

Notice of Environment and Transport Overview and Scrutiny Panel Meeting

Thursday 2 February 2017 at 6.30pm

**HMS Phoebe Committee Room, Town Hall,
Bournemouth**

Panel Members:

Councillor Mark Anderson – Chair
Councillor Christopher Rochester – Vice-Chair
Councillor Sue Anderson
Councillor Philip Broadhead
Councillor Nigel Hedges
Councillor Andy Jones
Councillor Chris Mayne
Councillor Gill Seymour
Councillor John Trickett

*** NOTE FOR MEMBERS OF THE PANEL ***

**There is a pre-panel presentation on the Recycling
Collection Service**

6.00pm in the HMS Phoebe Committee Room,

All Councillors are invited to attend the Pre-Panel Presentation

All Members of the Panel are summoned to attend this meeting to consider the items of business set out on the agenda below.

The Public, press and any Councillor are welcome to attend this meeting.

For further information please contact: Karen Tompkins, Head of Democracy, Legal and Democratic, Town Hall, Bourne Avenue, Bournemouth BH2 6DY.

Tel: 01202 451255

E-Mail: karen.tompkins@bournemouth.gov.uk

Public involvement

The Council welcomes members of the public to contribute to the meeting:

- 1 by asking to speak on an agenda item or a community issue as a 'Deputation'; or
- 2 by asking a public question - any member of the public whose name appears on the Electoral Roll for Bournemouth - which includes a person under the age of 16 years living in Bournemouth and who is escorted by a qualifying adult; or
- 3 by presenting a petition in relation to items on the agenda.

A request to speak as a deputation, ask a question or present a petition must be sent in writing or email to Karen Tompkins at the address shown on page 1 by no later than 6.30 pm Wednesday 1 February 2017.

Further information is available on the Council's web site:

<http://www.bournemouth.gov.uk/CouncilDemocratic/GetInvolvedHaveyoursay/PetitionsDeputations.aspx>

A hearing loop system is provided in the meeting room. There is disabled access to the building. Councillors and visitors with particular needs are advised to inform the Council before arriving at the meeting.

This agenda together with records of decisions and reports are available on the Council's web site at <http://www.bournemouth.gov.uk>

Audio recording and filming

This meeting may be audio recorded by the Council for subsequent publication on the Council's Website. Anyone may audio record, film, take photographs and/or use social media such as tweeting and blogging when this meeting is open to the public. Anyone wishing to record this meeting in anyway must do so in accordance with Council Procedure Rule 108 and the Council's protocol for filming and audio recording at public meetings and the Public Notice on Filming and Recording Meetings which can be found using the following link:

<http://www.bournemouth.gov.uk/CouncilDemocratic/CouncilMeetings/FilmingCouncilMeetings.aspx>

If you have any queries regarding this please contact the Democratic Services Officer at the meeting.

Agenda

Items to be considered while the meeting is open to the public

1 Apologies

2 Substitute Members

The Democratic and Overview & Scrutiny Officer will report on any changes in the membership of the Panel under Procedure Rule 89.

3 Declarations of interest

Members are asked to declare in accordance with Procedure Rule 5:

- a. any disclosable pecuniary interests in any item under consideration at the meeting as required by the Localism Act 2011;
- b. any memberships of outside bodies where such membership involves a position of control or significant influence on the organisation concerned;

Members are also asked to state fully the nature of the interest(s). If any member has a query regarding possible interests, please contact the Democratic and Overview and Scrutiny Officer in advance of the meeting.

4 Confirmation of Minutes and Actions Arising

To confirm the minutes of the meeting held on 6 October 2016

<http://www.bournemouth.gov.uk/councildemocratic/CouncilMeetings/CommitteeMeetings/EnvironmentTransportOverviewScrutinyPanel/2016/10/06/Minutes/6-october-2016.pdf>

and to consider the actions arising from the minutes – circulated at **4**.

5 Public items

a Public Questions

The Democratic and Overview and Scrutiny Officer will report on any public questions received by the notice deadline.

b Deputations

The Democratic and Overview and Scrutiny Officer will report on any deputation requests received by the notice deadline.

c Petitions

The Democratic and Overview and Scrutiny Officer will report on any petitions received by the notice deadline.

6 Millhams Household Waste Recycling Centre

**6.40-
7.25 pm**

To receive an update on the project.

7 Questions to Cabinet Portfolio Holders

**7.25 -
7.40pm**

Panel Members are asked to submit questions in writing or by email to Democratic Services by Tuesday 31 January 2017 – circulated at **7**

8 Flood Advisory Group

**7.40 –
7.45 pm**

Minutes from the last meeting held on 2 November 2016 – circulated at **8**.

9 Street Services Public Conveniences Review 2017

**7.45 –
8.15 pm**

See report circulated at **9**.

10 Forward Plan 2016/17

**8.15 –
8.30 pm**

To consider any updates to the Panel's Forward Plan for 2016 – circulated at **10**.

- 11 **Any Other Business** - of which notice has been received before the meeting and by reason of special circumstances, which shall be specified in the record of decisions, the Chair is of the opinion that the items should be considered as a matter of urgency.

Action Sheet - Environment and Transport Overview and Scrutiny Panel

Recommendation:

1. That the Panel consider and update the action plan as appropriate

Minute number	Item	Action*	Outcome and Benefit
*Items remain until action completed.			
Actions arising from Panel Meeting: 7 April 2016			
20	Task and Finish Group - Nuisance Parking	<p>The Panel considered a scoping report for the Task and Finish Group which outlined the proposals to take this forward.</p> <p>First meeting of the Group was held on 11 July 2016 arrangements are currently being made for the next meeting which was held on 7 November 2016.</p>	Information sharing and Panel input to future proposals
23	Street Work Permit Scheme	<p>a. That further consideration should be given to introducing a Permit Scheme in conjunction with the formation of a new Dorset Unitary authority.</p> <p>b. That an outline appraisal be carried out to determine the value for money of any potential scheme</p>	✓ item added to the Forward Plan as requested at the meeting of the Panel on 6 October 2016

Minute number	Item	Action*	Outcome and Benefit
		<p>*Items remain until action completed.</p> <p>c. That following any appraisal which is carried out a report be brought back to the Panel to consider further options.</p>	
<p>Actions arising from Panel meeting: 14 July 2016</p>			
38	Pedestrianisation of Beale Place	That the Panel supported the proposal and would like to see a short experimental order where possible.	✓ experimental order currently in place.
39	Restructure of Refuse Collection Crews	That having considered the restructure of the refuse collection crews the Cabinet Member be advised that the Panel is supportive of the proposal and in addition recommends where possible when designing the new routes that staff work with the recycling contractor to minimise the potential of the recycling and non-recycling waste bins being collected on separate days.	✓ at the Panel meeting on 6 October 2016 the Service Director Environment updated Members on actions since the last meeting and in particular on the restructure of the refuse collection crews. He explained that the decision of the Panel to support the proposals of a 4 day working week had not been accurately reflected in the budget monitoring report which had been submitted to the Cabinet in September 2016. He explained that as part of the consultation the crews had made a suggestion to rebalance some of the rounds. The Service Director reported that there had been some issues which were reported in the press such as missed bins but working with the crews these issues were now under control.

Minute number	Item	Action*	Outcome and Benefit
		*Items remain until action completed.	
Actions arising from the Panel meeting: 6 October 2016			
50	Garden Waste Collection 2016 Review and Recommendations for 2017	See minute 50 for detail of decision.	Panel input to future service delivery
51	Cliff Management	See minute 51 for detail of the decision	Information sharing and Panel input to future options

Environment and Transport Overview and Scrutiny Panel

Report Subject	Cabinet Member Updates
Meeting date	2 February 2017
Cabinet Portfolios	Councillor Michael Filer – Cleansing and Waste Councillor Mike Greene – Transport, Sustainability and Carbon Management Councillor David Smith - Planning and Environment; Councillor Lawrence Williams - Tourism, Leisure and the Arts.
Status	Public
Classification	For Scrutiny
Key Decision	No
Impacts on Key Policy Framework	No
Report author	michael.filer@bournemouth.gov.uk mike.greene@bournemouth.gov.uk david.smith@bournemouth.gov.uk lawrence.williams@bournemouth.gov.uk
Recommendation	<p>To review and scrutinise the Cabinet member updates.</p> <p>Panel members are asked to submit questions which are of a strategic nature relating to decisions and performance <u>by 6.00pm on 31 January 2017</u> for Cabinet members to answer at the Environment and Transport Overview and Scrutiny Panel meeting on 2 February 2017. Please note questions should not relate to ward or operational matters which can be raised separately from this process.</p>
Reason for recommendation	To enable the Panel to undertake effective work by holding the Executive to account through regular questioning of Cabinet members on their areas of responsibility

Background detail

- 1 In accordance with the provisions in the Council's Constitution the Chairman has requested that Cabinet members with portfolios relating to the work of the Environment and Transport Overview and Scrutiny Panel provide written updates to the Panel on a regular basis so that the Panel members can scrutinise the work of the Executive and hold them to account.
- 2 **Councillor Mike Greene – Transport, Sustainability and Carbon Management**

Areas of Portfolio – All

Apologies

Please accept my apologies as I am not able to be at the 2 February meeting but will have held a discussion with the Chairman in advance so we will have been able to brief each other on items.

Parking Charges

By the time of the Overview and Scrutiny meeting, the advert for revised Parking Charges should have been made. As previously discussed, the intention has been to implement moderate increases which will allow us to recover more of the revenue spent on our roads while not discouraging drivers from visiting our shopping centres. We are confident there is a recognition that drivers, including those from out of town, need to accept a greater part of the burden for upkeep of our streets rather than it all falling on local council tax payers.

Parking Enforcement

The new observation periods for our Civil Enforcement Officers have now become operational which should lead to a more robust level of enforcement going forward. This includes reducing to zero the observation periods before a ticket is issued for parking on double yellow lines in areas of high abuse. In parallel with this, we have also just completed a recruitment process and should have 6 more CEOs employed later this month. We will carry out further recruitment as the year goes on with the intention to increase enforcement hours into the evening periods.

Highways Maintenance

Using the Road Rescue budget, over the last few months we have deployed additional gangs to repair pot holes quicker. This appears to be working, resulting in a significant reduction in the number of pot holes on Bournemouth's streets at any given time. The crucial test will come when we look at figures for January and February when there is always a dramatic rise in numbers and we will see how numbers look this year compared to last.

3 **Councillor David Smith - Planning and Environment;**

Areas of Portfolio – Building Control, Planning Policy and Guidance, Coastal Protection and Strategic Flooding

The A board policy has now come into effect and we have begun the process of informing and enforcing the policy. Before Christmas, The Highway Enforcement officer visited the Chamber of Commerce meeting and informed businesses about the policy through the BIDs. Since the New Year, he has visited various businesses in Westbourne, Boscombe, Tuckton, Iford and other outlying areas to ensure that they are aware of the requirements. Some areas of the town centre have been targeted, following complaints received, and the remainder of the town centre and other areas such as Winton & Kinson will be targeted over coming weeks. So far one A board has been seized for being out on the highway. Private arcades such as Burlington arcade have been advised regarding placing their boards out on the highway, unfortunately we are unable to enforce within the arcade itself. We will continue to monitor and any complaints regarding 'A' Boards will be dealt with as soon as they are received. Feedback from businesses has been positive and overall A boards have started to be removed from the highway and moved back adjacent to frontages.

Coast protection works started on site 7th November. Piles for 5 of the 8 groyne within this year's programme were completed by Christmas, prior to the contractor closedown on 23rd December. Work recommenced 9th January and is on programme to be completed prior to the summer season.

3GS have now issued over 2,000 FPNs for littering and dog-fouling since Oct-15. 68% of FPNs have been paid and we are working with a legal firm to prosecute those who haven't. Following a service review, we have extended the current pilot until June 2017, by which time officers will have completed a tender exercise for a 2 year Environmental Enforcement contract. As part of the pilot extension, 3GS will also be trialling some additional duties to enforce fly-posting, graffiti and vehicle maintenance and sale on the highway.

4 **Councillor Lawrence Williams - Tourism, Leisure and the Arts**

Areas of Portfolio – Parks and Open Spaces Management, Parks Lease, Asset and Countryside Management (Environmental Issues)

Awards

Bournemouth achieved a Gold Award at the Britain in Bloom awards in Birmingham in October (Best large coastal town category).

Bournemouth Parks & Cemeteries have entered 18 sites for Green Flag Awards in 2018, this includes a new entry for Boscombe Cliff Gardens & Nature Reserve

Stour Trail – Work is underway on developing this greenway route running through Iford Meadows and Playing Fields, along with improvements to the junction between Sheepwash Nature Reserve and Riverside Avenue. Detailed design work has been undertaken on additional sections at Throop Mill and through Tuckton Tea Gardens - work on these sections will be undertaken in spring.

Playgrounds – Fisherman's Walk and Kings Park playgrounds opened in October and November respectively. Work is well underway to develop an improved 'Treasure Island' themed natural playground at Alum Chine, works will commence in early Spring for a planned late May opening.

Kings Park & Queens Park Resident Survey – Results are now available.

Active Dorset, Dorset's County Sports Partnership (CSP) have moved back to Bournemouth, initially basing themselves at Bournemouth Learning Centre. Plans are being developed to renovate and modify two pavilions within Slades Farm for an office base, café, toilets and better changing facilities. Originally based at BU, Active Dorset moved out to Furzehill two years ago. Bournemouth Parks have been working with Active Dorset to manage the Bournemouth Velodrome since taking on direct management of the facility in October 2015.

Flood Advisory Group
2 November 2016

PRESENT: Councillor Pat Oakley - Chairman; Councillors Andrew Morgan, Philip Stanley-Watts, Michael Weinhonig and Stephen Bartlett.

ALSO PRESENT:

Councillor David Smith, Cabinet Member for Planning and Environment.

From Bournemouth Borough Council:

Paul Ambrose - Flooding and Drainage Manager
Anthony Kirby - Engineering and Major Contracts Manager
Zac Bourn - Flood and Coastal Engineer
Fiona Manton - Insurance and Risk Manager

From Wessex Water:

Mark Bailey - Sewerage Manager (South)
David Martin - Sewerage Planning Manager
Gillian Sanders - Flood Risk Co-ordinator

From the Environment Agency:

Steven Dodwell - Flood and Coastal Erosion Risk Management Advisor

The meeting started at 4.02pm and finished at 6.02pm

Note: To see a copy of the public reports that were considered by the Group at this meeting please visit:
<http://www.bournemouth.gov.uk/councildemocratic/CouncilMeetings/CommitteeMeetings/FloodAdvisoryGroup/2016/11/02/floodadvisorygroup02-nov-2016.aspx>

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Flood Advisory Group, 2 November 2016

Agenda item and Report No.	Clause No.	Decision Status	Matter Considered	Minute/Decisions	Action
Item 1 and 2	32	Public	Apologies and Substitute Members	<p>Apologies were received from Councillor John Trickett. Councillor Andrew Morgan attended the meeting as his nominated substitute.</p> <p>The Democratic Services Officer informed the Group that Councillors Philip Stanley-Watts and Stephen Bartlett had replaced Councillors Christopher Rochester and Mark Anderson as permanent members.</p>	
Item 3	33	Public	Election of Chairman	Agreed: That Councillor Pat Oakley be elected Chairman of the Group for the remainder of the municipal year.	
Item 4	34	Public	Declarations of Interest	<p>Councillor Smith declared for the purposes of transparency that he resided on Maxwell Road which was mentioned in the flooding update. This did not affect him taking part in any items on the agenda.</p> <p>Councillor Weinhonig declared for the purposes of transparency that he was employed by an insurance provider. This did not affect him taking part in any items on the agenda.</p>	
Item 5	35	Public	Public Items	<p>Members agreed to receive a letter and public questions from a local resident, Sue Merefield, about the impact of planning development on flood risk. The Chairman asked the Flooding and Drainage Manager to respond on behalf of the Group at the meeting and to provide a written reply to Ms Merefield. A copy of the questions and written replies is available at:</p> <p>http://www.bournemouth.gov.uk/councildemocratic/CouncilMeetings/CommitteeMeetings/FloodAdvisoryGroup/2016/11/02/floodadvisorygroup02-nov-2016.aspx</p> <p>Members agreed to receive a deputation from Mr Peden, a local resident, regarding unresolved flooding problems in Branksome Wood Road. Mr Peden sought clarification on the progress of further work to increase the size of the sewers in the Branksome Wood Road area. Wessex Water (WW) explained that work could not commence sooner than 2017/18 for a number of reasons, including a requirement for technical approval for the programme and the prioritisation of internal flooding issues.</p> <p>Councillor Morgan, ward member for Talbot and Branksome Woods, wished it to be noted that there were remained unresolved flooding issues in the area of East</p>	PA

Flood Advisory Group, 2 November 2016

Agenda item and Report No.	Clause No.	Decision Status	Matter Considered	Minute/Decisions	Action
				Avenue. The Flooding and Drainage Manager provided photographic evidence of the problem of leaf debris blocking the new works in East Avenue in his update and explained that discussions were ongoing with various departments about leaf debris.	
Item 6	36	Public	Confirmation of Minutes and matters arising	<p>The minutes of the meeting held on 27 July 2016 were agreed as a correct record.</p> <p>The group noted the following in respect of the actions arising from the July meeting:</p> <ul style="list-style-type: none"> • Rainfall data - the Chair asked Members to clarify what additional or different rainfall data they would like to see. The Flooding and Drainage Manager explained that we collect or have access to a lot of rainfall data and asked Members to specify their requirements. 	
Item 7	37	Public	Update on Local Flooding Issues	<p>The Flooding and Drainage Manager provided the group with an update on flooding and related issues during the last three months:</p> <p>Nationally: The following events and announcements were highlighted:</p> <ul style="list-style-type: none"> • National Flood Resilience Review identified surface water flooding as a particular risk in large urban areas such as Bournemouth. • Association of British Insurers revealed proposals for estate agents to include flood risk symbols on their property particulars. • 2 November: publication of Property Flood Resilience Action Plan. • One of the key recommendations in a report by the Environment, Food and Rural Affairs Committee was that water companies should be made statutory consultees on planning applications, and that the right to connect surface water to a sewerage system should be removed. <p>Locally:</p> <p>Flood Response Plan - the council's new plan was signed off in July and included additional coverage for surface water incidents.</p>	

Flood Advisory Group, 2 November 2016

Agenda item and Report No.	Clause No.	Decision Status	Matter Considered	Minute/Decisions	Action
				<p>Wet wipes - WW conducted a campaign against misleading advertisements of wet wipes purported to be flushable. The Group was informed that wet wipes frequently blocked sewage pipes leading to flooding events.</p> <p>Rainfall data - There had been a number of "events" since the last FAG meeting and rainfall data was presented for June to October 2016. It was explained that it is not the necessarily the total amount of rain that is the issue but rather the intensity which is the major factor in determining flood risk in the Bournemouth area.</p> <p>'Flood' events - the Group discussed a number of flooding events, including:</p> <ul style="list-style-type: none"> • 13 Sept: Minor highway flooding in Wallisdown Road, Braidley Road, St Luke's Road, South Kinson Drive, Maxwell Road and the Lower Gardens. • 16 Sept: Very hot weather in September triggered thunderstorms and intense rainfall events which caused significant flooding in a number of areas including Columbia Road, Maxwell Road, Wimborne Road, St Luke's Road and the Lower Gardens. (This was a significant event and a Section 19 report will be produced in due course.) • 16 Oct: Flooding on Howeth Road, Maxwell Road and the Lower Gardens. <p>The Group considered the possible causes of the flooding events discussed, including the 'Urban Heat Island' effect, the frequency of extreme rainfall events and the risk of surface water flooding in Bournemouth. A number of other local issues that seemed more related to maintenance were also discussed, including flooding in Hanlon Close/Grower Gardens, minor highway flooding in Millhams/Ringwood Road and highway flooding in Wallisdown Road near St Marks Church.</p> <p>Works since July meeting - The Group received updates on the progress of works since the last meeting, including: the installation of a new soakaway and clearing an existing but previously unknown swale (a ditch which has no outlet and simply relies on storing water until it soaks into the ground) around St Marks Church on Wallisdown Road; investigations for new site drainage at Millhams Recycling Centre discovered why the existing drainage did not work; there was continued work on the Bournemouth Highway Asset Management Plan on drainage matters, and; Local Transport Plan (LTP) funded schemes for Wimborne Road/Winton High Street</p>	

Flood Advisory Group, 2 November 2016

Agenda item and Report No.	Clause No.	Decision Status	Matter Considered	Minute/Decisions	Action
				<p>around St Peter's Hill. The Flooding and Drainage Manager indicated that some local drainage improvements around St Peter's Hill could be in place around after Christmas (See item 40). Some drainage improvements were also intended for Maxwell Road.</p> <p>Wessex Regional Flood and Coastal Committee (WRFCC) - the Group was informed of the details for future WRFCC meeting dates and considered statistics from the WRFCC meeting on 24 October relating to the number of properties at risk from flooding.</p>	
Item 8	38	Public	Flood Re Update	<p>The Insurance and Risk Manager, Strategic Finance provided an update to the Group on the new government scheme to promote the availability of flooding cover on home insurance. The scheme is to provide affordable insurance for properties that have previously flooded and are now finding insurance either prohibitively expensive or simply unavailable through normal means and will be funded by raising a levy on all insurance policies. It will only be in place until 2039 for private homeowners residing in eligible properties. The Insurance and Risk Manager, Strategic Finance, responded to questions from members of the Group and undertook to provide an update to the Group following a training session on Flood Re.</p>	FM
Item 9	39	Public	Environment Agency	<p>Local Levy budget - The Environment Agency (EA) representative informed the Group that the WRFCC had voted to increase the local levy budget for 2017 by 2% which would allow the EA to sustain funding for the Capital Investment Programme. The EA planned to invest approximately £1 million of the local levy in Bournemouth for each phase of the Beach Management Programme project. The success of the coastal project helped Bournemouth to secure a bid for national funding to bring work forward.</p> <p>Coastal Investment Programme (CIP) - The EA representative informed the Group of the allocation process of the CIP and outlined the plans for the coming year. In light of a direction from the government for the EA to develop a new CIP over a 6-year duration, the EA representative outlined the funding available and invited the Council to engage in partnership projects with the EA.</p> <p>Flood Awareness Campaign - The EA launched a new flooding awareness campaign aimed at 18 to 24 year olds as 75% of this cohort were unaware of the flooding risks where they live.</p>	

Flood Advisory Group, 2 November 2016

Agenda item and Report No.	Clause No.	Decision Status	Matter Considered	Minute/Decisions	Action
				<p>Flood Resilience Review - As part of preparations for the 'Winter Readiness' programme the government invested £12 million in resources for flood risk management, including: 7 principal depots, 40km of temporary flood barriers, 500,000 sandbags, 250 high volume pumps, incidence support vehicles and staff training across the Wessex area.</p>	
Item 10	40	Public	Wessex Water	<p>The Flood Risk Co-ordinator provided an update on the following issues:</p> <p>Recent flooding schemes and ongoing appraisals -</p> <ul style="list-style-type: none"> • Branksome Wood Road: Further to the construction of a new gully and pipe in 2015, WW plans to upgrade approximately 85 metres of existing surface water and upsize approximately 60 metres of 225mm existing surface water sewer as part of the flood alleviation scheme in 2017-18. • Wimborne Road: various options were being considered by WW including the installation of a big tank in the nearby car park or even tunnelling into the adjacent hill to be able to provide volume to temporarily store excess storm flows. <p>The Group sought clarification on the effectiveness of the flood mitigation measures in relation to a number of high risk areas.</p> <ul style="list-style-type: none"> • St Luke's Road: Work was recently completed under a combined scheme to provide additional surface water storage capacity. However, the Flooding and Drainage Manager said that there had been at least one property flooded internally during the event of the 16th Sept. Investigation was underway and it was hoped some additional mitigation measures could be constructed. • Priestly Road: The operation of an attenuation tank on Priestly Road was undergoing assessment following continued flooding events. The Flooding and Drainage Manager explained that video evidence supplied by residents suggested that the attenuation tank and the sewerage system was likely to have been overwhelmed by the volume of surface water. 	

Flood Advisory Group, 2 November 2016

Agenda item and Report No.	Clause No.	Decision Status	Matter Considered	Minute/Decisions	Action
				<p>WW indicated that Bournemouth will be a high priority in the new business plan for 2020 - 2025. The Flood Risk Co-ordinator referred to the 5km relief sewer constructed in Bristol at a cost of £20 million and informed the Panel that the new business plan would promote Bournemouth for a similar scheme.</p> <p>The Flood Risk Co-ordinator outlined a new ONLY 'Pee, Poo and Paper' campaign by WW to raise awareness of the effect of non-flushable materials on the sewerage system. Wet wipes were of particular concern as these were susceptible to causing a blockage which could lead to flooding.</p> <p>The Flooding and Drainage Manager encouraged reporting of all incidents so that an accurate record could be maintained and used as evidence to justify any future applications for funding.</p>	
Item 11	41	Public	Wessex Regional Flood and Coastal Committee (WRFCC)	The Chair provided an update to the Group following attendance at the WRFCC on 24 October. Those in attendance at the WRFCC meeting considered how much local authorities contribute to the central levy. The Group noted that Bournemouth had previously received a net gain of investment in flood and coastal defence measures compared to the cost of the levy contribution. 7 of the 9 representatives at the meeting were in favour of a 2% increase to the levy. The Chair undertook to circulate the documentation from the WRFCC meeting to the Group by email.	Chair
Item 12	42	Public	Any Other Business	<p>None</p> <p>The Chairman recorded thanks to Councillors Mark Anderson and Chris Rochester for their work as members of the Flood Advisory Group</p>	

PA - Paul Ambrose - Flooding and Drainage Manager
 FM - Fiona Manton - Insurance and Risk Manager

Environment & Transport Overview & Scrutiny Panel

Report Subject	Street Services Public Conveniences Review 2017
Meeting date	2 nd February 2017
Cabinet Portfolio	Cllr Michael Filer, Portfolio Holder for Cleansing & Waste
Corporate Lead	Bill Cotton
Service Director	Larry Austin
Status	Public
Classification	For consultation before Portfolio Holder Decision
Key Decision	No
Impacts on Key Policy Framework	No
Report author	Stuart Best Street Services, Cleansing and Waste Manager ☎ 01202 451423 ✉ stuart.best@bournemouth.gov.uk
Executive summary	The challenging financial climate is making it increasingly difficult to justify maintaining the 'status quo'. A number of Street Services public convenience facilities are underused legitimately and are subject to have high levels of abuse and vandalism. The continuing impact of the challenging financial climate means there is little choice but to face some very difficult decisions about how the Council delivers and funds this frontline service.
Recommendations	Support the recommendations relating to the Street Services public convenience sites as detailed in this report.
Reasons for recommendations	The backing of these recommendations supports the Council's priority of 'An Improving Environment' by removing targets for anti-social behaviour. The decision also supports the Council's priority of 'An Efficient Council' by generating a capital receipt from the sale of surplus assets.

Background detail

Street Services currently manage 18 public convenience sites throughout the Borough. This service is 7 days per week, 365 days of the year. The current combined cleansing and maintenance cost totals approximately £200K per annum.

In recent years a number of the public convenience facilities have been the target of sustained and prolonged abuse. These incidents have ranged from deliberate vandalism in the form of fires being set, the breaking of pipes and urinals and the daubing of graffiti. There has also been a number of serious incidents of anti-social behaviour.

The above, coupled with low legitimate usage is making it increasingly difficult to justify keeping sites open that are no longer fit for purpose or suffer the continually need to be closed and repaired due to improper conduct.

When officers have approached local business in the past regarding the potential to introduce a Community Toilet Scheme the response has been generally indifferent. However, discussions are on-going with the Borough of Poole concerning service delivery synergies and the enhancement of their established Community Toilet Scheme to include partners both Councils can work with. It should be noted however that other Authorities who have introduced schemes of this type are required to offer some level of financial input to the partners involved.

Officers are also exploring alternative options that offer a 'total solution' to public convenience provision with both private and community sectors.

Laid out below is a brief outline of each site and associated recommendations:

Lower Gardens

Current status: Open

Key town centre site, highly used all year round and fundamental to delivery of events, e.g. Air Festival. Not prone to vandalism or anti-social behaviour.

Recommendation: Remain open

Citrus Building

Current status: New site, not yet open due to commissioning issues which are close to being resolved.

Delivered as part of the redevelopment of Leyton Mount Car Park and subsequent demolition old public convenience facility. Coin access and therefore some level of income can be achieved.

Recommendation: Open site in time for peak Easter season.

Double Dykes – Hengistbury Head

Current status: Open.

Well used site. Linked to adjacent Hungry Hiker café (Parks owned but privately managed) who rely on it as additional restroom facility for their patrons. Prone to occasional vandalism and anti-social behaviour.

Recommendation: Remain open but explore the option of transferring some, or all, management responsibilities to current or future café managers.

Fisherman's Walk Overcliff (Café Riva)

Current status: Open.

Well used site. Adjacent Café Riva (Seafront Services owned but privately managed) who rely on it as additional restroom facility for their patrons

Recommendation: Remain open whilst also exploring the option of transferring some, or all, management responsibilities to current or future café occupiers in conjunction with current leaseholder's proposal to enhance café facilities

Redhill

Current status: Open.

Site situated in Parks run play park and near paddling pool. Replacement for site that was demolished.

Recommendation: Remain open. Explore transfer of facility to Parks

Boscombe Cliff Gardens

Current status: Closed due to vandalism

Located in Boscombe Cliff Gardens. Secluded, low legitimate usage and constant source of ASB, graffiti and vandalism

Recommendation: Close site permanently and move to disposal as a Council asset

East Overcliff - Meyrick Road

Current status: Open.

In prime visitor location. Well used during peak summer season and during Air Festival. Prone to occasional vandalism and anti-social behaviour

Recommendation: Remain open.

Fisherman's Walk Gardens

Close proximity to Southbourne Grove shops. Well used, especially during local events. Prone to occasional vandalism and anti-social behaviour

Recommendation: Remain open. Also explore transfer of facility to local community groups and options for seasonal opening.

Glen Fern Road Car Park

Current status: Open.

Extremely large site in what was once a coach/car park ticket office. Target for ASB

Recommendation: Close and move to permanent disposal as a Council asset once the nearby Citrus Building facility comes online.

Seabourne Road

Current status: Open

Located in close proximity to Pokesdown for Boscombe Station. Well used by commuters and shoppers. Prone to occasional vandalism and anti-social behaviour

Recommendations: Remain open.

Millhams Road

Current status: Open.

Prime shopping location. Well used by taxi and bus drivers. Prone to occasional vandalism and anti-social behaviour

Recommendation: Remain open. Explore alternative management arrangements. Local community groups have shown an interest in the facility.

Richmond Gardens Multi-Story Car Park

Current status: Open

Low legitimate usage. Significant target for prolonged ASB

Recommendation: Remain open pending wider consultation with new leaseholder of adjacent Dalkeith Shopping Arcade.

Riverside – Wick Lane

Current status: Open

Site well used by park visitors, dog walkers etc.
Prone to occasional vandalism and anti-social behaviour.

Recommendations: Remain open. Progress wider consultation regarding potential project to enhance Tuckton Tea Gardens café building, part of which could include facilities accessible to non-patrons of the café

Southbourne Crossroads

Current status: Open

Low legitimate usage out of season. Area well serviced by Seafront facilities.

Recommendation: Close site out of season (October to March).

West Overcliff Green

Current status: Closed due to vandalism.

Situated on Westcliff Green. High levels of ASB

Recommendation: Close. Progress discussions with Parks and other stakeholders around potential for redevelopment in to a café kiosk or 'pop-up' entertainment/street food stall venue.

Leslie Road Car Park

Current status: Open

Well used legitimately. Prime shopping location.
Prone to occasional vandalism and anti-social behaviour

Recommendation: Remain open

Milburn Road – Westbourne

Current status: Open

Located in Milburn Road car park. Well used by shoppers.
Prone to occasional vandalism and anti-social behaviour

Recommendation: Remain open

Boscombe Bus Station – Ashley Road

Current status: Open

Transport hub and prime shopping as adjacent to Sovereign Centre. Well used, does suffer from spikes in vandalism and anti-social behaviour.

Recommendation: Remain and monitor situation regarding further regeneration projects in the area.

Consultation

Relevant Ward Members:

Westbourne & Westcliff; Councillor Beesley, Councillor Rose & Councillor Stollard.

Winton East; Councillor Oakley, Councillor McQueen & Councillor Bull

Central; Councillor Chapman, Councillor Smith & Councillor Greene

Boscombe East; Councillor Jones, Councillor Pacifico-Mackin & Councillor Rochester

East Southbourne & Tuckton; Councillor Coope, Councillor Lawton & Councillor Davies

The majority of the above agreed with the principles behind the sites nominated for permanent closure and disposal due to the impacts and challenges outlined in this document. In the case of the Central Ward two out of the three Ward Councillors agreed to the recommended closures.

Officers have also sought advice and held discussions with both internal and external stakeholders and it should be noted that during these discussions the majority of conversations have been around the overall provision of public conveniences and have not focused on specific sites.

Other options & reasons for rejection:

Keep all sites open

Financially unsustainable in the long-term. The sites suggested for closure have significantly low legitimate usage and are targets for sustained ASB and vandalism.

Create a network of key sites and seek financial investment to improve and introduce charging.

Following the model previously submitted by an external consultant Officers from Street Services worked on a scenario which would see a network of 11 key sites, all of which would be bought up to current industry standards. Estimated costings for this outlined a required capital investment of £1.4m, ongoing management costs of £200k per annum and an annual income of circa £80k; the combination of which deemed this option as not financially viable

Summary of finance and resourcing implications

The Authority will receive capital receipts from the sale of the nominated sites.

Reducing the number of sites will also save the authority around £30K per annum in ongoing cleansing, maintenance and running costs.

Summary of legal implications

The Public Health Act 1936 gives local authorities a power to provide public toilets but does not impose any duty to do so

The Council has the necessary statutory powers to dispose of the nominated sites assuming they are sold in line with section 123 of the Local Government Act 1972 which states that 'best consideration must be obtained' when disposing of Council land.

Summary of human resources implications

The responsibility for daily cleaning of the sites is included as a provisional item within the Service Specification of the Support Services Contract 2013.

All maintenance requirements are undertaken by the Authority's Building Maintenance Team.

Summary of environmental impact

No adverse impacts identified on Environment Impact Assessment (Appendix 1).

Summary of equalities and diversity impact

The majority of the remaining sites operate the National Key System (NKS) more commonly known as RADAR (Royal Association for Disability Rights). This scheme was developed because some public toilets designed for disabled people had to be locked to prevent damage and misuse. This has been countered by their being locked separately from other toilets. The scheme aims to provide key holders with independent access to the toilets provided for them and increases the likelihood of the facilities being in a usable state.

As a further commitment to enhancing Bournemouth's reputation as a town that is welcoming to all, a 'Changing Places' facility is established at the Lower Gardens site, as it was recognised that people with profound and multiple learning disabilities, as well as people with other physical disabilities such as spinal injuries, muscular dystrophy and multiple sclerosis often need extra facilities to allow them to use the toilets safely and comfortably. Access is provided and controlled by the onsite attendant who is in place whilst the facility is open.

A full Equality Impact Needs Assessment has been completed to support these service changes (Appendix 2). Any identified impacts will be subject to ongoing monitoring.

Summary of risk assessment

An initial risk assessment indicates that the number of suggested closures presents a low risk

Appendices

Appendix 1: Environment Impact Assessment (EIA)

Appendix 2: Equality Impact Needs Assessment (EINA)

Issue: Street Services Review of Public Conveniences 2017
 Meeting Date: 2nd February 2017
 Accountable Manager: Larry Austin
 Impact Assessor: Stuart Best, Street Services, Cleansing and Waste Manager

Key	
+	Balance of positive Impacts
?	Balanced or unclear impacts
-	Balance of negative impacts
n/a	Not applicable

Impact Criteria	Impact	Comments
Natural resources impact on use of natural resources - for example energy, water, raw materials	+	Less sites will lead to reduction in use of energy and water
Quality of environment contribution to safe and supportive environments for living, recreation and working	+	Less sites will lead to a reduction in anti-social behaviour and vandalism
Bio-diversity protects and improves wildlife and habitats	+	Less sites will curb the need to use cleansing agents and detergents
Waste and pollution effects on air, land and water from waste and emissions	+	Less sites will curb the use of consumable products such as toilet paper and the depositing of waste water and sewerage

<p>Council Priority and Objectives for Improving our Environment:</p> <ul style="list-style-type: none"> • Reduce traffic congestion • Improve streetscene • Improve recycling & energy management • Respond to climate change • Improve quality of existing space 	+	<p>Less sites will lead to a reduction in anti-social behaviour and vandalism</p>
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Equality Impact Needs Assessment

The Diversity Promise - *Making it Happen!*



Title of Policy/Service/Project	Street Services Public Conveniences
Service Unit	Environment
Lead Responsible Officer and Job Title	Stuart Best, Street Services Manager
Members of the Assessment Team:	Stuart Best, Jo Rust, Martin Wilkins
Date assessment completed:	Assessment was undertaken between November 2016 & January 2017

About the Policy/Service/Project:

<p>What type of policy/service/project is this? Changing</p>
<p>What are the aims/objectives of the policy/service/project?</p> <p>Street Services currently manage 18 public convenience sites throughout the Borough. This service is 7 days per week, 365 days of the year. The current combined cleansing and maintenance cost totals approximately £200K per annum.</p> <p>In recent years a number of the public convenience facilities have been the target of sustained and prolonged abuse. These incidents have ranged from deliberate vandalism in the form of fires being set, the breaking of pipes and urinals and the daubing of graffiti. There has also been a number of serious incidents of anti-social behaviour.</p> <p>The above, coupled with low legitimate usage is making it increasingly difficult to justify keeping sites open that are no longer fit for purpose or suffer the continually need to be closed and repaired due to in-proper conduct</p>

Are there any associated services, policies or procedures?	Yes
If 'Yes', please list below:	
The Authority has no statutory obligation to provide public conveniences.	
The Council has a Capital Strategy & Corporate Asset Management Plan which recognises that due to continued Government austerity measures, Bournemouth Council has significantly less maintenance budgets to look after the property estate in its current form. This will lead to a policy of re sizing of the number of properties that the Council can adequately maintain.	
List the main people, or groups of people, that this policy/service/project is designed to benefit and any other stakeholders involved?	
All Bournemouth's residents and visitors	
Will this policy/service/impact on any other organisation, statutory, voluntary or community and their clients/service users?	
Transport companies, public transport professionals e.g. bus and taxi drivers.	

Consultation, Monitoring and Research

Where there is still insufficient information to properly assess the policy, appropriate and proportionate measures will be needed to fill the data gaps. Examples include one-off studies or surveys, or holding informal consultation exercises to supplement the available statistical and qualitative data.

If there is insufficient time before the implementation of the policy to inform the EINA, specific action points will be need to be clearly set out in the action plan. Steps must include monitoring arrangements which measure the actual impact and a date for a policy review.

Consultation:

What involvement/consultation has been done in relation to this (or a similar) policy/service/project and what are the results?

Consultation has been undertaken with a variety of groups including;

- Relevant Ward Members
- Larry Austin Service Director, Environment
- Operations Managers, Paul Hastings, Gary Briggs and Lesley Butler
- Operational Supervisors, Pete Gallagher and Jody Twidale
- Building Maintenance
- Dorset Police - reported incidents of ASB at a number of sites

The Environment Service Unit is facing a challenging efficiency agenda and must deliver substantial financial savings. In recent years all public convenience facilities have been the target of sustained and prolonged abuse, and the ongoing repair, maintenance and operation of these facilities is proving unsustainable.

If you have not carried out any consultation, or if you need to carry out further consultation, who will you be consulting with and by what methods?

N/A

Monitoring and Research:

<p>What data, research and other evidence or information is available which is relevant to this EINA?</p> <p>The Public Health Act 1936 gives local authorities a power to provide public toilets but does not impose any duty to do so.</p>
<p>Is there any service user/employee monitoring data available and relevant to this policy/service/project? What does it show in relation to equality groups?</p> <p>The receipt of reports from the public and front line service teams relating to a significant number of incidents of anti-social behaviour.</p>
<p>If there is a lack of information, what further information do you need to carry out the assessment and how are you going to gather this?</p> <p>N/A</p>

Assessing the Impact

	Actual or potential benefit	Actual or potential negative outcome
Age	All users will benefit from a more cost effective and fit for purpose service	A reduction in the number of public conveniences may limit older and disabled people's ability to remain active and could restrict how often, where and when they can leave their homes. Recent temporary closures have not highlighted any specific issues
Disability	All users will benefit from a more cost effective and fit for purpose service	Closure of Council run conveniences, especially those with accessible cubicles may disadvantage people unless alternative provision can be found. Recent

	Actual or potential benefit	Actual or potential negative outcome
		temporary closures have not highlighted any specific issues
Gender	All users will benefit from a more cost effective and fit for purpose service	
Race	All users will benefit from a more cost effective and fit for purpose service	
Religion or Belief	All users will benefit from a more cost effective and fit for purpose service	Closure of Council run conveniences, especially those with accessible cubicles may disadvantage people due to them being unwilling to enter certain alternative establishments e.g. Public Houses.
Sexual Orientation	All users will benefit from a more cost effective and fit for purpose service	
Transgender	All users will benefit from a more cost effective and fit for purpose service	
Any other factor/ groups e.g. socio-economic status/carers etc	All users will benefit from a more cost effective and fit for purpose service	

	Actual or potential benefit	Actual or potential negative outcome
Human Rights	All users will benefit from a more cost effective and fit for purpose service	.

Stop - Any policy which shows actual or potential unlawful discrimination must be stopped, removed or changed.

If impacts have been identified include in the action plan what will be done to reduce these impacts, this could include a range of options from making adjustments to the policy to stopping and removing the policy altogether. If no change is to be made, explain your decision:

Action Plan

Issue identified	Action required to reduce impact	Timescale	Responsible officer	Which Business Plan does this action link to e.g. Service Equality Action Plan/Team Plan
A reduction in the number of public conveniences may limit older and disabled people's ability to remain active and could restrict how often, where and when they can leave their homes.	Continue to monitor feedback and if necessary consult with local business community about the viability of the introduction of a community toilet scheme. Consideration will need to be given to religious groups and their ability to use alternative access points	From disposal	Stuart Best	Environment

Forward Plan - Environment and Transport Overview and Scrutiny Panel

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Recommendation:

1. That the Panel approve the Forward Plan and recommend any amendments to the Chair and Vice-Chair's agenda group as necessary

Subject	Reason for Review	Benefits	Responsible Officer, Cabinet Portfolio
Scheduled for Panel meeting: 2 February 2017			
Millhams Household Waste Recycling Centre	A review of how its operating and what/how the work on the drainage was done and whether it's working.	Information sharing and Panel input to future service delivery	Georgina Fry, Major Projects, Strategy & Commissioning Manager Cabinet Portfolio: Cleansing & Waste
Public Conveniences	To provide an update report as to the current position and future recommendations for the public conveniences managed by Street Services	Information sharing and Panel input to future service delivery	Stuart Best, Street services, Cleansing & Waste Manager Cabinet Portfolio: Cleansing & Waste
Scheduled for Panel meeting: 6 April 2017			
Christmas Tree Collection	To provide an update report as to the current position and future recommendations for the Christmas Tree Collection service	Information sharing and Panel input to future service delivery	Georgina Fry, Major Projects, Strategy & Commissioning Manager Cabinet Portfolio: Cleansing & Waste
Traffic Lights	The Chairman requested that an item on this issue be added to the Forward Plan for the Panel in response to reports in the	Information sharing	Gary Powell, Head of Traffic Management. Cabinet Portfolio: Transport, Sustainability

Subject	Reason for Review	Benefits	Responsible Officer, Cabinet Portfolio
	national press regarding decommissioning trails		and Carbon Management
Fleet Operations - Presentation	To provide an update presentation as to the Council's fleet operations	Information sharing	Paul Hancock, Principal Fleet Engineering & Depot Services Manager Cabinet Portfolio: Transport, Sustainability and Carbon Management
Scheduled for Panel meeting: 5 October 2017			
Green Credentials Report 2016/17	To provide an update on the Council's Environmental Credentials and consider future annual reports as requested by the Panel at its meeting on 6 October 2016.		Chris Shepherd, Head of Economic Development and Sustainability: Cabinet Portfolio: Transport, Sustainability and Carbon Management.
Items yet to be scheduled - including reserve items and annual items			
Street Work Permit Scheme	Request from the Panel at its meeting on 7 April 2016 a. That further consideration should be given to introducing a Permit Scheme in conjunction with the formation of a new Dorset Unitary authority. b. That an outline appraisal be carried out to determine the value for money of any potential scheme	Information sharing and Panel input to future service delivery	Gary Powell, Head of Traffic Management. Cabinet Portfolio: Transport, Sustainability and Carbon Management

Subject	Reason for Review	Benefits	Responsible Officer, Cabinet Portfolio
	c. That following any appraisal which is carried out a report be brought back to the Panel to consider further options.		
Strategic Waste Facility	This was previously the subject of an in-depth report to the Panel in March 2015 - the Panel requested a report back on progress. Consideration will also be given to making arrangement to visit.	Information sharing and Panel input to future service delivery	Larry Austin Service Director, Environment. Cabinet Portfolio: Cleansing and Waste
Football Traffic Task and Finish Group - Final Report	The Panel requested to receive an update on how the trial service was progressing, what impact it has had and what the prospects are for the future.	Information sharing and Panel input to future service delivery	Gary Powell, Head of Traffic Management. Cabinet Portfolio: Transport, Sustainability and Carbon Management
Energy Supply Companies	The Council continues to investigate the possibility of energy supply companies, and/or involvement in the energy industry by other means. The Council are learning from other councils about their investments, about their business models and the challenges they are facing. Officers will update the panel in due course as to how conversations progress with Poole and others.		Roger Ball Service Director, Development Services, Chris Shephard, Head of Economic Development and Sustainability
Heating Cooling Networks	The Panel requested an update on any development associated with heating	Following a successful bid to the Heating Network Distribution Network	Roger Ball, Service Director Development

Subject	Reason for Review	Benefits	Responsible Officer, Cabinet Portfolio
	cooling networks following the Government's potential investment in a future scheme.	Unit, the Council is currently working closely with a number of stakeholders, including Royal Bournemouth & Christchurch Hospital to develop a suitable Business Case that may trigger Government Grant Funding for a Heat Network Scheme in the Castle Lane East area.	Services, Ian Kendall, Partnership Manager