

CABINET MEMBER DECISION RECORD TEMPLATE

This form should be used to record Executive decisions taken by Cabinet Members

Decision Ref. No:
Responsible Officer: Sarah Longthorpe, Commercial Development Manager, Environment & Economy
Subject: Change of Company Name
Decision taken: To change the name of Bournemouth Council Group Limited to Seascope Group Limited.
Reasons for the decision: The Company must seek authority for the change of name from the shareholder, the Council as this is a reserved matter in the Shareholders Agreement.
Call-in and Urgency: This decision is subject to the Councils call in procedure.
Background: As a result of Local Government Reorganisation (LGR) and the creation of a new Local Authority for Bournemouth, Christchurch and Poole from 1 st April 2019 the Board of Directors unanimously agreed to change the name of the Company from Bournemouth Council Group Limited to Seascope Group Limited. The name Seascope Group Limited is non-geographic, mirrors the branding of the subsidiaries, Seascope South Limited and Seascope Homes and Property Limited and reaffirms the Company's position as a entity providing strategic oversight to its trading subsidiaries. Bournemouth Council Group Limited's Articles of Association and Shareholders Agreement states that the shareholders consent is required for a change of name.
Options - and reasons for rejection: Do not change the name of the company. This was rejected as Bournemouth Borough Council will cease to exist as of 1 st April 2019 so the name will no longer be relevant. The shareholding will transfer to the new Local Authority.
Consultations undertaken: Consultation with Bournemouth Council Group Limited Directors and Legal Services on the approval process.
Finance/Resource Implications: There are no financial implications of this decision. Name: ADAM RICHENS Signature: (of Chief Finance Officer) [REDACTED] Date: 20/8/18
Legal implications: As sole shareholder the Council under the Company's Articles of Association and

Shareholders Agreement has to approve the change of name.

The decision is an executive decision, and can be taken by a Cabinet member, the Portfolio Holder.

The decision is in accordance with the legal framework and the Council's constitution.

Name: *TANIA COLLIER*

Signature: (of Monitoring Officer)

Date: *15/08/18*

Risk assessment:

An initial risk assessment has been carried out and identified this decision as a Medium risk.

Name: Sarah Longthorpe

Signature:

Date: 14/08/18

Impact Assessments:

A risk assessment and EINA have been completed.


Information for/not for publication:

This decision is to be published.

Background papers:

Any conflict of interest declared by a Cabinet Member who is consulted by the Member taking the decision	Name of Cabinet Member	Nature of interest	Details of any dispensation granted by the Monitoring Officer
Yes/No* (*Delete as appropriate)			

Decision taken by:

Council  Beesley,

Resources Cabinet Portfolio

Signed:

Date of decision: *21st August 2018*

Date of publication of record of decision: (to be inserted by Democratic Services)

Date decision effective - that is 5 working days after the date of publication of the record of decision unless the decision is called-in for consideration by the relevant Overview and Scrutiny Panel:

-insert
date-

Equality Impact Needs Assessment (Due regard) Screening Record

1. Title of Policy/Service/Project	Bournemouth Council Group Limited – Company Name Change
2. Date of screening	14 th August 2018
3. Service Unit	Housing & Communities
4. Lead Responsible Officer	Sarah Longthorpe
5. Job Title	Commercial Development Manager
6. Members of the Assessment Team	N/A

If the answers to the following questions are Yes or Don't know, then a full EINA will need to be carried out.

7. Does the policy/service/project affect service users, employees or the wider community? (This is not just about numbers. A potential to affect a small number of people in a significant way is as important as a potential to affect many people)	No
8. Is it a major policy/service/project, with a significant affect on how functions are delivered?	No
9. Will it have a significant effect on how other organisations operate?	No
10. Does it involve a significant commitment of resources?	No
11. Does it relate to an area where there are known inequalities? (e.g. the gender pay gap, racist or homophobic bullying in schools etc)	No
12. Does it relate to a service that is currently underused by people it should reach?	No
13. Does the policy/service/project relate to functions that previous consultation have identified as important to a particular group?	No

14. Do different groups have different needs or experiences in relation to the policy/service/ project ?	No
15. Is there likely to be a positive or negative impact in terms of equality?	No

It is not necessary at the screening stage to identify adverse or differential impact

It is important to remember that even when it is decided that a policy/service/project does not require an EINA, it remains subject to the general duties. Not carrying out a full EINA places our council at greater risk of legal challenge because it cannot use the EINA process to meet our [Public Duties](#) around equality. It also means, more importantly, that opportunities may have been missed to enhance equality.

<p>16. If you have answered no to the questions above and do not intend to carry out an EINA, please explain why?</p> <p>An EINA has already been completed as part of the business case to create the company. This decision to change the name of the company does not alter the position.</p>
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G2 Initial Risk Assessment



PROJECT NAME:

Bournemouth Council Group Limited - Change of Company Name to Seascope Group Limited

PROJECT NUMBER: *To be obtained from PMO*

PROJECT RISK LEVEL:

MEDIUM *

Table 1 - Suggested criteria on which to score the type of project (please tick appropriate category)

CRITERIA				Score
1) Duration of Project	0-6 months <input checked="" type="radio"/>	7-12 months <input type="radio"/>	Above 1 year <input type="radio"/>	2
2) Effort	1-4 people (FTE) <input checked="" type="radio"/>	5-10 people (FTE) <input type="radio"/>	11+ people (FTE) <input type="radio"/>	1
3) Business Impact	Business Unit/Service <input type="radio"/>	More than 1 BU <input type="radio"/>	Council/External <input checked="" type="radio"/>	10
4) Priority	Desirable <input type="radio"/>	Highly Desirable <input checked="" type="radio"/>	Essential <input type="radio"/>	3
5) Cost	Up to £250k <input checked="" type="radio"/>	£251k-£500k <input type="radio"/>	Over £501k or if project is to be funded through prudential borrowing <input type="radio"/>	2
6) Risk Impact	Low Impact - Minor service disruption/inconvenience, minor injury, small financial loss, isolated service user complaint. <input checked="" type="radio"/>	Medium Impact - Service disruption, More serious injury or financial loss, adverse media coverage, numerous service user complaints <input type="radio"/>	High Impact - Significant or total service disruption, major disabling injury or fatality, high or catastrophic financial loss, adverse national media coverage, ministerial intervention in service running. <input type="radio"/>	1
				Risk Score
				19

A numerical rating is applied to each cell (see Table 1) For example a 'Priority' of 'Highly Desirable' is worth 3 points and a 'Cost' of '£501-£1m' is worth 5 points. Totalling the points scored for each 'criteria' gives a project score. This score is then mapped against a project-risk status in Table 1 below:

Table 1 - Risk Status	
Project Risk Rating	Points Total
Low	Between 10-18
Medium	Between 19-35
High	36+

Initial Risk Assessment

Initial Risk Assessment (IRA) Name Change