

This checklist is designed to assist individual candidates with preparing and checking their nomination to stand in the 23 May 2019 European Parliamentary election, and should be read alongside the Electoral Commission's [Guidance for parties, candidates and agents](#).

### General Data Protection Regulation (GDPR)

Data protection legislation applies to the processing of all personal data. Please contact the [Information Commissioner's Office](#) for further information about how the legislation affects you.

Task	Tick
<b>Nomination form for an individual candidate</b>	
Add your full name – surname in the first box and all other names in the second	
Optional – Use the commonly used name(s) boxes if you are commonly known by a name other than your full name and want it to be used instead of your full name	
Add your full home address (including postcode)	
Description – you can use 'Independent' (and/or 'AnnibynnoI' in Wales) or leave this blank	
You must sign the nomination form, or, if you have authorised another person to deliver the nomination form, you must sign and enter their full name and they must also sign the form	
<b>Consent to nomination</b>	
All candidates must ensure that they are qualified to stand. <a href="#">The Commission's guidance</a> on standing for election should be read along with the relevant legislation. If you are not sure if you are able to stand you should consult the legislation and, if necessary, take your own independent legal advice. The form must not be signed if you are disqualified to stand.	
Add your name and home address (in full)	
Add your full date of birth	
After reading the declarations, sign and date the document – in the presence of a witness – to confirm that you are eligible	
The witness must complete and sign the witness section	
<b>Declaration for EU citizens (other than British, Irish, Maltese or Cypriot citizens)</b>	
If you are a European Union citizen (other than a British, Irish, Maltese or Cypriot citizen) you must also declare that: <ul style="list-style-type: none"> <li>You are not standing as a candidate at the same European Parliamentary election in any other EU member state, and</li> <li>You have not been deprived of the right to stand as a candidate through a judicial or administrative decision in the EU Member State of which they are a national</li> </ul>	

All candidates should ensure that they are qualified to stand. <a href="#">The Electoral Commission guidance</a> on standing for election should be read along with the relevant legislation. If you are not sure if you are able to stand you should consult the legislation and, if necessary, take your own independent legal advice.	
Ensure that your declaration includes all of the following:	
<ul style="list-style-type: none"> <li>Your name (in full)</li> </ul>	
<ul style="list-style-type: none"> <li>Your nationality</li> </ul>	
<ul style="list-style-type: none"> <li>Your home address (in full)</li> </ul>	
<ul style="list-style-type: none"> <li>Your last address in the EU Member State of which you are a national</li> </ul>	
<ul style="list-style-type: none"> <li>Name of the locality or constituency at which you were last registered on an electoral register in the EU Member State of which you are a national (if previously registered)</li> </ul>	
<ul style="list-style-type: none"> <li>Your date of birth</li> </ul>	
<ul style="list-style-type: none"> <li>Your place of birth</li> </ul>	
After reading the declarations, sign and date the document to confirm your eligibility	
<b>Notification of appointment of an election agent</b>	
Enter the electoral region	
Add your full name	
Give the full name and office address in the UK (or Gibraltar if appropriate) of your appointed election agent	
Give the address of your appointed election agent (if different from the office address)	
You, or the person you authorised by you to appoint an election agent, should sign and date the form	
Unless you are acting as your own election agent, ensure the appointed agent signs the form showing their acceptance	
Add the agent's contact details in case of a query	
<b>Notification of appointment of a sub-agent (for use by the election agent)</b>	
Enter the electoral region	
Add the candidate's name	
Unless the candidate is acting as their own election agent, add the name of the election agent	
Add the full name and address of the sub-agent(s) appointed by the election agent and	

describe the extent of the specific area they will cover (for example, local authority area)	
The election agent's signature (including any additional sheets)	

Office Use only	Date received	Time received	Initials	No.

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**European Parliamentary election in Great Britain  
Nomination form for an individual candidate  
for [xxxxxxxxx] electoral region**

Candidate's surname			
Other names (in full)			
Commonly used surname (if any)			
Commonly used forename(s) (if any)			
Home address (in full)			
Description (if any) You may only use 'Independent' (and/or 'Annibynol' in Wales), or you must leave blank			
This nomination is signed and delivered by (complete one of the options)	A	The candidate	
		Candidate's signature	
Note: It is an offence to knowingly make a false statement in nomination papers. Maximum fine of £5,000 in England and Wales or £10,000 in Scotland (or an unlimited fine if convicted on indictment) and/or imprisonment of up to six months (or a year if convicted on indictment).	or		
	B	A person authorised by the candidate	
		I, the candidate named above, authorise the person named below to sign and deliver this nomination form	
		Candidate's signature	
		Name of person authorised to sign and deliver this nomination	
Signature of person authorised to sign and deliver this nomination			

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2A

**European Parliamentary election in Great Britain**  
**Consent to nomination – individual candidate**

Candidate's details and declaration			
I (name in full)			
of (home address in full)			
<p>am standing for election as an individual candidate (and <b>not</b> as part of a party list) and hereby consent to my nomination as a candidate for election as a member of the European Parliament for the <span style="color: red;">xxxxxxxxxxxxx</span> electoral region</p>			
<p>I declare that I am qualified to be elected and that I am not a candidate at an election for the European Parliament for any other electoral region in the 2019 European Parliamentary general election.</p>			
<p>I declare that I am aware of the provisions of Section 10 of the European Parliamentary Elections Act 2002 (as amended) and that to the best of my knowledge and belief I am not disqualified from the office of member of the European Parliament.</p>			
My date of birth is	Day (DD)	Month (MM)	Year (YYYY)
<p>Note: It is an offence to knowingly make a false statement. Maximum fine of £5,000 in England and Wales or £10,000 in Scotland (or an unlimited fine if convicted on indictment) and/or imprisonment of up to six months (or a year if convicted on indictment).</p>			
Candidate's signature			Today's date
Witness details			
<p>I confirm the above-mentioned candidate signed this declaration in my presence.</p>			
Witness (name in full)			
of (address in full)			
Signature			Date

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2B

**European Parliamentary election in Great Britain  
Declaration for EU citizens (other than a British, Irish, Maltese  
or Cypriot citizen) - individual candidate**

Candidate's details and declaration					
I (name in full)					
Nationality					
of (full home address in the UK or Gibraltar)					
Last address in the EU Member State of which you are a national (in full)					
Name of the locality or constituency at which you were last registered on an electoral register in the EU Member State of which you are a national (if previously registered)					
I declare that I am not standing for election to the European Parliament in any other EU Member State.					
I declare that I have not been deprived of the right to stand as a candidate through a relevant disqualifying decision* in the EU Member State of which I am a national.					
(* i.e. a judicial decision or an administrative decision that can be subject to a judicial remedy)					
My date of birth is	Day (DD)	Month (MM)	Year (YYYY)	Place of birth	
Candidate's signature				Today's date	
Note: It is an offence to knowingly make a false statement on this declaration. Maximum penalty £1,000.					

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**European Parliamentary election in Great Britain  
Notification of appointment of election agent for an individual candidate**

Electoral region	
<b>Candidate's notification of their election agent</b>	
I (candidate name in full)	
hereby declare that the name and address of my election agent is	
Agent's name (in full)	
Note: The following office address must be within the UK (or the UK or Gibraltar if standing in the South West electoral region)	
Agent's office address	
Agent's address (if different from above)	
Candidate's signature (or signature of person authorised to act on behalf of candidate)	
<b>Confirmation of acceptance by election agent (if the election agent is not the candidate)</b>	
I [agent named above] confirm my acceptance as the election agent for the above named candidate at this election.	
Signed (election agent)	

<b>Agent's other details in case of query (optional – will not be published)</b>	
Home telephone:	
Work telephone:	
Mobile telephone:	
Email address:	

This form must arrive with the Regional Returning Officer for the above named electoral region by **4pm on 25 April 2019 (4pm on 24 April 2019 if standing in the South West electoral region)** at the address given on the notice of election.

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**European Parliamentary election in Great Britain**  
**Notification of appointment of sub-agent for xxxxxxxx electoral region – individual candidate**

This form is for the election agent to appoint a sub-agent for the above election. This form must be sent to the Regional Returning Officer for the electoral region named above and list the agents for that electoral region.

You may appoint sub-agents to act for any part of an electoral region, but these parts **must not overlap**.

Name of individual candidate			
Name of election agent			
Sub-agent for parts of the electoral region Note: The office addresses must be within the UK (or the UK or Gibraltar if in the South West electoral region)			
Name		Extent (describe area, e.g. local authority area)	
Office address			
Address (if different from above)			
Name		Extent (describe area, e.g. local authority area)	
Office address			
Address (if different from above)			
Name		Extent (describe area, e.g. local authority area)	
Office address			
Address (if different from above)			
Signed (election agent)			