

CABINET MEMBER DECISION RECORD TEMPLATE

This form should be used to record Executive decisions taken by Cabinet Members

Decision Ref. No:

Responsible Officer:

Felicity Draper: Schools Commissioning Manager

Subject: Permanent Expansion of Winton Primary School

Decision taken:

To permanently expand Winton Primary School, Oswald Road Bournemouth from three forms of entry (630 places) to four forms of entry (840 places). The permanent expansion to commence in September 2014 and be an immediate follow on from the temporary expansions agreed by Cabinet for the 2011/12, 2012/13 and 2013/14, years.

Reasons for the decision:

The Council has a statutory duty to provide sufficient school places for the resident children of Bournemouth.

The permanent expansion of Winton Primary School forms part of the Council's long term solution to address the rising demand for school places which was agreed by Cabinet at its meeting on 27 March 2013.

Statutory consultation, publication of a statutory notice and the subsequent representations period on the proposal is now complete and a decision on the proposed permanent expansion of Winton Primary School is required for notification to the Department for Education no later than 27 February 2014.

Call-in and Urgency: This decision is subject to the Council's call in procedures.

Background:

There is currently a significant shortfall of primary places in Bournemouth, caused by a dramatic increase in births over the last six years. As demand for school places is forecast to continue to grow, further permanent primary school provision is required for September 2014 onwards.

Winton Primary School is substantively a three form entry, 630 place school. The school has temporarily expanded by one form of entry to provide 120 places for Reception for 2011, 2012 and 2013 entry years.

On 27 March 2013 Cabinet, after consultation and with the full support of the school's Governing Body, approved the setting of Winton Primary School's admission number at 120 from September 2014 and that the necessary process should be completed in order to enable the school to permanently become a four form entry - 840 place school.

A Business Case for the required building programme received Cabinet approval on 13 November 2013 and resources have been allocated to the project within the Council's Capital Programme.

The Council is required to undertake a statutory consultation process and publish a statutory notice before taking a final decision to permanently expand the school. This has now been completed and a decision on the proposal must be taken and sent to the Department for Education by 27 February 2014.

Options - and reasons for rejection:**Reject the proposal to expand Winton Primary School**

This proposal has been widely consulted upon and is required as part of the programme to fulfil the Council's responsibility to ensure sufficient school places. Rejection of the proposal would mean the Council could not fulfil its statutory responsibility to ensure sufficient school places.

Consultations undertaken:

Public consultation was carried out as part of the annual discussion of school admission arrangements leading to the Cabinet decision of 27 March 2013 to progress the permanent expansion of Winton Primary School. Details of which are set out in the Cabinet report referred to in the background papers.

A statutory consultation followed and a summary of the statutory consultation responses were considered by Cabinet at its meeting on 13 November 2014 when it decided to approve the inclusion of the building programme within the Council's Capital programme. No representations against the proposal were received during the period following the publication of the public notice.

Finance/Resource Implications:

The Council currently receives an annual allocation of Basic Need grant funding from the Department for Education based on forecast pupil numbers to be used to provide additional school places.

A full business case on the proposed permanent expansion was considered and supported by Executive Gateway board at its meeting on 23 October 2013 and subsequently a fully funded budget for the building programme was approved for inclusion in the Council's Capital Programme by Cabinet at its meeting on 13 November 2013.

The revenue requirements for additional pupils will be met through the Dedicated Schools Grant in line with the funding arrangements for existing schools.

Liz Wilkinson

Name:
Date:



Signature: (of Chief Finance Officer)

Legal implications:

If no action is taken and the proposal to expand Winton Primary School does not go forward the Council will not meet its statutory duty to provide sufficient school places.

Failure to take a decision within the statutory timescales will result in the Council not being able to permanently expand Winton Primary School.

All relevant legal requirements have been met and the Council has the relevant powers to make the decision.

Name: TANYA COWTER
Date: 6/2/14



Signature: (of Monitoring Officer)

Risk assessment:

The main strategic risks include breaching the statutory duty to provide sufficient school places and being unable to provide places close to demographic demand, resulting in high levels of appeals, parental complaints and negative publicity

**Name: Felicity Draper
(assessment)
Date: 31 January 2014**

Signature: (of Officer completing

Impact Assessments:

Overarching Equality Impacts Assessments and Environmental Needs Assessments have been carried out and reported within the Cabinet Reports referred to in the back ground papers. Detailed reports will be carried out as part of specific building projects.

Information for/not for publication:

The decision is part of a statutory process and is thus a public document.

Background papers:

- Cabinet Report: School Place Planning and School Admission 13 November 2013
- Cabinet Report: Winton Primary School Expansion 13 November 2013
- Cabinet Report: School Admission Arrangements and Place Planning 27 March 2013

Any conflict of interest declared by	Name of Cabinet Member	Nature of interest	Details of any dispensation granted
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a Cabinet Member who is consulted by the Member taking the decision			by the Monitoring Officer
Yes/No*			

* Delete as appropriate

Decision taken by:

Councillor (Signed)
~~(Print name)~~

Cabinet Portfolio EDUCATION & CHILDREN'S SERVICES

Signed: **Date of decision:**
Print name: Councillor N. Greene

Date of publication of record of decision: (to be inserted by Democratic Services)
7 - Feb - 14

Date decision effective – that is 5 working days after the date of publication of the record of decision unless the decision is called-in for consideration by the relevant Overview and Scrutiny Panel:
14 - Feb - 14
-insert date-

Note - See separate guidance on recording decisions at Appendix 1.

Appendix 1

Guidance

1.0 Recording the Decision

- 1.1 Upon making an executive decision the Cabinet Member must arrange for the Democratic Services Manager to be provided with
- a signed copy of the completed Record of Decision; and
 - a copy of the completed Record of Decision with the signatures redacted¹

¹ The reason for this is that signatures are considered to be personal data and along with other personal information which is already in the public domain – that is the name of the Councillor and their home address - this would provide sufficient information for some form of identity theft. Whilst the risks of this happening are low, the Council needs to mitigate and remove any potential risks from this happening and safeguard the identity of Councillors.