email sent on 19 August inviting expressions of interest from non-executive members. Chair to consider responses as group is oversubscribed, with first meeting to be held in October</i>	Members will have ownership of revised arrangements. Community engagement will be more effective, equitable, representative and responsive.
27	Coroners Service	Write to HM Coroner to thank him for his long service and wish him well in retirement (JH/HR/Chair) <i>✓ Letter sent on 27 July</i> Arrange tour of facilities at the Council's Mortuary at Holly Tree Lodge (JH/HR) <i>✓ Visit arranged for 2pm on 12 October</i>	Panel places on record its appreciation of HM Coroner's loyal service Increase knowledge and understanding of services provided

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29	Development of new Homelessness Strategy	<p>*Items remain until action completed.</p> <p>Bring forward item on welfare reform on Panel's Forward Plan. Timetabling and format of item to be discussed by Chair, Vice Chair and O&S Lead Officer at next agenda meeting.</p> <p><i>✓ Report to be presented to Panel at next meeting on 4 October</i></p>	Panel will have increased knowledge and understanding of national and local context of welfare reform, and will be in better position to identify what if any areas of work to get involved in
30	Forward Plan	<p>Add item on housing for key workers</p> <p>Email members to request any additional items are submitted for discussion at next agenda meeting</p> <p><i>✓ Chair actioned following July meeting</i></p> <p>Chair to arrange for Police and Crime Panel representative to ask question on behalf of Panel at next PCP meeting on 101 number</p>	