

## CABINET MEMBER DECISION RECORD TEMPLATE

This form should be used to record Executive decisions taken by Cabinet Members

<b>Decision Ref. No:</b>
<b>Responsible Officer:</b> Georgina Fry – Major Projects, Strategy & Commissioning Manager
<b>Subject:</b> Garden Waste Collections 2017
<p><b>Decision taken:</b></p> <p>To introduce the following changes to garden waste collections for the 2017 service:</p> <ol style="list-style-type: none"> <li>1. Offer an additional 140 litre bin to increase capacity of kerbside collection</li> <li>2. Closure of the Kings Park Garden Waste Collection Point on Sundays.</li> <li>3. Increase the annual subscription for the 2017 Garden Waste Collection Scheme to: <ul style="list-style-type: none"> <li>£40 per household for one 140 litre bin</li> <li>£60 per household for two 140 litre bins</li> <li>£80 per household for three 140 litre bins.</li> </ul> </li> <li>4. Properties comprising of five or more flats will be offered communal garden waste bins following a site visit at an increased rate of: <ul style="list-style-type: none"> <li>£51 for each 240 litre bin per annum</li> <li>£143 for each 660 litre bin per annum.</li> </ul> </li> </ol>
<p><b>Reasons for the decision:</b></p> <ol style="list-style-type: none"> <li>1. The Environment Service Unit is facing a challenging efficiency agenda to deliver substantial financial savings whilst retaining frontline services that are efficient, reliable and valued by residents.</li> <li>2. Efficient modelling of collection rounds means that additional capacity (2 or 3 bins) can be offered to accommodate those households with large gardens, including those who currently transport their extra garden waste to the Kings Park Drop-off point on Sundays or Millhams Community Recycling Centre.</li> <li>3. The closure of Kings Park Garden Waste Collection Point will contribute to the Council's efficiency targets by saving £19,400 per annum in operating costs. Operating between February and December, it has been primarily utilised by a small pocket of residents in the east of the borough, who can still access Wilverley Road Recycling Centre in Christchurch or Millhams Community Recycling Centre to dispose of their garden waste for free.</li> <li>4. Robust benchmarking comparing our neighbouring authorities and local authorities across the country, found that garden waste collection charges are set to increase by on average 9% in 2017, although some councils will increase charges by up to 18%.</li> <li>5. Aligning with our neighbouring authorities as both Borough of Poole and the Dorset Waste Partnership are increasing garden waste charges for 2017.</li> <li>6. Residents regularly report they would like to increase their collection capacity, which is currently limited to two 140 litre bin per household.</li> <li>7. The proposals are in direct accordance with the aims and objectives of the Municipal Waste Management Strategy for Bournemouth 2011-26 and will help deliver the Council's headline</li> </ol>

Corporate Plan priorities, namely 'An Efficient Council' in terms of service efficiency and 'An Improving Environment' in terms of reducing levels of household waste. Additional capacity will be offered to accommodate those households with large gardens to who currently transport their extra garden waste to Millhams Community Recycling Centre or the Kings Park Drop-off point on Sundays. A second 140 litre bin has been opted for by 18% of households using the 2016 service. This is lower than the 25% was initially modelled for, as a result, there is sufficient capacity on the collection rounds and we have a supply of 140l bins in stock.

**Call-in and Urgency:**

The decision is subject to the Council's call-in procedure.

**Background:**

From 2008, Bournemouth Borough Council have operated a free garden waste collection from April to November, using one 140 litre wheeled bin per property.

In September 2015, Cabinet approved the following recommendations:

- i) Service enhancements to increase the collection capacity of garden waste offered per household and extend the collection season to 10 months (22 collections) starting on 15<sup>th</sup> February until 16th December 2016.
- ii) The introduction of an annual membership fee for garden waste collection and other garden related benefits at the rate of:
  - £35 per household for one 140 litre bin
  - £50 per household for two 140 litre bins.
- iii) Flat properties of four flat units or more will be offered communal garden waste bins following a site visit at a rate of:
  - £45 for each 240 litre bin per annum
  - £125 for each 660 litre bin per annum.

The 2016 Garden Waste Collection Service has proven successful with 14,604 households registering before the service began and 19,536 by the end of August 2016. Of this 19,536 registrations, 16,504 opted for one bin & 3,032 opted for two bins. In addition, 141 flat blocks have also registered for the service.

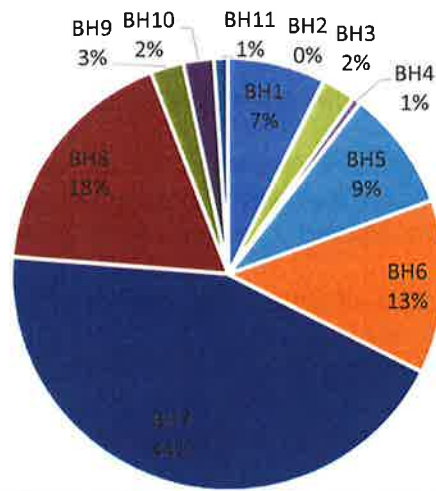
As a result, the Council has collected over 3,450 tonnes of garden waste between Feb-August-16, which is 140 tonnes more than was collected by end of August 2015 from 31,800 households on the previous free service. These higher yields per household clearly indicate residents paying for the service are keen to use it fully.

The Council also encourages home composting and offers subsidised composting bin starting from £6. 277 have been sold since Sept 2015.

The Kings Park Garden Waste Collection Point has operated seasonally (Feb-Dec) on Sundays from 9am-12pm. All residents can bring their garden waste for disposal.

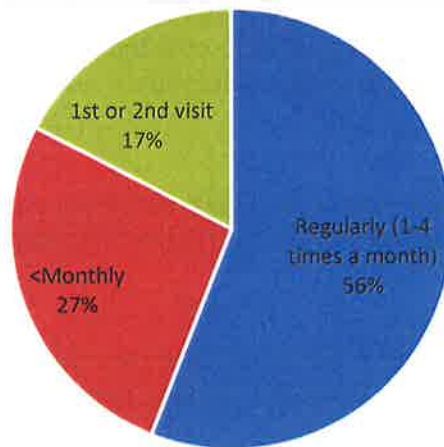
Residents can take their garden waste along with other household waste and recycling to Millhams Community Recycling Centre and Wilverley Road Recycling Centre. Both these centres are open seven days a week from 9am-5pm.

During 2016, a public survey has been undertaken at the Kings Park Garden Waste Collection Point. The survey was completely monthly from May to August 2016 with 477 residents being surveyed, an average of 120 residents visiting the drop-off each week. Of those surveyed, 44% lived in BH7 (Littledown, Iford); 18% from BH8 (Malmesbury Park, Queens Park, Strouden Park, Townsend, Holdenhurst, Throop) 13% from BH6 (Southbourne, Tuckton, Wick). All other postcode areas made up less than 10% of visitors as shown below.



**Figure 1: Percentage (%) of total users by Postcode**

Residents living in BH6-BH8 are less than five miles from the Wilverley Road Recycling Centre in Christchurch or Millhams Community Recycling Centre.



**Figure 2: Percentage (%) of frequency for total user visits**

The survey also found most visitors arrived in cars, with the vast majority bringing an average of 2-5 bags/buckets each week, which could be disposed of via a kerbside collection, preventing these individual car journeys. One 140 litre bin will hold two standard (70 litre) black bags.

**Options - and reasons for rejection:**

Maintain the 2016 Garden Waste Collection charges – current charges do not cover the service costs in 2016, due to increasing operational and disposal costs.

Continue to operate Kings Park Collection Point on Sundays – financial efficiencies must be achieved; the site is mainly utilised by a small pocket of the borough’s residents in the east of the borough, who can access Wilverley Road Recycling Centre in Christchurch or Millhams Community Recycling Centre to dispose of their garden waste for free.

## Consultations undertaken:

Consultation involved the immediate and wider project team consisting of:

Executive Director Environment & Economy, Director of Environment, Street Service Manager, Principal Environment, Productivity and Business Manager, Senior Accountant for Environment, Refuse Operations Manager, Senior Waste & Resource Officer, Risk Manager

The Waste Issues 'steering group' of Councillors was established to challenge, inform and review waste projects. This group consists of Councillor Michael Filer, Councillor Robert Lawton, Councillor Mark Anderson and Councillor Mike Greene.

A full external consultation was completed as part of Bournemouth Municipal Waste Management Strategy (MWMS)

[www.bournemouth.gov.uk/BinsRecycling/GoGreen/BournemouthsWasteStrategy.aspx](http://www.bournemouth.gov.uk/BinsRecycling/GoGreen/BournemouthsWasteStrategy.aspx) which indicated residents would like more frequent garden waste collections.

## Finance/Resource Implications:

Based on current collection and disposal costs, the 2016 Garden Waste Collection Service and Kings Park Garden Waste Collection Point is anticipated to cost the Council £788,918 to deliver. An income of £739,970 has been generated from the chargeable garden waste service, meaning a net deficit of £48,948 will be realised.

The closure of the Kings Park Garden Waste Collection Point will deliver anticipated finance savings of £19,400, although some increases may be seen in waste disposal cost at Millhams Community Recycling Centre.

Based on a 5% uptake of the 2016 registered households, the third 140 litre bin option would generate £ 16,592 of income, which would support service delivery including provision of the additional bin and waste disposal costs.

Increasing the annual charges will generate £133,788 of additional income, which will cover the increased operational and disposal costs seen in 2016 and further anticipated increases for 2017.

Name:

A. Redden

Signature: (of Chief Finance Officer)

Date:

10/10/2016



## Legal implications:

Garden waste is one of the few waste materials that Councils can legally charge householders for collection. Residents can still dispose of garden waste for free at Millhams Community Recycling Centre or Christchurch Recycling Centre at Wilverley Road.

Name:

TANYA COMPTON

Signature: (of Monitoring Officer)

Date:

7/10/16



## **Risk assessment:**

In collaboration with officers from Risk and Insurance departments, a comprehensive Risk Register has been produced and will be developed further in accordance with service progression.

Potential risks associated with these service changes include:

- Low number of residents sign-up for chargeable garden waste collections due to increased charges;
- Increased amount of garden waste disposed of at Millhams Community Recycling Centre
- Increased amount of garden waste fly-tipped across the borough, particularly at the Kings Park Collection Point
- Increased amount of residual waste and associated disposal costs
- Residents are unhappy about removal of Kings Park Collection Point or paying for the collection service
- The Customer team are not able to accommodate within current resources the demand for registrations and take payments
- Income revenue is not sufficient to cover service costs
- Reduction in recycling rate.

The following mitigation has been implemented:

- Service enhancements will be supported by comprehensive communications campaign to engage with residents and the local media, communicating the service enhancements, reasons for the removal of Kings Park Collection Point and charges, encouraging residents to register. Corporate Communications are prepared with media statements. Customer team will be engaged and well briefed. A membership package will offer additional garden related benefits such as discounts at local garden centres and free compost events
- Signage will be put up at the Kings Park Collection site to inform residents of the other free disposal options and criminal implications of fly-tipping
- Customer/Digital by Default team have been involved from in the planning, processes requirements have been specified and agreed
- Costs have been modelled on an uptake of 20,000 households, which has been achieved in the 2016 service
- Recycling rates will be monitored closely.

**Name:** Georgina Fry

**Signature:** *(of Officer completing assessment)*



**Date:** 21.09.16

Risk Assessment available upon request

## **Impact Assessments:**

Garden waste collected through the service is diverted from the refuse stream, for composting in Open Windrows producing high quality compost, which is used locally on farmland and sold in garden centres. High quality compost produced from processing the garden waste collected will be used to enrich local gardens and farmland without chemical fertilisers, leading to improved growth of crops, plants and biodiversity.

The survey carried out at Kings Park Garden Waste Collection Point found most visitors arrived in cars, with the vast majority bringing an average of 2-5 bags/buckets each week, which could be disposed of via the kerbside Garden Waste Collection, preventing these individual car journeys and the associated carbon emissions.

Composting garden waste contributes 29% towards 91% of Bournemouth's household waste being reused, recycled or recovered from landfill. The provision of additional capacity at the kerbside may enhance this performance.

The Garden Waste Collection Equality Needs Impact Assessment has been updated.

**Information for/not for publication:**

Information for Publication

**Note:**

- Set out whether it is in the public's interest for this decision to be published or not and the reasons.
- Guidance is available in the Corporate Report Template – please click on the following link:

<http://biz/BIZkits/Templates/Report%20Template%20for%20Council%20Meetings/>

- Further advice can be obtained from the Monitoring Officer or the Democratic Services Team.

**Background papers:**

Garden Waste Collection Review – Cabinet Report and supporting documents

<http://www.bournemouth.gov.uk/CouncilDemocratic/CouncilMeetings/CommitteeMeetings/Cabinet/2015/09/09/Cabinet09-Sep-2015.aspx>

Garden Waste Collection 2017 Equality Impact Needs Assessment

Any conflict of interest declared by a Cabinet Member who is consulted by the Member taking the decision	Name of Cabinet Member	Nature of interest	Details of any dispensation granted by the Monitoring Officer
Yes/No* (*Delete as appropriate)			

**Decision taken by:**

Councillor ... MICHAEL FILER

(Print name) Cabinet Portfolio

CLEANING & WASTE

Signed: 

Date of decision:

11/10/16

**Date of publication of record of decision:** (to be inserted by Democratic Services)

14 October 2016

**Date decision effective** – that is 5 working days after the date of publication of the record of decision unless the decision is called-in for consideration by the relevant Overview and Scrutiny Panel:

21 October 2016

-insert  
date-

# Equality Impact Needs Assessment

The Diversity Promise - *Making it Happen!*



Title of Policy/Service/Project	Garden waste Collections 2017
Service Unit	Environment
Lead Responsible Officer and Job Title	Georgina Fry - Major Projects, Strategy & Commissioning Manager
Members of the Assessment Team:	Larry Austin, Sarah Speakman-Jones, Neil Rawlings
Date assessment completed:	05.09.16 -26.09.16

## About the Policy/Service/Project:

<p><b>What type of policy/service/project is this?</b> Changing</p>
<p><b>What are the aims/objectives of the policy/service/project?</b></p> <p>The 2016 Garden Waste Collection Service has proven successful with 19,536 residents registering by the end of August 2016. Of this 19,536, 16,504 opted for one bin &amp; 3,032 opted for two bins. In addition, 141 flat blocks have also registered for the service.</p> <p>The Council has collected over 3,450 tonnes of garden waste between Feb-August-16, which is 140 tonnes more than was collected by end of August 2015 from 31,800 households on the previous free service.</p> <p>Based on current collection and disposal costs, the 2016 Garden Waste Collection Service and Kings Park Garden Waste Collection Point is anticipated to cost the Council £788,918 to deliver. An income of £739,970 has been generated from the chargeable garden waste service, meaning a net deficit of £48,948 will be realised.</p> <p>As a result, the following recommendations have been proposed for the 2017 service:</p>

1. To introduce the following service changes:

- i) Offer an additional 140 litre bin to increase capacity of kerbside collection
- ii) Closure of the Kings Park Garden Waste Collection Point on Sundays.

2. To increase the annual subscription for the 2017 Garden Waste Collection Scheme to:

- £40 per household for one 140 litre bin
- £60 per household for two 140 litre bins
- £80 per household for three 140 litre bins.

3. Properties comprising of five or more flats will be offered communal garden waste bins following a site visit at an increased rate of:

- £51 for each 240 litre bin per annum
- £143 for each 660 litre bin per annum.

**Are there any associated services, policies or procedures?**

Yes

**If 'Yes', please list below:**

Current refuse and recycling collection services, assisted collections service, contamination policy, Millhams Community Recycling Centre, recycling communications and promotional services, Customer - Digital by Default, Corporate Communications

**List the main people, or groups of people, that this policy/service/project is designed to benefit and any other stakeholders involved?**

All Bournemouth's residents (householders, flat dwellers)

**Will this policy/service/impact on any other organisation, statutory, voluntary or community and their clients/service users?**

Staff at Millhams CRC



## Consultation, Monitoring and Research

Where there is still insufficient information to properly assess the policy, appropriate and proportionate measures will be needed to fill the data gaps. Examples include one-off studies or surveys, or holding informal consultation exercises to supplement the available statistical and qualitative data.

If there is insufficient time before the implementation of the policy to inform the EINA, specific action points will be need to be clearly set out in the action plan. Steps must include monitoring arrangements which measure the actual impact and a date for a policy review.

### Consultation:

**What involvement/consultation has been done in relation to this (or a similar) policy/service/project and what are the results?**

Consultation involved the immediate and wider project team consisting of:

Executive Director Environment & Economy, Director of Environment; Street Services Manager, Principal Environment, Productivity and Business Manager, Senior Accountant for Environment, Refuse Manager, Senior Waste & Resource Officer, Service Director - Customer, Risk Manager

Additionally a 'steering group' of Councillors was established to challenge, inform and review this project. This group consisted of Councillor Michael Filer, Councillor Robert Lawton, Councillor Mark Anderson and Councillor Mike Greene.

A full external consultation was completed as part of Bournemouth Municipal Waste Management Strategy (MWMS) <http://www.bournemouth.gov.uk/BinsRecycling/GoGreen/BournemouthsWasteStrategy.aspx> which indicated residents would like more frequent garden waste collections.

Neighbouring local authorities that have implemented similar schemes have been consulted and advice offered has been used to shape proposed operational implementation. Robust benchmarking comparing our neighbouring authorities and local authorities across the country, found that garden waste collection charges are set to increase by on average 9% in 2017, although some councils will increase charges by up to 18%.

Previous consultations with DOTS Disability and advice from the Corporate Legal and Equality & Diversity team related to introducing the chargeable service has been considered.

**If you have not carried out any consultation, or if you need to carry out further consultation, who will you be consulting with and by what methods?**

Officers will to continue to attend area forums, community groups and run road show events to engage with residents regarding the services changes.

## Monitoring and Research:

### What data, research and other evidence or information is available which is relevant to this EINA?

Assessment of increased charging arrangements in 2017 for garden waste by other local authorities; 19 authorities were surveyed including neighbouring authorities, high performing authorities and nearest neighbours statistically; 18 Local Authorities run garden waste collections and 16 currently charge for this discretionary service with others considering a similar approach. For 2016, 10 are increasing their charges by on average 9%, although some by as much as 18%.

A consultation run by Newcastle City Council in 2011 reported that residents who currently receive a free collection were reluctant to accept a charge, whilst those who currently can't access the service would be prepared to pay for it. Borough of Poole Council also reported that residents initially reacted negatively to the introduction of charging but within the first year the number of those registered for the chargeable service had exceeded the previously registered households when collections were free - 17,000 when free, 21,344 in year one (2012), 22,306 in year four (2015).

Research has also included industry practitioners and advisors such as WRAP, CIWM,

Completed EINAs from Bournemouth Garden Waste Collection Service 2016, which includes the Council's consideration of offering discounts for residents on low income and other local authorities- Newcastle, Brent, Harborough District Council

Brent offer a 20% discount for OAPs and those in receipt of means tested benefits; As part of Brent's EINA they reviewed charges and exemptions offered by the seven London authorities finding five offered discounts for older residents with the exemption criteria ranging from over 60 to over 75 and the discount level ranging from 13-25%.

Harborough District Council considered offering a discount for residents on a low income and who have a limited ability to dispose of their garden waste for free such as residents on disability or age related benefits, however the discount was not introduced as it would incur an additional administrative burden and may have resulted in the scheme not making the necessary service savings.

Further research has been carried out into the exemption/discount policies of other Local Authorities. Exemptions were offered by two of the 19 Councils surveyed which included neighbouring authorities, high performing authorities and nearest neighbours statistically. One of these offered a 50% discount for the residents aged over 75 and the other offered 50% discount via a Corporate discount card for residents who are on low income, disabled or in full-time education.

Is there any service user/employee monitoring data available and relevant to this policy/service/project? What does it show in relation to equality groups?

45,000 households have a garden in Bournemouth, as well as 2,077 flat blocks

Of the 183,491 residents in Bournemouth, 20.5% are under 19, 19.9% are aged between 60-84 years of age and 3.4% are over 85 years of age (*Bournemouth Age Structure, 2011 Census - Nomisweb*) - the average age of someone who gardens was 54 in 2009 and has increased by 6% since 1999 (Horticultural Trades Association, 2012).

21,333 households (25.9%) in Bournemouth have no car or van, which may limit their ability to dispose of garden waste for free at Millhams CRC or Wilverley Road Recycling Centre, Christchurch.

21,379 households (26%) in Bournemouth contain a person with long-term health problem or disability (Census, 2011), which may limit their ability to dispose of garden waste for free at Millhams CRC, Wilverley Road Recycling Centre, Christchurch or home compost.

26% (22,900) of Bournemouth's households are on low incomes (less than £20k pa) and 29,800 (16%) of Bournemouth's residents are on mean tested benefits, meaning little availability for spending on non-essential items.

Based on average Bournemouth household size of 2.17 residents; 13,732.72 (17%) households in Bournemouth are on mean-tested benefit; limited data available relating to access of these residents to a garden.

Borough of Poole run an Access to Leisure & Learning Discount Scheme to offer residents who are on low income, disabled or in full-time education opportunities to take part in leisure and sporting activities at reduced costs. Residents that qualify for this card can receive a 50% discount on the garden waste collection service. In 2014 & 2015, 5% of Borough of Poole's garden waste registrations received this 50% discount via the Access to Leisure & Learning scheme.

In the Completed EINAs from Bournemouth Garden Waste Collection Service 2016, the Council considered introducing a discount for Bournemouth residents on a low income (means tested benefit). Based on the 17% of Bournemouth residents on means tested benefits, receiving a 50% discount of their garden waste collections would cost the Council £90k, which would include the cost of collections and cost of administrating the discount. Based on the 5% discount uptake identified in Borough of Poole's garden waste registrations, offering a 50% discount to residents of means tested benefits would cost the Council £25k, whilst offering a 20% discount would cost £14k.

A discount scheme would lead to:

- Price variations making the scheme more time-consuming and costly to administer (process and check evidence).
- The system being open to abuse i.e. someone eligible for a discount paying a lower rate on behalf of their neighbour, someone eligible for a few months would receive the annual service at discounted rate.
- Charges are being increased to cover increasing service cost, exemptions would compromise the business case modelling.

During 2016, a public survey has been undertaken at the Kings Park Garden Waste Collection Point. The survey was completely monthly from May to August 2016 with 477 residents being surveyed, an average of 152 residents visiting the drop-off each week. Of those surveyed, 44% lived in BH7 (Littledown, Iford); 18% from BH8 (Malmesbury Park, Queens Park, Strouden Park, Townsend, Holdenhurst, Throop) 13% from BH6 (Southbourne, Tuckton, Wick). All other postcode areas made up less than 10% of visitors as shown below.

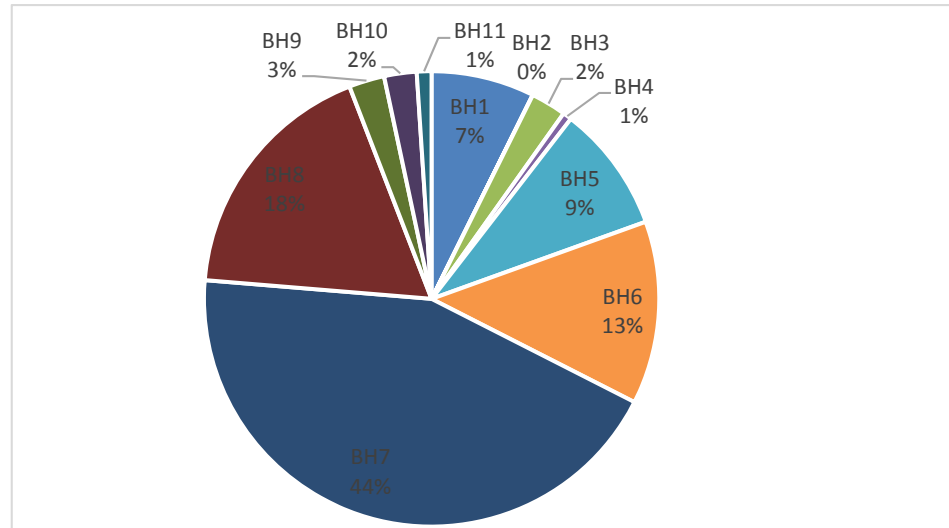


Figure 1: Percentage (%) of total users by Postcode

Residents living in BH6-BH8 are less than five miles from the Wilverley Road Recycling Centre in Christchurch or Millhams Community Recycling Centre.

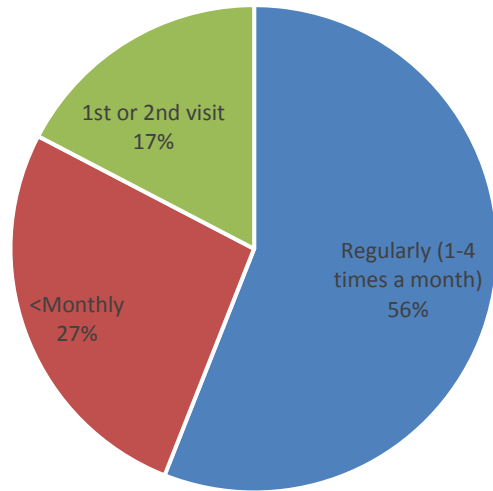


Figure 2: Percentage (%) of frequency for total users visits

The survey also found most visitors arrived in cars, with the vast majority bringing an average of 2-5 bags/buckets each week, which could be disposed of via a kerbside collection, preventing these individual car journeys. One 140 litre bin will hold two standard (70 litre) black bags.

If there is a lack of information, what further information do you need to carry out the assessment and how are you going to gather this?

## Assessing the Impact

	Actual or potential benefit	Actual or potential negative outcome
Age	<p>All residents may access garden waste collections for a discretionary charge</p> <p>Residents may receive additional bin capacity (3 x 140l) and an extended collection season for garden waste disposal, meaning fewer trips to Millhams CRC or Wilverley Road Recycling Centre, Christchurch.</p>	<p>In some cases elderly residents have a lower income, meaning little availability for spending on non-essential items such as garden waste collections.</p> <p>Residents without access to a car (which is more common in elderly residents) will not be able to dispose of their garden waste for free unless they use a home compost bin.</p>
Disability	<p>All residents may access garden waste collections for a discretionary charge</p> <p>Residents may receive additional bin capacity (3 x 140l) and an extended collection season for garden waste disposal, meaning fewer trips to Millhams CRC or Wilverley Road Recycling Centre, Christchurch.</p>	<p>Households with a disabled member are substantially more likely to have a low income than households where no one is disabled, meaning little availability for spending on non-essential items such as garden waste collections.</p> <p>Residents without access to a car will not be able to dispose of their garden waste for free unless they use a home compost bin.</p> <p>Residents who are unable to carry or lift garden waste may not be able to access Millhams Community Recycling Centre or Wilverley Road Recycling Centre, Christchurch to dispose of their garden waste for free unless they are assisted to place garden waste in a vehicle or use a home compost bin.</p>
Gender	<p>All residents may access garden waste collections for a discretionary charge</p> <p>Residents may receive additional bin capacity (3 x 140l) and an extended collection season for garden waste disposal, meaning fewer trips to Millhams CRC or Wilverley Road Recycling Centre, Christchurch.</p>	

	Actual or potential benefit	Actual or potential negative outcome
<b>Race</b>	<p>All residents may access garden waste collections for a discretionary charge</p> <p>Residents may receive additional bin capacity (3 x 140l) and an extended collection season for garden waste disposal, meaning fewer trips to Millhams CRC or Wilverley Road Recycling Centre, Christchurch.</p>	For those whose first language is not English, the collection charges and instructions may not be understood sufficiently to participate.
<b>Religion or Belief</b>	<p>All residents may access garden waste collections for a discretionary charge</p> <p>Residents may receive additional bin capacity (3 x 140l) and an extended collection season for garden waste disposal, meaning fewer trips to Millhams CRC or Wilverley Road Recycling Centre, Christchurch.</p>	
<b>Sexual Orientation</b>	<p>All residents may access garden waste collections for a discretionary charge</p> <p>Residents may receive additional bin capacity (3 x 140l) and an extended collection season for garden waste disposal, meaning fewer trips to Millhams CRC or Wilverley Road Recycling Centre, Christchurch</p>	
<b>Transgender</b>	<p>All residents may access garden waste collections for a discretionary charge</p> <p>Residents may receive additional bin capacity (3 x 140l) and an extended collection season for garden waste disposal, meaning fewer trips to Millhams CRC or Wilverley Road Recycling Centre, Christchurch.</p>	

	Actual or potential benefit	Actual or potential negative outcome
Any other factor/ groups e.g. socio- economic status/carers etc	<p>All residents may access garden waste collections for a discretionary charge</p> <p>Residents may receive additional bin capacity (3 x 140l) and an extended collection season for garden waste disposal, meaning fewer trips to Millhams CRC or Wilverley Road Recycling Centre, Christchurch.</p>	Transient populations such as migrant workers or students may not be willing to commit to an annual service charge
Human Rights	<p>All residents may access garden waste collections for a discretionary charge</p> <p>Residents may receive additional bin capacity (3 x 140l) and an extended collection season for garden waste disposal, meaning fewer trips to Millhams CRC or Wilverley Road Recycling Centre, Christchurch.</p>	

**Stop - Any policy which shows actual or potential unlawful discrimination must be stopped, removed or changed.**

If impacts have been identified include in the action plan what will be done to reduce these impacts, this could include a range of options from making adjustments to the policy to stopping and removing the policy altogether. If no change is to be made, explain your decision:



## Action Plan

Issue identified	Action required to reduce impact	Timescale	Responsible officer	Which Business Plan does this action link to e.g. Service Equality Action Plan/Team Plan
<p>In some cases elderly residents have a lower income, meaning little availability for spending on non-essential items such as garden waste collections.</p> <p>Residents without access to a car (which is more common in elderly residents) will not be able to dispose of their garden waste for free unless they use a home compost bin.</p>	<p>Residents are encouraged to home compost to help mitigate the financial impact and manage garden waste arisings.</p> <p>The Council supports a national promotional offer for home compost bins that includes home delivery, which will be promoted alongside the garden waste collections.</p> <p>The cost of offering a discount is considered disproportionate to the impact and is therefore not recommended.</p>	From service introduction	Georgina Fry	Environment Service Plan/ Municipal Waste Management Strategy 2011-2026 Waste Prevention Action Plan
<p>Households with a disabled member are substantially more likely to have a low income than households where no one is disabled, meaning little availability for spending on non-essential items such as garden waste collections.</p> <p>Residents without access to a car will not be able to dispose of their garden waste for free unless they use a home compost bin.</p>	<p>Residents are encouraged to home compost to help mitigate the financial impact and manage garden waste arisings.</p> <p>The Council supports a national promotional offer for home compost bins that includes home delivery, which will be promoted alongside the garden waste collections.</p> <p>The cost of offering a discount is considered disproportionate to the impact and is therefore not recommended.</p>	From service introduction	Georgina Fry	Environment Service Plan/ Municipal Waste Management Strategy 2011-2026 Waste Prevention Action Plan

Residents who are unable to carry or lift garden waste may not be able to access Millhams Community Recycling Centre or Wilverley Road Recycling Centre, Christchurch to dispose of their garden waste for free unless they are assisted to place garden waste in a vehicle or use a home compost bin.				
Issue identified	Action required to reduce impact	Timescale	Responsible officer	Which Business Plan does this action link to e.g. Service Equality Action Plan/Team Plan
For those whose first language is not English, the collection charges and instructions may not be understood sufficiently to participate.	Any language barriers will be mitigated by the well designed and flexible communications strategy that will include pictorial and translated summary leaflets where needed	From service introduction	Georgina Fry	Environment Service Plan
Transient populations such as migrant workers or students may not be willing to commit to an annual service charge	Residents are encouraged to home compost to help mitigate the financial impact and manage garden waste arisings.  Garden waste can be taken to Millhams Community Recycling Centre or Wilverley Road Recycling Centre, Christchurch for free disposal	From service introduction	Georgina Fry	Environment Service Plan/ Municipal Waste Management Strategy 2011-2026 Waste Prevention Action Plan