

**Application to Bournemouth Local Planning Authority  
for Approval of Neighbourhood Forum and Neighbourhood Area**

**1. Basic information**

Name of Forum	Queen's Park Ward Area Neighbourhood Forum
Contact Details of at least one member (these will be made public)	Julie Currin, 67 St Alban's Avenue, Bournemouth, BH8 9EG <a href="mailto:queensparkforum@hotmail.com">queensparkforum@hotmail.com</a>
Name of the area to which the Forum relates	Queen's Park Ward Neighbourhood Area

**2. Please attach a map identifying the proposed neighbourhood area**

See attached map.

**3. Please provide a short statement explaining how the boundaries of the area were chosen**

The initial working assumption was that the area should be the Queen's Park ward because this is clearly defined and recognised in local government.

All postal addresses within the Queen's Park Ward were leafleted and occupants invited to attend one of three Community Workshops which were held between September and November 2017.

These workshops were an opportunity for people who live or work within the ward to share their thoughts on what they love about the area, what key characteristics they would like future planning decisions to preserve; and how the local area might face challenges, such as providing new homes for the future.

Although the boundaries of the area were not the primary focus of discussion, some feedback was gained such as the pros and cons of a larger v smaller Neighbourhood Area and regarding the fact the constitutional ward boundary runs down the middle of both Queen's Park Avenue and Charminster Road. There was some discussion about how some parts of Queen's Park ward have more in common with some parts of Strouden Park ward, but it was felt important that the Neighbourhood Area includes a number of character districts and the diversity of the Queen's Park both in terms of population mix and types of dwellings was valued.

With Charminster Road being a district centre for shops, restaurants and other commercial enterprises, it was felt sensible that the two sides of the road should be covered by one Neighbourhood Development Plan, so that future local planning policies apply to both the odd and even numbers.

Informal soundings have been taken from Councillors who serve Winton East and Talbot & Branksome Woods wards and dialogue had with the people who had come together to begin developing a Neighbourhood Plan for Winton. Indications from these informal conversations are that there would be support for the odd numbers of Charminster Road (from the cemetery to the Five Ways roundabout) to be included within the Queen's Park Ward Neighbourhood Area.

#### 4. Forum membership

*NB. Membership must be open to people living and working in the area, and elected members for the area (reasonable steps must be taken to secure at least one of each).*

*Please amend the following table as required – these are suggested headings drawn from Locality’s guidance to demonstrate that membership comes from different places in the area and different sections of the community.*

<b>Name</b>	<b>Lives in area</b>	<b>Works in area</b>	<b>Councillor</b>	<b>Street</b>	<b>Age</b>	<b>Gender</b>	<b>Nationality/ethnicity</b>	<b>Home owner/tenant/other</b>	<b>Access to car Y/N</b>	<b>Any relevant areas of interest of expertise</b>	<b>Other</b>
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Please see separate password-protected workbook.

This provides details of 26 people who have confirmed their willingness to be a signatory proposing the establishment of a Neighbourhood Forum. Of these, 21 people live in the area, 7 work in the area, and 2 are councillors (there is some overlap).

## 5. Legal requirements

Please provide a short statement explaining that the Forum meets the legal requirements i.e. it has

- *the express purpose of promoting or improving the social, economic and environmental wellbeing of an area that consists of or includes the neighbourhood area concerned.*
- *a purpose that reflects the character of the area in general terms.*
- *membership open to people living and working in the area, and elected members for the area (reasonable steps must be taken to secure at least one of each)*
- *a minimum of 21 members from above groups*
- *membership drawn from different places in the area and different sections of the community.*

Please refer to proposed Constitution for fuller details.

The purpose of the Forum is to promote and improve the social, economic and environmental well-being of the Neighbourhood

The purpose will be pursued by seeking to develop, gain approval for and sustain a Neighbourhood Development Plan for the Neighbourhood.

The aims of the Forum are to achieve its purpose through production of the Plan. This encompasses:

- Improving the Neighbourhood as an attractive, enjoyable and safe place for residents, workers and visitors of all ages.
- Preserving and improving the character of the Neighbourhood.
- Encouraging balance and quality in developments consistent with their locations in the Neighbourhood.
- Encouraging and promoting civic pride, positive perceptions, goodwill, involvement and cohesion in our diverse community
- Celebrating and supporting the cultural diversity of the neighbourhood and promoting an inclusive community.

The Forum's activities will seek define and agree local planning policies for the Neighbourhood to:

- Promote a positive image of the Neighbourhood; protect, preserve and promote its history and heritage
- Encourage more families into the neighbourhood and provide a family-friendly environment
- Promote the health and wellbeing of all residents of the neighbourhood.
- Preserve the character of the area and its green spaces, manage population densities, traffic and parking.
- Provide the necessary infrastructure and community facilities for living and doing business in the neighbourhood.
- Encourage and promote the Neighbourhood as a place to visit, do business and be creative.
- Improve the quality, design and upkeep of properties and conversions.

- Promote environmental improvement and conservation by educating, encouraging and assisting the local population in environmental practice, working in partnership with similar groups and organisations.

Membership of the Forum is open to:

- Individuals who live in the Neighbourhood
- Individuals who work in the Neighbourhood
- Individuals who are elected members of the Neighbourhood

The Forum shall maintain a minimum membership of 21 individuals, each of whom meets the membership eligibility above; and the Forum shall use its best endeavours to maintain a minimum of one member from each of the eligibility categories above.

The Forum will be as representative as possible of the people who live or work in the Neighbourhood. Membership will be drawn from different parts of the Neighbourhood and from different sections of the community, in so far as volunteers are available.

Engagement work to date (January 2018) has included leafleting all postal addresses within the proposed area; four open public meetings; meeting with the outgoing and incoming Chairperson of the Charminster Traders' Association; and direct email to community leaders based on contacts supplied by Bournemouth Council officers and Dorset Race Equality Council.

Moving forward, endeavours will be made to engage with younger people and people who do not own their own home. Everyone who lives or works within the Neighbourhood Area is invited to participate in the work to formulate the Neighbourhood Development Plan.

## 6. Constitution

*Please attach a short written constitution. This needs to include:*

- *the name of the neighbourhood forum*
- *the purpose of the neighbourhood forum*
- *working arrangements, including sub-groups, partners and their roles*
- *pattern of meetings and details of how decisions will be made*
- *details of governance, including official positions (such as chair)*
- *arrangements for management and financial management*
- *details of how potential conflicts of interest will be recorded and managed*
- *membership and procedures for replacement of members where necessary*
- *duration of the forum (5 years from being approved)*

*NB. The purpose of a neighbourhood forum needs to include 'promoting or improving the social, economic and environmental well-being of an area that consists of or includes the neighbourhood area concerned'.*

Please see Queen's Park Ward Area Neighbourhood Forum Constitution attached.